

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, May 20, 2021, 4:00 p.m.

Fireside Manor Restaurant, 5377 W. Lake Road, Dunkirk, NY 14048

Chairman Purol called the meeting to order at 4:12 p.m.

The roll was called and a quorum was present.

Members Present: Dan Pacos, Richard Purol, John Walker, Jay Warren, Dave Hazelton

Members Absent: Brian Purol, Art Miller, Terry Niebel, Dan Schrantz

Others: Kathy Tampio, Mayor Willie Rosas, Randy Woodbury, Seth Krull, Tom Wik

MOVED by Pacos, SECONDED by Walker, the minutes of 4/8/2021 were approved as presented by unanimous vote.

Privilege of the Floor

No One Spoke

Communications

1. Letter – CPL response, Re: Lynne Dimmer water service request

Unfinished Business

No unfinished business

New Business

1. MOVED by Hazelton, SECONDED by Pacos, to approve the amendment of contract 16-01-01 with CPL for Architectural and Engineering Services for the North Chautauqua County Water District by extending the term of the contract to 12/31/2023.

Unanimously Carried

2. MOVED by Walker, SECONDED by Warren, to approve the amendment of contract 20-39-01 with Municipal Solutions, Inc. for Financial Advisor Services for the North Chautauqua County Water District Capital Project by extending the term of the contract to 12/31/2023 and amending the hourly rate to \$148.00 per hour.

Unanimously Carried

3. MOVED by Pacos, SECONDED by Hazelton, to approve payment of CPL Invoice #74550 in the amount of \$7,264.00 for Professional Engineering services pursuant to contract #16-01-01.
Unanimously Carried
4. Discussion/Action – Phase II Bid Award – PW-1-21 Watermain
 - a. MOVED by Hazelton, SECONDED by Pacos, upon the review and recommendation of Chautauqua County Law Department, Director of the Department of Public Facilities Brad Bentley and project engineer CPL for Phase II construction contracts, the North Chautauqua County Water District Administrative Board approves the low bid for PW-1-21 Watermain Contract to DJM Contracting, Inc., 4336 Zenner Road, Eden, NY 14057 in the amount of \$1,475,400.00 conditional upon compliance with all required contract documents, conditions and upon obtaining approval with the Environmental Facilities Corporation (EFC) for Minority & Women Owned Business Enterprise (MWBE) requirements as noted in the bid documents.
Unanimously Carried
5. MOVED by Warren, SECONDED by Pacos, to approve payment of invoices received from CBI Water Works for Operation & Maintenance costs pursuant to Contract 19-39-02 as listed;
 - a. Invoice #1-21, National Grid Electric, \$2,104.84
 - b. Invoice # 3-21, Lakeside Lawn Care, \$255.00
 - c. Invoice #4-21, Village of Brocton Electric, \$448.05
 - d. Invoice #5-21, Chautauqua Metal Finishing Supply, \$415.50
 - e. Invoice # ____, Lakeside Lawn Care, \$180.00*Unanimously Carried*
6. MOVED by Hazelton, SECONDED by Warren, to approve payment of City of Dunkirk Water Bills pursuant to Contract #18-39-04 as listed;
 - a. Invoice #2964-16, Willow Road Master Meter, \$110,477.22
 - b. Invoice #2965-16, Lake Shore Drive Master Meter, \$149.94
 - c. Invoice #2971-16, 181 Stegelski Ave Master Meter, \$17.85
 - d. Invoice #2972-16, Stegelski Ave Master Meter, \$3.57
 - e. Invoice #2973-16, Lake Shore Dr. E Master Meter, \$25,693.29
 - f. Invoice #2974-16, Brigham Rd. Master Meter, \$760.41
 - g. Invoice #2975-16, Vineyard Dr Master Meter, \$10,710.00*Unanimously Carried*

Reports

- Chairman’s Report – Discussion re: Bulk water rate for contractors to utilize water supply as an upcharge to be considered by CBI Water Works.
- Financial Report and Administrative Update – Kathy Tampio –(Hard copy Capital Report and 2021 Budget Year to Date Report provided to Board members and placed on file)

- Capital Project Construction Update –Seth Krull
 - Contracts for Phase II Pump Station, Water Tank in process. When contracts have been executed contractors will order materials. Pump Station construction expected to commence spring 2022.
 - Town of Dunkirk – Bennett Road watermain project operational, restoration pending completion.
 - Town of Pomfret continues to develop Shorewood water main replacement project. Tentative construction spring 2022.
 - State CFA process now open for potential applications.

Discussions:

- Randy Woodbury: City of Dunkirk to engage services of Dr. Reinelt to determine revised water rates pending financials audit and review of NCCWD Board. Coordinate Vineyard Drive check valve with CBI Water Works.
- Jay Warren: Update of NCCF assistance to municipalities, LWRP back on track.

MOVED to Adjourn by Hazelton, SECONDED by Walker
Unanimously Carried

The meeting ended at 5:15 p.m.

Respectfully Submitted,
Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- Next meeting – June 10, 2021, 4:00 pm, Location TBA

Approved 6/10/2021