

REGULAR MEETING MINUTES of the North Chautauqua County Water District Board held at 4:00 P.M. October 9, 2025, Town of Dunkirk Town Hall, 4737 Willow Road, Dunkirk, N.Y. 14048

PRESENT: Dan Pacos
Richard Lewis
Brian Purol
Bob Bankoski
Priscilla Penfold- entered at 4:13P.M.
David Hazelton
Tom Wik
John Penhollow
Terry Neibel
Richard Lascola

ABSENT: Craig Miller

OTHERS: Allison Vento, Loren Laurito, Natalie Whiteman, Eric Wies

Chairman Pacos called the meeting to order at 4:00P.M. and lead with the Pledge of Allegiance.

Privilege of the Floor

-None

New Business

- DULY MOVED by Richard Lewis, SECONDED by Priscilla Penfold to approve the September 11, 2025 Meeting Minutes. The motion carried unanimously.
- DULY MOVED by Bob Bankoski, SECONDED by Rich Lewis to approve the 2026 budget as presented. The motion carried unanimously.
- DULY MOVED by Bob Bankoski, SECONDED by Richard Lewis to approve the following invoices. The motion carried unanimously.

Vendor	Invoice #	Amount
Municipal Solutions	23192	\$ 2,634.40
LaBella	277528	\$ 6,990.00
Municipal Solutions	23291	\$1,800.00
City of Dunkirk	6423-25-28 Arrowhead Dr.	\$10,782.42
Spectrum	253328701100125	\$120.00
Village of Brocton	Electric-Filter Plant Rd.	\$5.66

Chairman Reports

- The Financial reports were distributed and reviewed by the board. Board Member Hazelton addressed the outstanding balance from CBI owed to the County. Supervisor Pacos stated they are having billing issues in collecting money from the residents. They have been working on correcting faulty meters, billing issues, etc. since having a new billing clerk, who is the Deputy Clerk for the Town of Pomfret. CBI recently authorized the payment to the county in the amount of \$307,383.30, which will leave an outstanding balance of \$662,209.72.

CBI Water Works

-No report

Brocton-Portland Water System

-No Report

Administrative Director Report

- Eric Wies, CPL Engineering, provided an update. He has received the quote for the Industrial Tank chlorination system. He is going to review with Loren Laurito to make sure it meets everything needed. Once it is reviewed, the quote will be passed along to Administrative Director Vento to submit a Declaration of Emergency so this work does not have to go through the bidding process within the County. This system needs replacement as soon as possible to meet the standards of chlorination in the water from the County Health Department. Eric is working on getting the information for the remaining chlorination stations specs to the County Purchasing Department to complete Phase 2 of the project.

DULY MOVED by Terry Neibel, SECONDED by Bob Bankoski to adjourn the meeting at 4:30P.M. The motion carried unanimously.

Respectfully Submitted,

Allison Vento

Administrative Director, North Chautauqua County Water & Sewer Districts