

Portland-Pomfret-Dunkirk Sewer District

P.O. Box 167, Mayville, New York 14757-0167, Phone: (716) 753-4546, Fax (716) 753-7796

April 28, 2026 3:00P.M.

REGULAR MEETING of the Board of Directors for the Portland-Pomfret-Dunkirk Sewer District held at 3:00 P.M. April 28, 2026, at the Portland Town Hall, 87 W. Main St., Brocton, N.Y. 14716

Board Members Present:

Allison Vento, Admin. Director
Matt Oehlbeck, Director- *Absent*
Don Burdick, Board Chair
Dan Larish, Vice Chair
Donald Swingle
Marlene Webster
John Penhollow
Sally Kuzon-*Absent*
Joseph Smith- *Absent*

Public Comments:

-None

Chair Reports

- DULY MOVED by Marlene Webster, SECONDED by John Penhollow, to approve the minutes of the January 27, 2026 meeting. The motion carried unanimously.
- DULY MOVED by Dan Larish, SECONDED by John Penhollow to accept the bid for Oakdale Avenue Sanitary Sewer Replacement Project from New Frontier Excavating and Paving, Inc, at a cost not to exceed \$192,568.63. The motion carried unanimously.
- DULY MOVED by Dan Larish, SECONDED by John Penhollow to approve the standardization of Cummins Genset Generators for the replacement of all the generators at the pump stations within the District. The motion was carried unanimously.
- DULY MOVED by Dan Larish, SECONDED by John Penhollow, to deny the request from Donald Maxson to remove a late fee in the amount of \$19.00, due to satisfactory evidence from the receiving clerk, the payment was not post marked by the due date. The motion carried unanimously.
- DULY MOVED by John Penhollow, SECONDED by Marlene Webster to approve the following invoices submitted for payment. The motion carried unanimously.

• Vendor	Invoice #	Amount
DFT		\$ 93.22
New Frontier, Pay App#6		\$ 44,183.31
Brocton Portland Water Group	10/29/26-1/27/26	\$65.00
Tabner Ryan & Keniry	18100	\$962.00
Cummins	W2-260361892	\$958.33
Village of Mayville	Jan-March Fuel	\$909.53
Tabner Ryan & Keniry	18569	\$78.00

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- DULY MOVED by Marlene Webster, SECONDED by Don Swingle to move the start time of the District Board Meetings from 3:00P.M. to 3:30P.M. The motion carried unanimously.

Administrative Director Report:

- The financial reports were distributed to the board.

DULY MOVED by John Penhollow to adjourn the meeting at 3:42 P.M., SECONDED by Don Swingle, the motion carried unanimously.

Respectfully Submitted,

Allison Vento
Administrative Director
North County Water & Sewer Districts