REGULAR MEETING MINUTES of the North Chautauqua County Water District Board held at 4:00 P.M. September 10, 2026, Town of Dunkirk Town Hall, 4737 Willow Road, Dunkirk, N.Y. 14048

PRESENT:

Dan Pacos
Craig Miller
Rich Lewis
Richard Lascola
Dave Hazelton
Bob Bankoski
Bob Scudder
Shari Miller

ABSENT: Steve Roach, John Penhollow, Allison Vento

OTHERS: Loren Laurito, James Crowell

Chairman Pacos called the meeting to order at 4:00P.M. and lead with the Pledge of Allegiance.

Privilege of the Floor

-None

New Business

- DULY MOVED by Bob Scudder, SECONDED by Bob Bankoski, to approve the August 13, 2026 Meeting Minutes. The motion carried unanimously.
- DULY MOVED by Rich Lewis, SECONDED by Craig Miller to approve the following invoices. The motion carried unanimously.

Vendor	Invoice #	Amount
Tabner Ryan & Keniry	19632	$1,326.00
Microbac	F26006152	$485.00
Microbac	F2606230	$485.00
City of Dunkirk	Roberts & Urban 5/9/26-8/14/26	$73,837.97
Village of Brocton	August	$6.74
Spectrum	253328701090126	$120.00

Chairman Reports

- Supervisor Pacos reviewed the financial statements with the board.
- DULY MOVED by Rich Lewis, SECONDED by Shari Miller, to send CPL a letter from the Board requesting a representative to attend the monthly meetings and/or provide project updates for all future meetings. The motion carried unanimously.

CBI Water Works

- The Purina meter was replaced on September 5th with the help of the Industrial District and CBI/Town of Pomfret employee, Loren Laurito. While the meter was replaced, it was discovered there is an unmetered 10" water line. This was brought to the attention of the

Industrial Water District Board, to which they will discuss at their quarterly meeting on action plan moving forward.

Brocton-Portland Water System

-None

Discussion/Other

- Brian Purol reported Randy Woodbury stated the City of Dunkirk is interested in reviewing and amending the contract and renegotiating the formula of the contract. It was mentioned that reopening the contract could cause implications due to the current contract stating the City of Dunkirk is the sole supplier, with Village of Fredonia mentioning they would like to be added as a supplier. The current formula which was developed by SUNY Fredonia Professor, Peter Reinelt, is complicated and the board would like to see this cleaned up for future calculation of water rates.

Administrative Director Report

- Administrator Director Vento attended webinars for the SECURE Grant awards. She is currently working on the Assessment piece for submission.
- Current outstanding invoices owed by CBI as of 9/3 is $692,808.10.
- We have submitted our response to DOCCS regarding their questions. We have not had any update since Mary Chappell sent the response on 8/20.

DULY MOVED by Rich Lewis, SECONDED by Bob Bankoski to adjourn the meeting at 4:26 P.M. The motion carried unanimously.

Respectfully Submitted via notes from Chairman Pacos,
Allison Vento
Administrative Director, North Chautauqua County Water & Sewer Districts