

**WATER-SEWAGE SURVEY (LOAN SURVEY) EXEMPTION FORM**

The Water-Sewage Survey (WSS), or Loan Survey, is a requirement set forth in the Sanitary Code which states “No person shall transfer to any other person, nor accept from any other person, the transfer of the title to any property, unless and until the Public Health Director shall have examined and issued certification for any water supply and sewage disposal or wastewater treatment system serving such property.” The Sanitary Code requires that WSSs be conducted during all property transfers with the following exceptions. Please indicate which exception pertains to your property transfer.

- ☐ Transfers in a foreclosure action (i.e., when the bank takes possession of a property).
- ☐ Transfers in connection with a partition action under Article 9 of the Real Property Actions and Proceedings Law. This means any division of the real property between co-owners, resulting in individual ownership of the interests of each (i.e. they sever their interest and take their individual share of the property).
- ☐ Transfers by operation of law, such as intestate or testamentary succession (i.e. distribution of real property when a person dies with or without a will).
- ☐ Transfer of owner-occupied single-family residences between members of an immediate family. Immediate family is defined by the Sanitary Code of the Chautauqua County District as: spouses, and also include children, parents, siblings, and their spouses. This exception does not apply in cases where a real property transfer inspection is requested by a lending agency.

**Please list the relationship of family members involved in the transfer of property (i.e., father to daughter, mother to son, etc):**

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- ☐ Transfers of undeveloped properties with no facilities for water service, sewage treatment, or wastewater treatment.
- ☐ The water portion of the survey is not required if the water supply serving the property is an approved public water supply.
- ☐ The sewage portion of the survey is not required if the sewage and wastewater originating from the property discharges to a public sewer owned and operated by a municipal or other special public sewer service district.

Kindly complete the information for the property location on the back of this form. Please contact the Chautauqua County Health Department, Environmental Health Division at (716) 753-4798 or email at [ehu@chqgov.com](mailto:ehu@chqgov.com) should you have further questions.

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Property Transfer Address: \_\_\_\_\_

City/Town/Village: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name(s) of Seller(s): \_\_\_\_\_

Seller Email: \_\_\_\_\_

Name(s) of Purchaser(s): \_\_\_\_\_

Purchaser Email: \_\_\_\_\_

Other property information/comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature (Owner, Attorney, Executor of Estate)    Print Name    Date

Please return completed form to:    Chautauqua County Health Department  
Environmental Health Division  
7 N Erie St  
Mayville, NY 14757  
[ehu@chqgov.com](mailto:ehu@chqgov.com)

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