

REGULAR MEETING MINUTES of the North Chautauqua County Water District Board held at 4:00 P.M. March 12, 2026, Town of Dunkirk Town Hall, 4737 Willow Road, Dunkirk, N.Y. 14048

PRESENT: Rich Lewis
Shari Miller
Steve Roach
Dan Pacos
John Penhollow
Craig Miller
Bob Scudder
Brian Purol
Richard Lascola
Dave Hazelton

ABSENT: Bob Bankoski

OTHERS: Allison Vento, Loren Laurito, Natalie Whiteman

Chairman Pacos called the meeting to order at 4:00P.M. and lead with the Pledge of Allegiance.

Privilege of the Floor

New Business

- DULY MOVED by Rich Lewis, SECONDED by Craig Miller to approve the February 12, 2026 Meeting Minutes with one amendment, noting Dave Hazelton was present at the February meeting. The motion carried unanimously.
- DULY MOVED by Dave Hazelton, SECONDED by Rich Lewis to approve the following invoices.

Vendor	Invoice #	Amount
Tabner Ryan and Kierny	18098	\$741.00
Microbac	F26001011	\$432.50
City of Dunkirk	11/7/25-2/11/26 Greenhurst	\$110.67
City of Dunkirk	11/7/25-2/11/26 Roberts	\$76,372.84
Village of Brocton	1/31/26-2/27/26 Electric	\$43.66
Spectrum		\$120.00

Chairman Reports

- Supervisor Pacos reviewed the financial statements with the board.
- Board Member Hazelton asked when the County turns the relevy money over to the municipalities for unpaid water sewer bills, which are put on to the Town/County tax bills. Director Vento stated she will inquire with the Department of Real Property tax and report back to the board.

CBI Water Works

- CBI approved another payment to the District at their March 11, 2026 meeting in the amount of \$40,205.58.
- Loren and Alicia are continuing to fix accounts which have not been billed, or are receiving water but have been without a meter.

Brocton-Portland Water System

-None

Administrative Director Report

- The RFP for Engineering Services for is drafted. We are waiting on the law department to review the sample contract to include in the bid advertisement.
- Director Vento is working with Mark Massa, Plant IQ, on the SCADA bid specs. The hope is to have this out to bid by the end of the month.
- NYS has implemented Cybersecurity regulations for water and wastewater systems. The District will need to comply with their guidelines by January 1, 2027. They have also announced grant funding opportunities for assessments of current systems and upgrades. The deadline to submit a grant for is May 15, 2026.

DULY MOVED by Dave Hazelton, SECONDED by Craig Miller to adjourn the meeting at 4:27P.M. The motion carried unanimously.

Respectfully Submitted,

Allison Vento

Administrative Director, North Chautauqua County Water & Sewer Districts