

CHAUTAUQUA COUNTY ETHICS BOARD MEETING MINUTES

DATE: October 22, 2025
LOCATION: Room 331, Gerace Office Building,
3 North Erie Street
Mayville, New York 14757

TIME: 12:06 p.m. – 2:43 p.m.

MEMBERS PRESENT: John Hamels
Diane Hannum
Stephanie Stevens

VIA ZOOM: Joseph Rizzo- Rizzo & Rizzo Law Office- Counsel for the Ethics Board

OTHERS PRESENT: Angel Hurlburt Ethics Board Liaison.

CALL TO ORDER & PUBLIC NOTIFICATION:

John M. called the meeting to order at 12:03 p.m.

Angel confirmed proper public notification was completed as the notice of today's meeting was posted on the county website on October 20, 2025 and sent out to the local media on October 15, 2025. It also appeared in the Observer's "Community Notebook" section on October 18, 2025 and in the Post-Journal's "Briefly" section on October 17, 2025.

APPROVAL OF MINUTES:

Joseph Rizzo notified the Board that the October 16, 2024 meeting minutes could be approved by the remaining Board members as long as they were given the opportunity to review the minutes and ask questions if necessary. Diane and Stephanie reviewed the October 16, 2024 minutes and had no questions. Diane motioned to approve the minutes from the October 16, 2024 meeting, which was seconded by Stephanie. All in favor. John moves to approve the September 10, 2025. Diane motioned to approve the minutes from September 10, which was seconded by Stephanie. All in Favor.

REVIEW CORRESPONDENCE:

John H. stated no mail was received in the Board's P.O. Box since the last meeting.

Angel received a complaint letter, Case # 2025-08, that was mailed to the County Executive's Office. Angel must recuse herself due to the nature of the complaint.

Angel leaves the meeting at 12:10 p.m.

Angel returns to the meeting at 12:20 p.m. Due to the recusal of the Ethics Board Liaison on this matter, John will handle correspondence to the sender.

STATUS OF FINANCIAL DISCLOSURE FORMS:

Angel reported that there are 20 late Financial Disclosure forms. Of the 20 late filers- 2 are on a Leave of Absence and 3 only need an original ink signature. 3 individuals missed the original April 30 deadline. 2 individuals have not completed their corrected forms as of the meeting. Case files for those two individuals will be discussed at the next meeting.

NEXT MEETING:

The next meeting of the Ethics Board is scheduled for December 3, 2025 at 1:00 p.m. in Room 333 of the Gerace Office Building, 3 N. Erie St. in Mayville, N.Y.

MOTION TO ADJOURN:

Stephanie motioned to adjourn the meeting at 12:41 p.m., which was seconded by Diane. All in favor.

Minutes prepared by Angel Hurlburt and respectfully submitted to John Hamels.