

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, August 12, 2021, 4:00 p.m.

Fireside Manor Restaurant, 5377 W. Lake Road, Dunkirk, NY 14048

Chairman Purol called the meeting to order at 4:05 p.m.

The roll was called and a quorum was present.

Members Present: Dan Pacos, Richard Purol, Jay Warren, Dave Hazelton, Art Miller

Members Absent: John Walker, Brian Purol, Terry Niebel, Dan Schrantz

Others: Kathy Tampio, Juan Pagon, Tom Wik, Paul Snyder, Dale Carlson, Rich Lewis, Eric Wies, Chuck Civiletto, Randy Woodbury

MOVED by Hazelton, SECONDED by Miller, the minutes of 7/8/2021 were approved as presented by unanimous vote.

Privilege of the Floor

No one spoke.

Communications

- Letter – Dale Carlson, re: CBI Water Works O&M concerns – read aloud
- Discussion ensued regarding many current issues related to CBI Water Works tasks and Brocton water system including the need for water meter replacements, leak detection, amendment of CBI contract and the intention of the County Health Department to conduct an inspection of the entire NCC Water District in the near future. A recap of issues presented will be developed by Jay Warren.

Unfinished Business

1. City of Dunkirk Water Rate Audit – Randy Woodbury will communicate with City Treasurer Mark Woods to determine status of the City analysis. Randy offered to coordinate a meeting with Treasurer Woods and members of the NCCWD Board to review documents related to determining a revised City Water Rate for the NCCWD.

New Business

1. MOVED by Warren, SECONDED by Hazelton, that payment is authorized for Municipal Solutions Invoice Number 15933 in the amount of \$2,300.40 pursuant to Contract No. 20-39-01.

Unanimously Carried

2. MOVED by Pacos, SECONDED by Warren, that payment is authorized for Municipal Solutions Invoice Number 15934 in the amount of \$4,247.60 pursuant to Contract No. 21-39-02.

Unanimously Carried

3. MOVED by Pacos, SECONDED by Hazelton, that the following Invoices received from the City of Dunkirk for water usage pursuant to Contract No.18-39-04 be authorized for payment:

- a) Bill No. 2964, Willow Road & City/Town Line Master Meter in the amount of \$121,276.47
- b) Bill No. 2965, Lake Shore Dr. W Master Meter in the amount of \$1,356.60
- c) Bill No. 2971, 181 Stegelski Ave Master Meter in the amount of \$10.71
- d) Bill No. 2972, Stegelski Ave Master Meter in the amount of \$3.57
- e) Bill No. 2973, Lake Shore Dr. E Master Meter in the amount of \$33,101.04
- f) Bill No. 2974, Brigham Rd. Master Meter in the amount of \$114.24
- g) Bill No. 2975, Vineyard Dr. Master Meter in the amount of \$7,882.56

Unanimously Carried

4. MOVED by Hazelton, SECONDED by Miller, that the following invoices received from CBI Water Works for Operation & Maintenance pursuant to Contract No. 19-39-02 be authorized for payment:

- a) National Grid Electric Service for Lake Shore, Pecor St. and Lake Ave. April 2021-July 2021 in the total amount of \$3,913.06
- b) Plant IQ,2021 in the total amount of \$3383.75
- c) Chautauqua Metals for Chemicals in the amount of \$397.00
- d) Village of Brocton Electric for April – July 2021 in the total amount of \$385.37
- e) Lakeside – Mowing & Snow Plowing in the total amount of \$375.00

Unanimously Carried

Reports

- Chairman's Report – Pre-Construction meeting held with all Phase II contractors and Seth Krull (CPL). Water pressure issues in NCIWD with INX low pressure. Randy Woodbury addressed the issue. Purina needs to change one of their water meters.
- Financial Report and Administrative Update – Kathy Tampio –(Hard copy Capital Report and 2021 Budget Year to Date Report provided to Board members and placed on file)
- Capital Project Construction Update – Eric Wies – Phase II construction.
 - Sheridan Water Tank – site work has begun to clear for tank base construction. Tank construction has begun.
 - Water Main – Pipe has been ordered. Expect delivery delays.
 - Pump Station – Order is in process for pre-fab pump station construction

Discussions:

Hazelton: Assistance requested from CBI staff for new sewer and water line extensions/hook-ups of 1,000 feet for a development behind Country Fair in Brocton.

MOVED to Adjourn by Hazelton, SECONDED by Miller
Unanimously Carried

The meeting ended at 5:35 p.m.

Respectfully Submitted,
Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- Next meeting – September 9, 2021, 4:00 pm, Location TBA

Minutes Approved 9/9/2021