

Minutes

NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD

Thursday, October 14, 2021, 4:00 p.m.

Fireside Manor Restaurant, 5377 W. Lake Road, Dunkirk, NY 14048

Vice Chairman Walker called the meeting to order at 4:07 p.m.

The roll was called and a quorum was present.

Members Present: Dan Pacos, Dave Hazelton, John Walker, Terry Niebel, Dan Schrantz, Jay Warren

Members Absent: Richard Purol, Brian Purol, Art Miller,

Others: Kathy Tampio, Juan Pagon, Tom Wik, Dale Carlson, Rich Lewis, Eric Wies, Randy Woodbury

MOVED by Hazelton, SECONDED by Pacos, the minutes of 9/9/2021 were approved as presented by unanimous vote.

Privilege of the Floor

No one spoke.

Communications

None

Unfinished Business

1. City of Dunkirk Water Rate Audit – Randy Woodbury submitted the City Water Rate Evaluation for the NCCWD Board review. The proposed new water rate is \$3.81/1,000 gallons metered. Randy also detailed the new isolation valves installed by the City of Dunkirk on their Route 5 Water Main that recently experienced a major leak with resulting water supply stoppage. Discussion was held of ways to improve the water break alert notifications. He also reported that the City is working with engineers and the Health Departments on ways to realize maximum 10 mgd supply.

New Business

1. MOVED by Warren, SECONDED by Hazelton, that payment is authorized for CPL Invoice Number 77102 in the amount of \$2,510.00 pursuant to Contract No. 16-01-01 for professional services.

Unanimously Carried

2. MOVED by Niebel, SECONDED by Hazelton, that payment is authorized for City of Dunkirk Water Bill #6423 in the amount of \$13,923.00 pursuant to Contract No. 18-39-04.

Unanimously Carried

3. MOVED by Pacos, SECONDED by Niebel, that payment is authorized for H&K Services, Inc pay request #1 in the amount of \$206,150.00 less 5% retainage of \$10,307.50 for a total payment of \$195,842.50 pursuant to Contract No. 21-39-04 Phase II Water Tank.

Unanimously Carried

4. MOVED by Niebel, SECONDED by Warren, that payment is authorized for CPL Invoice Number 77834 in the amount of \$6330.00 pursuant to Contract No. 16-01-01 for professional services.

Unanimously Carried

Reports

- **Chairman's Report** – John Walker reported that CBI Water Works is making progress with their new software implementation for billing and receivables. Some equipment needs are being addressed such as a new printer and replacement vehicles. They are short one employee and are taking steps to hire new staff.
- **Financial Report and Administrative Update** – Kathy Tampoio –(Hard copy Capital Report and 2021 Budget Year to Date Report provided to Board members and placed on file)
 - Grants Update –
 - DOCCS – amendment being prepared for project scope
 - CBI Water Works Shared Services Grant – conference call with Senator Borrello's office – additional MWBE paperwork requested by NYS DOS
 - ESD – 1st grant audit of project cost nearly complete. When completed grant fund request will be processed
 - ESD – 2nd grant – project extension request will be provided by the county to spring of 2023
 - EFC – Easements are required prior to short term funding agreement and project funds provided as Phase II construction costs are received. Coordinated by Municipal Solutions.
 - North County Industrial Water District – water tank rehabilitation capital project has been approved by the Legislature and listed in the Chautauqua County ARPA Plan. Next steps – presentation and review of project to County Planning Board, RFP for Engineering, then Bids for contractor. Considered a 2022/2023 project.

- Capital Project Construction Update – Eric Wies
 - Phase II project update – Water Tank contract work is underway. The foundation and walls should be cast by the end of 2021. Expect tank completion by the end of summer 2022. Water Main Contract & Pump Station – issues continue with delay of materials supply.
 - Presentation of map of potential local and District improvements to the regional water system for “Phase III” projects. Cost estimates will be developed.

Discussions:

None at this time.

MOVED to Adjourn by Hazelton, SECONDED by Niebel
Unanimously Carried

The meeting ended at 5:21 p.m.

Respectfully Submitted,
Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

- **Next meeting – November 11, 2021, 4:00 pm, Location TBA**

Approved 11/11/2021