

REGULAR MEETING MINUTES of the North Chautauqua County Water District Board held at 4:00 P.M. July 9, 2026, Town of Dunkirk Town Hall, 4737 Willow Road, Dunkirk, N.Y. 14048

PRESENT:

Dan Pacos
Craig Miller
Rich Lewis
John Penhollow
Richard Lascola
Dave Hazelton
Brian Purol
Bob Bankoski
Bob Scudder

ABSENT: Steve Roach, Shari Miller

OTHERS: Allison Vento, Loren Laurito, Natalie Whiteman

Chairman Pacos called the meeting to order at 4:00P.M. and lead with the Pledge of Allegiance.

Privilege of the Floor**New Business**

- DULY MOVED by Rich Lewis, SECONDED by Craig Miller to approve the June 11, 2026 Meeting Minutes. The motion carried unanimously.
- DULY MOVED by John Penhollow, SECONDED by Bob Bankoski to approve the following invoices. The motion carried unanimously.

Vendor	Invoice #	Amount
Tabner Ryan & Keniry, LLP	19014	\$455.00
Spectrum	253328701070126	\$120.00
Village of Brocton	5/30/26-6/30/26	\$7.29

Chairman Reports

- Supervisor Pacos reviewed the financial statements with the board.
- Board Member, Dave Hazelton, questions the Aging Invoice Report and the amount due in regards to the meters which read the Industrial District. He stated he would like a conversation to be held with the District, N. County Industrial Water, and County to discuss the interest the past due invoices have accumulated. Director Vento, stated she would like to see data compiled for at least three quarters to compare to previous reads and data given by CBI. Now that the new meters are installed in the Industrial District, we can accurately bill for water used by each business.
- An update was given regarding the Town of Pomfret water projects. They received approval from Rural Development. Work will begin once the contract with the contractor is executed for Phase 2.

CBI Water Works

- CBI is continuing to conduct clean up with their water accounts.

Brocton-Portland Water System

-None

Administrative Director Report

- The chlorination booster improvement project has been delayed in bid opening, as an addendum was needed due to the SCADA system upgrades the district is working on. The plan is to have bids due by the week of July 20th.
- The master meter drawings are almost complete. They need to finalize the Industrial District meters, which will be given to Brian Purol, Industrial District Chairman.
- The Village of Brocton received a letter from DOCCS asking for more information. The letter was sent to their Attorney, Peter Clark. Mayor Miller stated he will send the letter received to Director Vento, so she or Mary Chappell can review and answer any questions.
- The Spectrum service has been reinstalled and account reactivated for the Ellicott Rd. Tank.

DULY MOVED by Rich Lewis, SECONDED by Craig Miller to adjourn the meeting at 4:18 P.M. The motion carried unanimously.

Respectfully Submitted,

Allison Vento

Administrative Director, North Chautauqua County Water & Sewer Districts