

Portland-Pomfret-Dunkirk Sewer District

P.O. Box 167, Mayville, New York 14757-0167, Phone: (716) 753-4546, Fax (716) 753-7796
July 21, 2026 3:30P.M.

REGULAR MEETING of the Board of Directors for the Portland-Pomfret-Dunkirk Sewer District held at 3:30 P.M. July 21, 2026, at the Portland Town Hall, 87 W. Main St., Brocton, N.Y. 14716

Board Members Present:

Allison Vento, Admin. Director
Matt Oehlbeck, Director
Don Burdick, Board Chair
Dan Larish, Vice Chair
Donald Swingle
Marlene Webster
John Penhollow
Sally Kuzon-*Absent*
Joseph Smith

Others: Pierre Chagnon

Public Comments:

Mary Margaret and Vince Fogarty addressed the board regarding their request for credit on their account for being charged for a multi-family home. Their property was converted to a single-family home in 2021. They are requesting a credit to their account in the amount of \$1,840.00. After discussion with the board, the board would like to investigate with the county if there are any statute of limitations on how far back the board can credit an account. The Fogarty's will also provide proof from the Town of Portland Code Enforcement Office approved the switch to a single-family home. This request has been tabled to the next meeting.

Chair Reports

- DULY MOVED by John Penhollow, SECONDED by Don Swingle, to approve the minutes of the April 28, 2026 meeting. The motion carried unanimously.
- DULY MOVED by John Penhollow, SECONDED by Dan Larish to approve Change Order Number 4 and the Payment Application #1 for the Oakdale Sewer Project at a cost of \$7, 464.74. The motion carried unanimously.

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- DULY MOVED by Marlene Webster, SECONDED by Dan Larish to approve the following invoices submitted for payment. The motion carried unanimously.

Vendor	Invoice #	Amount
Barton & Loguidice	160908	\$ 7,425.00
Village of Fredonia	1/1/26-3/31/26	\$28,538.36
Municipal Solutions	24425	\$832.00
Tabner, Ryan, & Keniry	18839	\$1,157.00
DFT	March, April, May, June, July	\$475.15
Tabner Ryan & Keniry	19015	\$312.00
DFT		\$95.35
Village of Fredonia	4/1-6/30	\$30,662.39
BECC Electric	235821	\$15,961.87
Village of Mayville	3972 (April-June Fuel)	\$1,162.12

- DULY MOVED by Dan Larish, SECONDED by Joe Smith to approve the request of crediting the account, #P00441, 10352 Lake Rd., VBB, Susan Pelosi, in the amount of \$24.16. The motion carried unanimously.
- DULY MOVED by Dan Larish, SECONDED by Joe Smith, to authorize Chairman Burdick to solicit pricing on replacing the generators in Pump Stations 1, 2, 3 by using District Fund Balance. The motion carried unanimously.
- The board discussed the replacement of the electric heaters in the pump stations and agreed they should be replaced while installing new generators. Chair Burdick will inquire about costs for the replacements.
- Marlene Webster has expressed she will not be seeking reappointment to the board. Members of the board discussed possible replacements, with emphasis the resident appointed should be from the Van Buren area. Board members will seek out individuals interested in serving and report back at the next meeting.
- Marlene will inquire with the Van Buren Point Association if New Frontier can stage their equipment at the park while conducting the line replacement on Oakdale Ave.

Administrative Director Report:

- The financial reports were distributed to the board.
- Director Vento met with the districts Deputy Director of Finance to discuss the 2027 budget. The replacement generator for Pump Station #4 has been included in the budget. Once the tentative budget is finalized, it will be shared with the board.

DULY MOVED by John Penhollow to adjourn the meeting at 4:33 P.M., SECONDED by Don Swingle, the motion carried unanimously.

Respectfully Submitted,

Allison Vento
Administrative Director
North County Water & Sewer Districts