

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, December 12, 2019, 4:00 p.m.

Fireside Manor Restaurant

5377 W. Lake Road, Dunkirk, NY 14048

Chairman Steger called the meeting to order at 4:00 p.m.

The roll was called and a quorum was present.

Members Present: Don Steger, Richard Purol, Dan Schrantz, John Walker, Richard Frost, Jay Warren, Terry Niebel, Dave Hazelton

Members Absent: Brian Purol

Others: Kathy Tampio, Juan Pagan, Tom Wik, Dan Pacos, Nate Aldrich, Seth Krull, Jim Crowell

MOVED by Walker, SECONDED by R. Purol, the minutes of 11/21/2019 were approved as amended by unanimous vote.

Privilege of the Floor - No one spoke at this time.

Communications

1. NYS DEC Permit renewal payment
2. NYS Ag & Markets Final Notice of Intent – NCCWD Improvements in the Towns of Sheridan and Dunkirk
3. Chautauqua County Division of Planning & Economic Development – Notice of Intent response for Capital Project in the Towns of Sheridan & Dunkirk

Unfinished Business

1. **Fredonia Interconnections** – no new communication from Mayor Landis and Board of Trustees at this time. The phase II capital project design includes the infrastructure to complete the interconnections pending approval by the Village of Fredonia Board of Trustees.
2. **Amendment to the Water Purchase/Supply Agreement with the City of Dunkirk** – no additional communication has been received from Mayor Rosas at this time.
3. **Decision on pump station options and NCIWD Water Storage Tank** - Decision on pump station options will be needed in order to complete capital project phase II design. Discussion continues regarding NCIWD Water Storage Tank. The tank continues to be in operation. Option to retain and rehab the current tank will be re-assessed at the completion of the current phase II project.

Contract 8 - 716	\$ 1,367,675.00	\$ 1,278,129.50	Contract 8 - Sheridan Water Main const.	\$ 57,799.42
Contract 5 - DJM	\$ 521,000.00		Contract 5 - meter vaults const.	\$ 234,097.86
Dunkirk Upsizing	\$ 271,000.00	\$ 271,000.00		
ESD GDA Fee	\$ 10,384.19	\$ 10,384.19		
TOTAL CAPITAL EXPENSE TO DATE		\$ 3,079,788.57		\$ 292,007.28

County Interim funding - Capital - CC RES 236-19 extended up to \$4mil to 12/31/2020

NCCWD 2019 OPERATING BUDGET			
Expense	.4 Contractual	\$ 535,567.83	Water Purchases - City of Dunkirk
		\$ 12,517.62	CBI Water Works O&M
		\$ 1,406.88	Payroll Allocation-Admin
	TOTAL EXPENSE	\$ 549,492.33	
Revenue		\$ 189,947.58	CBI Water Works

Outstanding Revenue	CBI Water Works	\$ 165,257.29	1st quarter 2019
		\$ 156,963.37	2nd quarter 2019
			3rd quarter 2019
		\$ 322,220.66	TOTAL DUE

- **Agreement of Service** for Municipal Solutions for Financial Services for the \$3million WIIA grant is in process.
- **Invoice from Shorewood** was received and shall be processed for payment
- **Notification received from DASNY** to execute the SAM grant disbursement agreement in the amount of \$100,000 to defray the cost of the 2,000 linear feet of 12 inch water main installed on Route 5 in the Town of Sheridan as part of the capital project. Chautauqua County Legislature to pass a resolution to accept the grant at their 12/18/19 Legislature meeting.
- **Village of Brocton recently received an additional WIIA Grant** –in the amount of \$1million to reduce the EFC loan of \$5,570,500. The new loan amount to be paid by the NCCWD per IMA contract 17-39-01 will be \$4,570,500 when the long term (30 year) financing has been closed.

2. Capital Project Construction Update – Seth Krull

- Update on progress of Contract 5 – Meter Vaults. All five meter vaults will be installed and operational by the end of the year.

- Discussion of Lateral Restriction required for Phase II in the area south of the Thruway in existing Ag. Districts to be processed as required by NYS Ag. & Markets and Chautauqua County Ag & Farmland Protection Board. A draft will be presented at the January NCCWD Board meeting and will be subject to confirmation by the Chautauqua County Legislature.
- Update was provided on Town of Dunkirk and Town of Portland projects – Town of Dunkirk Roberts Road water main, Town of Portland design for Water District 2 improvements (Van Buren area).
- Route 5 N water main is completed, waiting for meter vaults to be on-line before abandoning Silver Creek service line. Hydrants will be required to be removed

Discussion:

- **Athenex fire flow** – Jay Warren again expressed concerns for sufficient fire flow at new Athenex plant in Dunkirk. Current system is fed by 8” water main. When new 12” watermain comes on-line, it is expected that fire flow requirements will be met.
 - MOVED by Hazelton, SECONDED by Frost- a Motion in support of assisting the efforts of ATHENEX Engineers and Contractors, and the City of Dunkirk Water Department to ensure proper water flow volumes to the ATHENEX complex in the Town of Dunkirk, NY.
Unanimously Carried
- Hazelton asked that a report of finances of CBI Water Works be provided at the next meeting of the NCCWD Board. Schrantz reported that efforts continue to isolate and document potential system water leaks to reduce water loss.
- Thanks and appreciation for outgoing member – Board Chairman - Supervisor Steger, Town of Pomfret.

MOVED to Adjourn by Frost, SECONDED by Schrantz

Unanimously Carried

The meeting ended at 5:37 p.m.

Respectfully Submitted,

Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- Next meeting – January 9, 2020, 4:00 pm, Fireside

Minutes approved 1/9/2020