

REGULAR MEETING MINUTES of the North Chautauqua County Water District Board held at 4:00 P.M. December 11, 2025, Town of Dunkirk Town Hall, 4737 Willow Road, Dunkirk, N.Y. 14048

PRESENT: Dan Pacos
 Brian Purol
 Bob Bankoski
 Priscilla Penfold
 David Hazelton
 Tom Wik
 John Penhollow
 Craig Miller
 Richard Lascola

ABSENT: Richard Lewis
 Terry Neibel

OTHERS: Allison Vento, Loren Laurito

Chairman Pacos called the meeting to order at 4:00P.M. and lead with the Pledge of Allegiance.

Privilege of the Floor

-None

New Business

- DULY MOVED by Craig Miller, SECONDED by Bob Bankoski to approve the November 13, 2025 Meeting Minutes. The motion carried unanimously.
- DULY MOVED by Dave Hazelton, SECONDED by Craig Miller to approve the following invoices. The motion carried unanimously.

Vendor	Invoice #	Amount
BPWS	2025609- 4th Quarter Maintenance	\$500.00
Village of Brocton	10/21/25- Insurance	\$4987.63
City of Dunkirk	Roberts & Urban Rd. 8/18-11/7	\$73,205.57
Microbac	F25008602-CBI	\$412.00
Microbac	F25008601-BPWS	\$412.00
County Health Department	BP-25-003	\$200.00
County Health Department	NC-25-003	\$200.00
Village of Brocton	10/30-11/26 Electric	\$6.21
Parise Mechanical	S25-684	\$687.50

- A motion made by John Penhollow, SECONDED by Bob Bankoski to accept the proposal and enter into an agreement with the Town of Sheridan for the mowing and plowing at the Miller Rd. tank at a cost not to exceed \$3,000 per year. The motion was carried unanimously.
- The Board wishes to extend thanks to County DPW worker, Pat Noble, for his shared services work on placing millings at the Miller Rd. tank to provide easier access to the

site. Administrative Director Vento will email Mr. Nobel on behalf of the board for their thanks and appreciation.

- A motion made by John Penhollow, SECONDED by Bob Bankoski to authorize Administrative Director Vento to audit and submit for payment, any invoices received by vendors throughout the month prior to the monthly board meeting. The motion was carried unanimously.

Chairman Reports

- The Financial reports were distributed and reviewed by the board.

CBI Water Works

- The CBI billing clerk stated the relevy for the 2025 unpaid balances have been submitted to the county. Town of Pomfret \$7,494.13; Town of Dunkirk \$41,940.73; and Town of Sheridan \$4,340.64

Brocton-Portland Water System

-No report

Administrative Director Report

- Working with Eric Wies on master meters for the Industrial District.

DULY MOVED by Dave Hazelton, SECONDED by Bob Bankoski to adjourn the meeting at 4:13 P.M. The motion carried unanimously.

Respectfully Submitted,

Allison Vento

Administrative Director, North Chautauqua County Water & Sewer Districts