

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, July 8, 2021, 4:00 p.m.

Fireside Manor Restaurant, 5377 W. Lake Road, Dunkirk, NY 14048

Chairman Purol called the meeting to order at 4:06 p.m.

The roll was called and a quorum was present.

Members Present: Dan Pacos, Richard Purol, John Walker, Jay Warren, Dave Hazelton, Brian Purol, Art Miller, Terry Niebel, Dan Schrantz

Others: Kathy Tampio, Juan Pagon, Tom Wik, Paul Snyder, Dale Carlson

MOVED by Niebel, SECONDED by Pacos, the minutes of 6/10/2021 and 6/21/2021 were approved as presented by unanimous vote.

Privilege of the Floor

Paul Snyder: Re: expressed concerns with CBI Water Works O&M responsibilities and the need to develop a valve and hydrant exercise program.

Dave Hazelton: Re: Unpaid water bills and reporting requirements to municipal partners so they can add to back taxes. CBI Water Works new software system (El Dorado) for billing. Suggest NCCWD and CBI Water Works revisit current contracts and consider amendments which include reporting responsibilities to NCCWD.

Dale Carlson: Portland Fire Chief – Re: concerns for hydrant and valve maintenance.

Communications

1. Executed Phase II Construction Contracts – (1) S. St. George/Pump Station, (2) S. St. George/ Water Main, (3) H&K/ Water Storage Tank, (4) BECC/Pump Station Electric
2. Chautauqua County Clerk – Record of Deeds recorded – Dunkirk Pump Station property and Sheridan Water Storage Tank property.

Unfinished Business

1. City of Dunkirk Water Rate Audit – Chairman Purol reported conversation with Randy Woodbury – City Treasurer has not yet contacted Dr. Reinelt to examine water rate update.

New Business

1. MOVED by Walker, SECONDED by Warren that payment is authorized for CPL Invoice #75843 for Professional Services in the amount of \$8,200.00 for Construction Administration pursuant to Contract #16-01-01.
Unanimously Carried
2. MOVED by Niebel, SECONDED by Walker, to approve payment of City of Dunkirk Water Bil pursuant to Contract #18-39-04 as listed;
 - a. Bill # 0006423 in the amount of \$12,345.06 for Arrowhead Drive Master Meter (Usage = 3458)
Unanimously Carried
3. MOVED by Walker, SECONDED by Pacos that the following 2022 Budget expenditures are authorized;
 - a. \$6,000 (.1) payroll allocation from Part-Time Legislature Financial Analyst position and associated .8 costs for NCCWD administration.
 - b. Purchase of a laptop and software – costs as determined by CC IT Department Schedule.

*Unanimously Carried***Reports**

- Chairman's Report – construction update per Seth Krull.
- Financial Report and Administrative Update – Kathy Tampio –(Hard copy Capital Report and 2021 Budget Year to Date Report provided to Board members and placed on file)
- Capital Project Construction Update –Seth Krull prepared a status report (see attached)

Discussions:

Terry Niebel: Re: Chautauqua County Resolution to eliminate NCIWD Board and make NCCWD Board the administrative board of NCIWD. After discussion, by consensus of the board, the members do not support that resolution.

Jay Warren: Re: CFA applications as potential funding source for future municipal capital projects.

MOVED to Adjourn by Hazelton, SECONDED by Walker
Unanimously Carried

The meeting ended at 5:35 p.m.

Respectfully Submitted,
Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- **Next meeting – August 12, 2021, 4:00 pm, Location TBA**

Approved 8/12/2021