

## **Appendix E**

### **Implementation Schedule**

Implementation Schedule  
Chautauqua County, New York

Program Strategy	No.	Year									
		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
		1	2	3	4	5	6	7	8	9	10
Waste Reduction Programs	1.1	Evaluate current resource use and purchasing policies at County facilities and events. Identify available grant funding to support implementation initiatives.	Identify and assess targets for a waste reduction policy at County facilities and events (increased use of electronic documents, reduction in hardcopy filing, double siding printing policies.	Draft a preliminary waste reduction policy based on data collected in Years 1 and 2 and available funding (if necessary) to support initiatives.	Receive feedback on waste reduction policy from County staff and institute final waste reduction policy.	Monitor program success against County diversion goals and identify/implement improvements, if any.					Update tasks for new 10 year planning period.
	1.2	Evaluate the implementation of a Green Procurement Process for all County buildings.		Research potential Legislative actions to enforce the a Green Procurement Process for County buildings.		Draft proposed Green Procurement Process within County buildings.	Receive feedback on draft Green Procurement Process from County staff and institute final policy.	Monitor Green Procurement Process Practices within County facilities and potential diverted wastes. Adjust program as needed.			Update tasks for new 10 year planning period.
Reuse Programs	2.1	Identify existing reuse programs within the County.		Add identified reuse programs to the County's education and outreach programs and promote identified reuse programs.		Identify existing reuse programs within the County.		Add identified reuse programs to the County's education and outreach programs and promote identified reuse programs.			Update tasks for new 10 year planning period.
	2.2			Prepare case studies of reuse programs of other planning units.		Evaluate feasibility of implementing similar programs in the County.		If feasible, implement new reuse programs in the County.		Monitor new reuse programs.	

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Increase Materials Recovered and Improve Local Recyclables Market	3.1	Evaluate the potential for source separated plastic recyclables to increase recyclables market value.		Collect recycling data to evaluate feasibility for single stream collection with the planning unit.		On an annual basis, evaluate potential alternative uses or disposal options for materials under the County's control to increase diversion from landfilling.					Update tasks for new 10 year planning period.
	3.2	Identify which large retailers offer plastic bag and battery collection and where collection stations are located in the retail location.		Add identified plastic bag and battery collection information to the County's website.		Promote available plastic bag and battery collection .					
Recycables Recovery Programs	4.1					Define what constitutes agricultural waste and estimate total tonnage. Make inquiries to existing agricultural recycling programs conducted by nearby Planning Units. Identify alternative disposal options.		Determine if a partnership could be made with existing agricultural recyclers or if there is interest in hosting a collection event in the County.		Update tasks for new 10 year planning period depending on any new information and resources available.	
	4.2	Evaluate current recycling procedures at County-owned facilities. Query County departments to identify targets where expanded recycling initiatives can be employed (i.e., improved labels on recycling bins).		If deemed appropriate, prepare, approve, and introduce a plan to increase recycling rates at County-owned facilities.		Share successes with municipalities within the County to encourage a similar program for increasing recycling efforts and waste reduction on the local level.					
	4.3					Evaluate current recycling procedures at County events. Query County event coordinators to identify target events where expanded recycling initiatives can be employed.		If deemed appropriate, prepare, approve, and introduce a plan to increase recycling rates at County events.		Evaluate the feasibility of expanding recycling efforts to schools, institutions, etc.	

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Product Stewardship	5.1	Reach out to the New York Product Stewardship Council to learn more about Product Stewardship and Extended Producer Responsibility (EPR) and how the County can implement these programs.		Review other NY communities that have passed a Product Stewardship resolution showing their support. Determine if passing a similar resolution in the County would be beneficial.		Work with the NY Product Stewardship Council to draft a resolution that would fit the needs of the County.		Educate County staff and the County Legislature on the benefits of supporting the product stewardship initiative. If supported by the Legislature, pass a Product Stewardship resolution.		Support the NY Product Stewardship Council.	Update tasks for new 10 year planning period depending on progress.
	5.2	Annually, research and remain educated on product stewardship initiatives, including monitoring proposed legislation; develop and send memos out locally as needed.									
Organics Diversion	6.1	Identify local food banks.	Add a list of the identified local food banks, hours, and locations to the County's website.	Promote food donation to local food banks on the County's website.		Identify changes to local food banks.	Modify the list of local food banks on County's website, as needed.	Promote food donation to local food banks on the County's website.		Identify changes to local food banks.	Modify the list of local food banks on County's website, as needed.
	6.2	Add information about the proper management of residential yard waste, such as backyard composting or "grass-cycling" initiatives, to the County's website.		Promote the proper management of residential yard waste on the County's website.							
				Explore potential partnerships to provide or subsidize compost bins for residents.		If feasible, provide or subsidize compost bins to residents by request.				Update tasks for new 10 year planning period depending on progress.	
	6.3	Identify training materials available on the NYSDEC and Cornell Cooperative Extension websites for assistance in developing training courses or locating backyard composting demonstration sites.		Place links on the County's website for these training course materials.		Promote backyard composting training materials and courses on the County's website.					Update tasks for new 10 year planning period depending on progress.

