

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, October 17, 2019, 4:00 p.m.

Fireside Manor Restaurant

5377 W. Lake Road, Dunkirk, NY 14048

Chairman Steger called the meeting to order at 4:10 p.m.

The roll was called and a quorum was present.

Members Present: Don Steger, Richard Purol, Dan Schrantz, Dave Hazelton, Brian Purol, John Walker, Richard Frost, Jay Warren

Members Absent: Terry Niebel

Others: Kathy Tampio, Nate Aldrich, Randy Woodbury, Art Miller

MOVED by Schrantz, SECONDED by Frost, the minutes of 9/19/2019 were approved as presented by unanimous vote.

Privilege of the Floor - No one spoke at this time.

Communications – None

Old Business

1. **Fredonia Interconnections** – no new communication from Mayor Landis and Board of Trustees.
2. **Amendment to the Water Purchase/Supply Agreement with the City of Dunkirk** – no additional communication has been received from Mayor Rosas. Randy Woodbury reported that the Mayor is pushing City Attorney Morrisroe to continue working on the amendment.
3. **RFP** – Financial Services for EFC Grant - After communication with Jeff Smith of Municipal Solutions it was determined that he never received the first RFP due to an incorrect email address. The NCCWD Board was polled and responded that another RFP will be issued and has been issued by the County with proposals due by October 23, 2019.

New Business

- MOVED by Warren, SECONDED by R. Purol to authorize payment of CPL Invoice #64507 for professional services per Contract 16-01-01 in the amount of \$63,350.00.
Unanimously Carried

County Interim funding - Capital - CC RES 236-19 extended up to \$4mil to 12/31/2020

NCCWD 2019 OPERATING BUDGET			
Expense	.4 Contractual	\$ 391,529.04	Water Purchases - City of Dunkirk
		\$ 9,396.92	CBI Water Works O&M
		\$ 469.00	Payroll Allocation-Admin
	TOTAL EXPENSE	\$ 401,394.96	
Revenue		\$ 189,947.58	CBI Water Works
Outstanding Revenue	CBI Water Works	\$ 165,257.29	1st quarter 2019
		\$ 156,963.37	2nd quarter 2019
		\$ 322,220.66	TOTAL DUE

2. Capital Project Construction Update – Richard Purol

- Meter Pit at Athenex location has been completed
- Meter Pit on Vineyard drive is in process
- Town of Dunkirk 8” water main on Newell is in process
- Town of Dunkirk 12” water main installation won’t be started until early 2020

Discussion:

Discussion was initiated by Dave Hazelton regarding CBI Water Works cash flow issues and resolving suspected water loss within the municipal systems. Dan Schrantz provided an update on activities to address the water losses – installed new main water meter at A. Sam & Son, isolated Route 5 to investigate possible water leaks that may be occurring in service lines prior to residential meters, replaced a defective water meter at Shorewood golf course and continued discussion with Eric Wies (CPL) and Rural Water to determine where significant leaks may be located.

MOVED to Adjourn by Frost, SECONDED by B. Purol
Unanimously Carried

The meeting ended at 5:00 p.m.

Respectfully Submitted,
 Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- Next meeting – November 21, 2019, 4:00 pm, Fireside

Minutes Approved 11/21/2019