

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, November 12, 2020, 4:00 p.m.

Town of Sheridan Municipal Building

2773 Route 20, Sheridan NY 14135

Chairman Purol called the meeting to order at 4:00 p.m.

The roll was called and a quorum was present.

Members Present: Dan Pacos, Richard Purol, John Walker, Terry Niebel, Dick Frost, Dan Schrantz and Brian Purol

Members Absent: Jay Warren, Dave Hazelton

Others: Kathy Tampio, Eric Wies, Tom Wik, Juan Pagan, Jim Crowell, Art Miller and others.

MOVED by Frost, SECONDED by Walker, the minutes of 10-8-2020 were approved by unanimous vote.

Privilege of the Floor

No one spoke

Communications

1. Copy of Letter to Brocton Mayor Frost, re: DOCCS funding review – regional water improvements.
2. Email from Brocton Mayor Frost, re: water tank access road security

Unfinished Business

1. **Fredonia Interconnections** Agreement update: Village of Fredonia board of trustees discussion of issues with draft agreement: re: Term, interconnection opening authorization and other language. Tampio to send a revised draft of the agreement to the village board for consideration. Discussion of use of interconnection and how to accurately account for metered emergency water supply so the Town of Pomfret customer billing will not be impacted.

New Business

1. MOVED by Frost, SECONDED by Pacos to approve payment of Municipal Solutions, Inc. Invoice #14619 in the amount of \$852.00 pursuant to Contract 20-39-01 for Fiscal Services related to EFC Grant.

Unanimously Carried

2. MOVED by Niebel, SECONDED by Frost to approve payment of City of Dunkirk Water Bills pursuant to Contract 18-39-04 for the amounts listed below;
- Brigham Rd. Master Meter 2974 - \$153.51
 - Lake Shore Dr E Master Meter 2973 - \$26,721.45
 - Lake Shore Dr W Master Meter 2965 - \$2,020.62
 - Willow Rd Master Meter - \$127,002.75
 - Stegelski Ave/Human Society Master Meter - \$7.14
 - 181 Stegelski Ave/Refresco Master Meter - \$21.42
 - Vineyard Dr Master Meter - \$10,117.38

Unanimously Carried

Reports

Financial Report and Administrative Update – Kathy Tampio (see attached)

- Capital Project Construction Update – Eric Wies
 - **Phase II project bids** – county bid documents completed, final CCDOH and NYDOH design approvals pending.
 - **Phase II property transfer** - Town of Sheridan (Phase II tank property) property transfer and Town of Dunkirk (Phase II pump station property) property transfer in process with town attorney Passafaro and county attorney Wright. Tampio to follow up on status.
 - **Town projects** –
 - **Dunkirk Bennett Road Phase II** –Route 60 – water mains installed, activation pending.
 - **Future Grant Funding** – no new word on CFA and additional state funding. Future EFC funding on hold.
 - **Phase III Planning** – waiting to hear of potential for future funding.

Discussions: None at this time.

MOVED to Adjourn by Pacos, SECONDED by Niebel
Unanimously Carried

The meeting ended at 4:42 p.m.

Respectfully Submitted,
Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- Next meeting – December 10, 2020, 4:00 pm, Town of Sheridan hall

Approved 12/10/2020

NORTH CHAUTAUQUA COUNTY WATER DISTRICT - Financial Report

Prepared by Kathy Tampio

11/12/2020

CAPITAL PROJECT EXPENSE

VENDOR	Contract Amount	Expense to date	DESCRIPTION
CPL-3RD amended	\$ 1,372,902.00	\$ 1,172,492.00	Professional Services - Engineering
Chaut. County		\$ 21,627.45	Professional Services of Paul Snyder
CSX		\$ 6,850.00	Permit Fee
CSX - Engineer fee		\$ 25,130.84	Inspection Fees per Agreement
Norfolk Southern		\$ 12,500.00	Permit Fee
Norfolk Southern		\$ 11,431.84	Engineering/inspection fees
NYS DEC		\$ 470.55	Base permit fees
National Grid		\$ 3,800.00	Permit Fee
ESD GDA Fee		\$ 250.00	Grant application fee
Chaut. County		\$ 913.90	Map & Plan amendment printing
Chaut. County		\$ 5,797.73	Map & Plan amendment mailing postage
Observer/P-J		\$ 54.27	Legal Ads - Notice required by NYS DEC
Observer/P-J		\$ 117.90	Legal Ads- Map & Plan amendment
Observer/P-J		\$ 83.25	Legal Ads-RFP Tree Clearing
Brocton Village		\$ 63,560.25	Capital Project Overrun Reimbursement
Brocton Village	Removed - Capitalized expense		Capital Lease - EFC Loan Debt Service
Municipal Sol.		\$ 1,865.42	Financial Services - EFC Grant
Contract 8 - 716	\$ 1,367,675.00	\$ 1,359,161.00	Contract 8 - Sheridan Water Main const.
Contract 5 - DJM	\$ 531,000.00	\$ 528,600.00	Contract 5 - meter vaults const.
Contract - Legend		\$ 5,850.00	Tree clearing & culvert - tank property
Contract -			Contract - water main to new tank
Contract -			Contract - Water Storage Tank
Contract -			Contract - Pump Station
Dunkirk Upsizing	\$ 271,000.00	\$ 271,000.00	
ESD GDA Fee	\$ 10,384.19	\$ 10,384.19	
TOTAL CAPITAL EXPENSE TO DATE		\$ 3,501,940.59	

remaining contract expense

\$ 200,410.00

Added fees \$240.39

\$863.40

Paid in Full - Closed

Paid in full - closed

County Interim funding - Capital - CC RES 236-19 extended up to \$4mil to 12/31/2020

\$ 3,501,940.59 Total expense

\$ 498,059.41 Remaining

NCCWD 2020 OPERATING BUDGET 11/12/2020

BUDGET		EXPENSE YTD	
\$ 4,171.00	.1 base pay	\$ 3,424.43	Payroll Allocation-Admin
\$ 1,088,850.00	.4 contractors	\$ 454,063.85	City Dunkirk Water
\$ 20,000.00		\$ 17,256.74	CBI Water Works O&M
\$ 1,098.00	.5 Indirect Cost	\$ 804.00	NYSAC fee & Indirect Dept. costs
\$ 48,908.00	.7 Interest	\$ 28,453.56	Debt Interest
\$ 2,532.00	.8 Benefits	\$ 2,252.69	Payroll Allocation-Admin
\$ 1,328,038.00	TOTAL EXPENSE	\$ 506,255.27	
\$ 1,556,350.00	TOTAL REV	\$ 593,649.35	CBI Water Works
\$ 228,312.00	RESERVE	\$ 87,394.08	Debt Service Reserve

2019 Expense Accrual	\$ 145,000.00	City Water Charges
2019 Expense Accrual	\$ 3,000.00	CBI O&M Charges
2019 Revenue Accrual	\$ 190,000.00	CBI Water Purchase

.4 - OTHER CONTRACTORS

City	CBI
3969.84	4378.17
119227.29	112.36
246.33	3996
24268.86	150.87
132464.85	86.62
149.94	2703.42
28.56	365.5
71.4	3852.91
18981.69	59.43
78.54	2533.37
10710	625
1481.55	566.59
48812.61	461
149729.37	365.5
1895.67	
49.98	
7.14	
28192.29	
128.52	
10520.79	20256.74
2241.96	-3000
45806.67	\$ 17,256.74
599063.85	
145000	
\$ 454,063.85	