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Incentive-based Pricing	7.1	Add credit and debit card service at transfer stations to improve accessibility and convenience.	Re-evaluate the PAYT program and its fees to encourage incentive based diversion and waste reduction.		Implement any changes to the PAYT program and work with local haulers to promote the modified PAYT program to customers.	Monitor waste disposal numbers, customer behaviors, and other metrics to evaluate the effectiveness of the PAYT program. Modify PAYT program as needed.				Update tasks for new 10 year planning period depending on progress.	
	7.2		Consider different types of Unit Based Pricing systems employed in other similar counties.								
Education and Outreach	8.1	Evaluate current and potential education methods for promoting the County's recycling and diversion programs.	Work with partners to establish and implement a recycling educational outreach program. The plan should expect the initial audience to be primarily residents.	Evaluate the feasibility of adding recycling education at public events.	Team with local companies and not for profit agencies to encourage recycling at public events.	Assess the effectiveness of the education plan and make necessary alterations.	Expand the educational plan to attendees at public events.	Expand the education plan to include other groups, such as, municipalities, libraries, jails, institutions, and nursing homes. Add details related to product reuse and organics management to the education plan that would be most beneficial for these additional audience members		Update tasks for new 10 year planning period depending on progress.	
	8.2	Annually, update the County Solid Waste Page with appropriate resources to schedule solid waste facility tours, educational material (by the County or others), proper e-waste disposal, and waste reduction or recycling resources.									

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Data Collection and Evaluation Efforts	9.1	Collect seasonal waste data associated with changes in planning unit population.		Investigate unknown information related to municipal sewage sludge generation and management. Update Table 2-1 of the LSWMP with discoveries.		Collection information related to educational institution size (i.e., number of persons) to include in Table 1-6.		Evaluate if adaptive changes are necessary to solid waste management practices or educational opportunities within the planning unit.			Update tasks for new 10 year planning period depending on progress.
	9.2	Reach out to waste management facilities identified in the County, to gather information.	If deemed necessary, prepare a survey template for distribution to facilities or haulers that manage MSW, food scraps, yard waste, biosolids, C&D, processed scrap metal, and industrial waste.	Prepare and distribute surveys.	Report survey results and recommendations . Utilize to implement other tasks or modify tasks.	Prepare and distribute surveys.	Report survey results and recommendations . Utilize to implement other tasks or modify tasks.	If deemed necessary, prepare and distribute surveys for distribution to large industrial, agricultural, and institutional waste generators.	Report survey results and recommendations . Utilize to implement other tasks or modify tasks.	Evaluated effectiveness of survey and update tasks for new 10 year planning period depending on progress.	
C&D Debris Reduction	10.1			Monitor C&D generation and processing quantities available through facility reporting and on County projects.		Assess the potential for inclusion of a C&D Debris Reduction requirement as part of County bids.		If deemed appropriate, attempt a "pilot program," and test out such a requirement on one or more County bids.	Assess the results of the pilot program and determine if it is feasible to implement on other County projects.	If appropriate, develop a County-wide policy for C&D Debris reduction on County projects.	Update tasks for new 10 year planning period depending on progress.

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	10.2	Prepare case studies of deconstruction and reuse/recovery programs of other planning units.		Evaluate feasibility of implementing similar programs in the County.		If feasible, implement new C&D programs in the County.		Monitor new C&D programs.			
Private Sector Management and Coordination Opportunities	11	As other program strategies progress and needs for assistance are identified (or at least annually), investigate potential partnerships or similar programs with other organizations such as Soil & Water Conservation District, private solid waste management companies, and community organizations such as Sustainable Jamestown.									
Review Available Waste Management Technologies and Waste Disposal Options	12.1			Monitor existing and potential available technologies, including thermal treatment, that may be economically feasible to implement within the County.				Monitor existing and potential available technologies, including thermal treatment, that may be economically feasible to implement within the County.			Update tasks for new 10 year planning period depending on any new information and resources available.
	12.2	Develop a contingency plan for use in the event of closure of the Chautauqua County Landfill.		Bi-annually, evaluate alternate disposal opportunities for waste within the Planning Unit should the Chautauqua County Landfill reach or approach permitted capacity. Update the Contingency Plan accordingly.							Update tasks for new 10 year planning period depending on any new information and resources available.

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Solid Waste Local Laws	13.1	Conduct internal review of Local Solid Waste Management and Recycling Law.		Update Local Solid Waste Management and Recycling Law as necessary to support Implementation Plan initiatives.	Monitor and gather data related to modification of Local Solid Waste Management and Recycling Law.						Update tasks for new 10 year planning period depending on any new information and resources available.
	13.2	Determine the appropriate county legislation or local law mandating the recycling of photovoltaic cells and wind turbines.									

**Notes:**

1. The above implementation schedule includes tasks and subtasks. Details related to the efforts required to achieve the projected results can be found in each implementation task description in Chapter 5. The bulk of the tasks are expected to be undertaken in the earlier years of the planning period, and more detail will be added through compliance reports for all impending tasks as the planning period progresses.