

Portland-Pomfret-Dunkirk Sewer District

P.O. Box 167, Mayville, New York 14757-0167, Phone: (716) 672-8778, Fax (716) 753-7796

April 15, 2025

3:00P.M.

REGULAR MEETING of the Board of Directors for the Portland-Pomfret-Dunkirk Sewer District held at 3:00P.M. April 15, 2025, at the Shorewood Country Club, 4958 West Lake Rd., Dunkirk, 14048.

Board Members Present:

Don Burdick-Board Chair
Dan Larish- Vice Chair
Donald Swingle
Marlene Webster
John Penhollow

Other Present:

Allison Vento, Admin. Director
Mark Halloran, New Frontier
Matt Oehlbeck – Director NCLSD
Nick Pezzino- Barton & Loguidice

Absent: Sally Kuzon, Joseph Smith

Public Comments

-None

Construction Update:

Nick Pezzino, Barton & Loguidice gave an update on the current I&I project. There have been minimal complaints from residents, mostly those inquiring about the work being done and if any relation to the water project that was recently completed. There will be a manhole which needs to be relocated. Nick will be working with the home owner in obtaining the easement to do the work.

Coordination with homeowners for access to man holes 40, 41, and 42 is in the works. B&L would like the least disturbance as possible to these properties. Don Burdick expressed he has contacts for the homeowners and will share with Nick. Nick will work with the residents to get their opinion on best option to gain access to the manholes from their properties. The open and cutting of the line will be complete next week. A contractor is still needed for the pump stations. Nick will reach out to ‘STC’ to see if he can get them on board.

Chairman, Don Burdick called the Regular Meeting of the Board to order at 3:40P.M.

Chair Reports

- DULY MOVED by John Penhollow, SECONDED by Marlene Webster to approve the minutes of the March 18, 2025 meeting. The motion CARRIED unanimously.
- DULY MOVED by Dan Larish, SECONDED by Marlene Webster to approve the Chautauqua County Sewer Use Ordinance proposed Local Law, as presented by the County. The motion carried unanimously.
- The board had a discussion regarding the Oakdale Ave. work to be completed. Chairman Burdick gave Administrative Director Vento the approval to move forward with the survey to be conducted by Ecostrategies at a cost not to exceed \$4,000.00 pursuant to the County contract, 23-25-49/ECO23.11.

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- The Jamestown Roofing contract states the work to be completed by June 30, 2025 for the roof restorations of pump stations 2, 3, 4, and 5. The contractor states because of the weather and other projects the company has in the works, they have asked to have the completion date to be amended to September 30, 2025.
- DULY MOVED by Dan Larish, SECONDED by Donald Swingle to approve the amendment to contract 25-44-02, to reflect completion date of September 30, 2025. The motion carried unanimously.
- The Village of Fredonia has yet to sign the amended agreement for the Sewage Treatment Services for the District. This amended agreement extends the terms to December 31, 2054.
- DULY MOVED by John Penhollow, SECONDED by Marlene Webster to approve the reviewed invoices submitted by Administrative Director Vento. The motion carried with Dan Larish abstaining because of no official review.

Claimant	Inv. #	Amount
Tabner Ryan & Keniry	15439	\$1,898.00
Tabner Ryan & Keniry	15526	\$1,495.00
Barton & Loguidice	150772	\$3,675.00

- Chairman Burdick is still working on obtaining quotes and scopes of work for the replacement of the generators within the pump stations.
- The next meeting will be held May 20, 2025 at 3:00P.M. at Shorewood Country Club, 4958 West Lake Rd., Dunkirk.

DULY MOVED by John Penhollow to adjourn the meeting at 4:24 P.M., SECONDED by Donald Swingle. The motion CARRIED unanimously.

Respectfully Submitted,

Allison Vento
Administrative Director
North County Water & Sewer Districts