

**Minutes**

**NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD**

Thursday, July 9, 2020, 4:00 p.m.

Town of Sheridan Municipal Building

2773 Route 20, Sheridan NY 14135

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Chairman Purol called the meeting to order at 4:00 p.m.

The roll was called and a quorum was present.

**Members Present:** Dan Pacos, Richard Purol, John Walker, Dave Hazelton, Jay Warren, Terry Niebel, and Dan Schrantz

**Members Absent:** Brian Purol, Richard Frost

**Others:** Kathy Tampio, Seth Krull, Jim Crowell, Tom Wik, Randy Woodbury, Nate Aldrich, Chuck Civileto, Juan Pagan, Terry Guss, Bill Smith,

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MOVED by Hazelton, SECONDED by Niebel, the minutes of 6-11-2020 were approved by unanimous vote.

**Privilege of the Floor** – No one spoke at this time.

**Communications**

1. City of Dunkirk Water Bills
2. Legend Excavating Invoice
3. CBI Water Works Invoices

**Unfinished Business**

1. **Water Purchase/Supply Contract – revised amendments** – City of Dunkirk Council passed at their 7/7/2020 meeting. Chairman Purol and Kathy Tampio were in attendance. Chairman Purol spoke and was available for any questions or concerns from the council. When signed amendment and certified Council resolution are received will send email copies to Village of Fredonia Mayor and Trustees.
2. **Fredonia Interconnections** – Jay Warren offered assistance from NCCF LED - Monica Simpson and Nate Aldrich (CCIDA), with discussions with Village of Fredonia officials. Requested Kathy Tampio to send recent communication documents sent to Fredonia to Nate Aldrich. Randy Woodbury reiterated that Paul Snyder (CCDOH) told Fredonia that the two NCCWD interconnects would satisfy Village supply system requirements established by the CCDOH. Tampio to distribute Water Purchase/Supply amendments to the Village of Fredonia officials and request a meeting to discuss next steps for interconnections.

**New Business**

1. 2021 Budget – discussion initiated. Finalize at August meeting.
2. Set 2021 Water Rate – to be determined at August meeting.
3. MOVED by Hazelton, SECONDED by Walker to approve payment of City of Dunkirk Invoice #2432 (Greenhurst & Franklin Master Meter) in the amount of \$1,481.55 and Invoice #2433 (Roberts & Urban Roads Master Meter) in the amount of \$48,812.61.  
*Unanimously Carried*
4. MOVED by Niebel, SECONDED by Warren to approve payment of Legend Excavating LLC Invoice #1012 for Contract 20-A39-01 – Tree and Brush Cutting with Culvert Crossing, in the amount of \$5,850.00.  
*Unanimously Carried*
5. MOVED by Walker, SECONDED by Pacos to approved payment of CBI Water Works Invoices for Operation & Maintenance Contract #19-39-02 for  
Invoice #16 in the amount of \$86.62 (Filter Plant Electric);  
Invoice #17 in the amount of \$2,703.42 (Electric & Gas Service – Rt 5 Pump Station);  
Invoice #18 in the amount of \$365.50 (Sodium Hypochlorite – Water Tank); and  
Invoice #19 in the amount of \$3,852.91 (Pump Station Chlorine & Caliper pumps).  
*Unanimously Carried*

## Reports

Financial Report and Administrative Update – Kathy Tampio (see attached)

### **GRANT UPDATE –**

1. **SAM** – Pay Request pending Contract 8 Close-out
  2. **ESD** – Pay request pending project cost certification from CPA (Bonadio)
  3. **EFC** – **All** Contract documents have submitted with coordination of Municipal Solutions and CPL. Short Term EFC financing in process.
- Capital Project Construction Update – Seth Krull
    - **Contract 5 and 8 are complete.** Close-out documents complete, final restoration almost complete.
    - **Preliminary Design documents for Phase II** – received comments from NYS DOH and document revisions are being made based on DOH comments. Expect DOH to take another month to complete review and approve. Expect a fall bid with estimated project completion by the end of next fall.
    - **Town projects** –
      - **Dunkirk** – Roberts Road project complete and watermain operational. Restoration to be completed in the next few weeks. Bennett Road Phase II –Route 60 – contract has been awarded and expected to start in the next 2 weeks.
      - **Portland** – Webster Road project near complete, close-out in process. VanBuren Bay in design and easements continue in process.

## Discussions:

- CBI Water Works concerns - Hazelton

MOVED to Adjourn by Warren, SECONDED by Pacos  
*Unanimously Carried*

The meeting ended at 5:35 p.m.

Respectfully Submitted,  
Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- Next meeting – August 13, 2020, 4:00 pm, Location to be determined

*Approved 8/13/2020*