

**Minutes**

**NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD**

Thursday, May 16, 2019, 4:00 p.m.

Fireside Manor Restaurant

5377 W. Lake Road, Dunkirk, NY 14048

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Chairman Steger called the meeting to order at 4:00 p.m.

The roll was called and a quorum was present.

**Members Present:** Don Steger, Richard Frost, Richard Purol, Dan Schrantz, Dave Hazelton, Brian Purol, John Walker, Jay Warren

**Members Absent:** Terry Niebel

**Others:** Kathy Tampio, Eric Wies (CPL), Juan Pagan, Randy Woodbury, Art Miller, Nate Aldrich, Glenn Reed, Chuck Civiletto, Tom Wik

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MOVED by Walker, SECONDED by Warren, the minutes of 4/11/2019 were approved as presented by unanimous vote.

**Privilege of the Floor**

No one spoke at this time

**Communications**

1. City of Dunkirk Water Invoices 0002964, 0002965
2. Village of Fredonia Certified Resolution – “..supports the Village’s cooperation with the District.”
3. CPL – Contract 5 – Water Meter Vaults – Bid Recommendations
4. NYS Ag & Markets – NCCWD Must certify that the requirements of Section 305(4) have been met.
5. 716 Site Contracting – application for payment in the amount of \$264,237.75 for a portion of Contract 8 – Route 5 Water Main North (Total request of \$278,145.00 includes 5% retainage)

**Old Business**

1. Received Executed Agreement between CBI Water Works and NCCWD for water billing and O&M Services
2. Discussed Meeting Summary of 4/15/19 with Village of Fredonia Mayor & Trustees – re: Interconnections

**New Business**

1. MOVED by R. Purol, SECONDED by Walker to award Water System Improvements – Contract 5 Water Meter Vaults to DJM Contracting, Inc. in the amount of \$521,000.00.  
*Unanimously Carried*

2. MOVED by Frost, SECONDED by Walker to approve 716 Site Contracting application for payment in the amount of \$264,237.75 for a portion of Contract 8 – Route 5 Water Main North.

*Unanimously Carried*

3. MOVED by Hazelton, SECONDED by R. Purol, to authorize Chairman to execute Memorandum of Understanding between Chautauqua County Department of Finance and NCCWD in order to accept grant funds from DASNY SAM Grant 6990.

*Unanimously Carried*

**Reports**

1. Financial Report/Status of Capital Project – Kathy Tampio

**NORTH CHAUTAUQUA COUNTY WATER DISTRICT - Financial Report**

Prepared by: K. Tampio

5/13/2019

**CAPITAL PROJECT EXPENSE**

VENDOR	Contract Amount	Expense to date	DESCRIPTION
CPL-2nd amended	\$ 954,638.00	\$ 853,412.80	Professional Services - Engineering
Chaut. County Engineer		\$ 18,935.78	Professional Services of Paul Snyder
CSX		\$ 6,850.00	Permit Fee
CSX - Engineer fee		\$ 25,130.84	Inspection Fees per Agreement
Norfolk Southern		\$ 12,500.00	Permit Fee
Norfolk Southern		\$ 11,431.84	Engineering/inspection fees
NYS DEC		\$ 220.00	Base permit fee
National Grid		\$ 3,300.00	Permit Fee
Empire State Development		\$ 250.00	Grant application fee
Chaut. County		\$ 913.90	Map & Plan amendment printing
Chaut. County		\$ 5,797.73	Map & Plan amendment mailing postage
Observer/P-J		\$ 54.27	Legal Ads - Notice required by NYS DEC
Observer/P-J		\$ 117.90	Legal Ads- Map & Plan amendment
Brocton Village		\$ 63,560.25	Capital Project Overrun Reimbursement

Brocton Village		\$ 249,305.09	Capital Lease - EFC Loan Debt Service
<b>TOTAL CAPITAL EXPENSE TO DATE</b>		<b>\$ 1,251,780.40</b>	

**County Interim funding - Capital - CC RES 111-18 extended up to \$3mil to 12/31/2019**

<b>NCCWD 2019 OPERATING BUDGET</b>			
To Date 3-13-19	Expense	\$145,206.18	Water Purchase - City of Dunkirk
To Date 3-13-19	Revenue	0	

- Water Billing Received from City of Dunkirk for 1<sup>st</sup> quarter of 2019 – payment to be processed for payment
- Billing for water usage will be forwarded to CBI Water Works for last quarter 2018 water charges

2. Capital Project Construction Update – Eric Wies, CPL

- Route 5 Sheridan Water Main project progressing – 716 installing pipe and hydrants
- Route 5 West side restoration work in process by Kandey
- CPL and Tampio working on providing EFC grant paperwork required
- CPL and Tampio working with ESD to process MWBE Waiver for 716
- Providing necessary documentation for ESD grant contract for 1<sup>st</sup> \$1 million grant
- Potential grant funding from DOCCS in the amount of \$1.6 million is in process through the Village of Brocton project
- Working on addressing water loss issue cause and resolution

**Discussion/Other –**

- CBI water billing and addressing water loss issues
- Tampio & County Legal will be drafting an agreement for Fredonia emergency water supply interconnections to be reviewed by all parties – NCCWD, Town of Pomfret Water District, Village of Fredonia, and City of Dunkirk.

MOVED to Adjourn by R. Purol, SECONDED by Frost  
*Unanimously Carried*

The meeting ended at 5:20 p.m.

Respectfully Submitted,  
Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- Next meeting – 6/20/2019, 4:00pm, Fireside, Dunkirk

*Minutes approved 6/20/2019*