

Portland-Pomfret-Dunkirk Sewer District

P.O. Box 167, Mayville, New York 14757-0167, Phone: (716) 672-8778, Fax (716) 753-7796

March 18, 2025

3:00P.M.

REGULAR MEETING of the Board of Directors for the Portland-Pomfret-Dunkirk Sewer District held at 3:00P.M. March 18, 2025, at the Shorewood Country Club, 4958 West Lake Rd., Dunkirk, 14048.

Board Members Present:

Don Burdick-Board Chair
Dan Larish- Vice Chair
Donald Swingle
Sally Kuzon, via phone
Joseph Smith
Marlene Webster

Other Present:

Allison Vento, Admin. Director
Michaela Ragner, Barton & Loguidice
Matt Oehlbeck – Director NCLSD
Nick Pezzino- Barton & Loguidice

Absent: John Penhollow

Chairman, Don Burdick called the meeting to order at 3:00P.M.

Public Comments

- Barton & Loguidice (B&L) were present with New Frontier to discuss the upcoming work to be started by the first week of April. B&L have submittals from New Frontier and the Amendment to the contract has been completed.
- The Notice to Proceed will be issued within a week of start date to give the contractor maximum time to complete the project.
- There were questions on manholes 40, 41, & 42, to which Matt Oehlbeck will investigate and report back to the engineers.

Chair Reports

- DULY moved by Dan Larish, SECONDED by Joseph Smith to approve the amendment to the New Frontier Contract # 25-44-01. The motion carried unanimously.
- DULY MOVED by Marlene Webster, SECONDED by Donald Swingle, to approve Change Order #1. The motion carried unanimously.
- DULY MOVED by Dan Larish, SECONDED by Donald Swingle to move forward with the repair on Oakdale and Central within the PPD District. The motion carried unanimously.
- DULY moved by Marlene Webster, SECONDED by Dan Larish, to approve the January 21, 2025 Meeting Minutes. The motion carried unanimously.
- Discussion was held on the repairs to Oakdale Dr. The board asked Director Oehlbeck's opinion on either the gravity or grinder options proposed from B & L, to which he stated he is 'Ok' with either. Sally Kuzon stated she's looking at the project from a long term stand point, to where spending the money now and having less maintenance is more ideal, in her opinion. As there is a contract in place with S.St.George Enterprises for repair work, Matt will reach out to County Purchasing if this scope of work would qualify within the terms of the contract. In regards to the easements, the board would like to stick

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to the current easements in place as much as possible to keep the cost of the project down. Marlene will check with the Van Buren Point Association on contacts to further track down existing easements.

- Chairman Burdick has reached out via email to vendors on gaining a proposal for generator and switch replacements due to the current aging infrastructure and ability to find replacement parts.

The next meeting will be held on April 15, 2025 at Shorewood Country Club at 3:00P.M.

DULY MOVED by Joseph Smith to adjourn the meeting at 4:25 P.M., seconded by Marlene Webster. The motion carried unanimously.

Respectfully Submitted,

Allison Vento
Administrative Director
North County Water & Sewer Boards