REGULAR MEETING MINUTES of the North Chautauqua County Water District Board held at 4:00 P.M. October 8, 2026, Town of Dunkirk Town Hall, 4737 Willow Road, Dunkirk, N.Y. 14048

PRESENT:

Dan Pacos
Craig Miller
Rich Lewis
Richard Lascola
Dave Hazelton
Bob Bankoski
Shari Miller

ABSENT: Steve Roach, Bob Scudder

OTHERS: Loren Laurito, Natalie Whiteman, Randy Woodbury

Chairman Pacos called the meeting to order at 4:00P.M. and lead with the Pledge of Allegiance.

Privilege of the Floor

-None

New Business

- DULY MOVED by Craig Miller, SECONDED by Bob Bankoski, to approve the September 10, 2026 Meeting Minutes. The motion carried unanimously.
- DULY MOVED by Rich Lewis, SECONDED by Bob Bankoski to approve the following invoices. The motion carried unanimously.

Vendor	Invoice #	Amount
Spectrum	269579401090126 W. Lake	$460.00
CBI	2026-100 (Mill Rd. Tank)	$1,083.93
County Health Department	BP-26-002	$180.00
County Health Department	NC-26-002	$200.00
Tabner Ryan & Keniry, LLP	20022	$286.00
Municipal Solutions	25104- ESD Admin	$84.00
Municipal Solutions	25103-Fiscal Srv.	$6921.60
Brocton Portland Water System	2026617	$500.00
Spectrum	269579401- W. Lake Rd.	$120.00
Spectrum	253328701-Tenney St.	$120.00

- DULY MOVED by Rich Lewis, seconded by Bob Bankoski to approve Amendment No.7 with Municipal Solutions, contract number 20-39-01 to extend the terms to December 31, 2027 at a rate of $170.00 per hour, not to exceed $61,000.00. The motion carried unanimously.

- DULY MOVED by Rich Lewis, seconded by John Penhollow to form a committee to negotiate the City of Dunkirk Water Purchasing Contract with the following members. The motion carried unanimously.
  Dan Pacos, Chairman
  Rich Lewis, Vice Chairman
  Bob Bankoski, Legislator
  Allison Vento- Administrative Director

Chairman Reports

- Supervisor Pacos reviewed the financial statements with the board.

CBI Water Works

- There was a discussion regarding the Industrial District and the 10" fire suppression line found within Purina. The Industrial District Board, at their September meeting, stated they are in favor of contacting Rural Development to attach a meter to measure the flow of water through that line. CBI believes there is a cross connection somewhere.
- Loren Laurito, CBI, and Admin. Director Vento will be meeting next week to review the master meter read from City of Dunkirk, to individual reads to see if the consumption is lining up within the Industrial Water District.

Brocton-Portland Water System

- Supervisor Lewis asked about the SCADA bid and if the chlorine analysis on the Route 5 pump station was included. It has not been working and it needs to be addressed. Director Vento stated she will double check the bid specs and confirm for Supervisor Lewis.

Administrative Director Report

- The SCADA bid package has been advertised and bids are to be submitted by October 15th.
- Municipal Solutions responded to the DOCCS questions by email on August 20th. There has been no communication since. The board has directed Admin. Director Vento to reach out to Senator George Borrello and Assemblyman Molitor for help in getting this matter resolved.
- Admin. Director Vento brought to the board considering changing the procedure in who the North County Industrial District pays for quarterly consumption. Currently CBI bills the Industrial District for consumption, labor, mileage each quarter. The proposal is to have the N. Chaut. County Water District bill the N. County Industrial District for water consumption, quarterly. This matter was discussed and tabled for the November meeting.

  DULY MOVED by Rich Lewis, SECONDED by Bob Bankoski to adjourn the meeting at 5:08 P.M. The motion carried unanimously.

Respectfully Submitted,
Allison Vento
Administrative Director, North Chautauqua County Water & Sewer Districts