Minutes
Audit & Control Committee
October 22, 2026, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Scudder, Nelson, Anthony, Johnson

Members Absent: Pavlock

Others: Chagnon, Lee, Swan, Bens, Lyons, Makowski, Card, Taylor, Marx, Zafuto, Meleen, Button, McClennan, Moulton, Nick, Wurster, Wilson, Machemer, Zafuto, Gregory, Hernandez, Enlow, Rensel, Ihrig

Complete video of meeting can be viewed on YouTube

Legislator Scudder called the meeting to order at 8:40 a.m.

Approval of Minutes (09/17/26)

MOVED by Legislator Anthony, SECONDED by Legislator Johnson to approve the minutes

Unanimously Carried

Privilege of the Floor

Legislator Scudder: That brings us to the privilege of the floor. Is there anyone here to speak to us on the privilege of the floor? Okay, do you mind coming up front? Thanks.

Erica Bens: My name is Erica Bens and

Legislator Scudder: Yep, you can sit down. We need you in the microphone, I'm sorry.

Erica Bens: That's okay, I want you to hear me so that's good.

Legislator Scudder: Yeah, great, thank you.

Erica Bens: Thank you. Now, my name is Erica Bens. I'm a manager here at Chautauqua County. I live in Fredonia at 50 Washington Avenue. I just want to thank the committee for continuing to look at this proposed local law, introduced as 13-26 amending the manager retirement benefits. And, it's an unusual situation, but just to reiterate from what was stated the last legislative meeting, managers previously had the best retirement health insurance benefit and that's just no longer the case. Now, we have situations where union employees that report to their managers have a richer benefit which creates issues when it comes to promotions. We have a hard time convincing people to take promotions to management. Have a difficult time

convincing them to stay in their titles in management and we've had at least two that I'm aware of that have retreated to a management position after having already been in a management role so they've retreated to a union position. So, I just wanted to thank you for continuing to look at this situation. Thank you.

Legislator Scudder: Thank you. Anyone else? Seeing no one, I guess we'll close the privilege of the floor and we'll move on to our first item.

Local Law Intro 13-26 – A Local Law Amending Local Law 1-83, as Amended, Providing for a Management Benefit Plan for County Officers and Employees *(Referred back to A.S. and A.C. Committees at the 9/23/26 Legislature meeting)—Presented by Debbie Makowski, Human Resources Director and Kitty Lyons, Finance Director*

Discussion Item Only

Proposed Resolution – Authorize Lease Agreement at the Chautauqua County-Jamestown Airport (JHW) for Parking Lot Space with Federal Express Corporation, A Delaware Corporation—*Presented by John Machemer, Director of Airports and Chad Marx, Deputy Director of Finance*

MOVED by Legislator Johnson, SECONDED by Legislator Anthony to Amend by Substitution - Unanimously Carried to Amend by Substitution (shown below)

CHAUTAUQUA COUNTY
RESOLUTION NO.

TITLE: Authorize Lease Agreement at the Chautauqua County-Jamestown Airport (JHW) for Parking Lot Space with Federal Express Corporation, A Delaware Corporation

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County owns and operates the Chautauqua County Jamestown Airport in the Town of Ellicott in a manner that provides services and facilities on a non-exclusive basis for the general use of the public and to enhance current and future economic development in the County; and

WHEREAS, the County has received a request to lease parking lot space at the Jamestown Airport in the large parking lot in front of the main terminal building for the purpose of employee parking; and

WHEREAS, pursuant to Local Law 6-2000 a public hearing is not required for airport leases that have a term of less than one (1) year; and

WHEREAS, the 2026 Budget ***does not*** currently accounts for parking lot lease payments ~~of an estimated $500 monthly so~~ an amendment is necessary to realize the ~~full~~ lease ***revenue*** ~~amount~~; and

WHEREAS, this revenue will also be included in the 2027 Tentative Budget; now, therefore, be it

RESOLVED, that the A Fund Balance be appropriated as follows:

DECREASE THE USE OF FUND BALANCE:

A.----.----.917.0000	Unassigned Fund Balance – Unassigned Fund Balance	~~$600~~ ***$1,600***

; and be it further

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2026 Adopted Budget:

INCREASE REVENUE ACCOUNT:

A.5610.5610.R177.0000	Departmental Income- Fees & Rental: Airport	~~$600~~ ***$1,600***

; and be it further

RESOLVED, that the County Executive is authorized and empowered to execute an agreement to lease parking lot space with Federal Express Corporation, A Delaware Company in front of the Jamestown Airport main terminal building in conformance with FAA regulations and to include substantially the following terms and conditions:

1. Term. Six months commencing on November 1, 2026, and terminating on April 30, 2027.
2. Premises. Sixty (60) parking spaces in large parking lot in front of Terminal Building.
3. Payment. Tenant shall pay County a monthly fixed rental fee of Eight Hundred and No/100 Dollars ($800.00).
4. Other. As negotiated by the County Executive.

Unanimously Carried, As Amended

Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Dunkirk Airport Five-Year Capital Improvement Plan (ACIP) for FY 2027-2031—*Presented by John Machemer, Director of Airports and Chad Marx, Deputy Director of Finance*

Carried, with Legislator Scudder Voting "NO"

Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Jamestown Airport Five-Year Capital Improvement Plan (ACIP) for FY 2027-2031—*Presented by John Machemer, Director of Airports and Chad Marx, Deputy Director of Finance*

Carried, with Legislator Scudder Voting "NO"

Proposed Resolution – Amend 2026 Budget for Portland-Pomfret-Dunkirk Sewer District Generators for Pump Stations #'s 1-5—*Presented by Chad Marx, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Accept and Authorize Execution of Contract For County Infrastructure Grant Program Funds for the Center Chautauqua Lake Sewer District Phase III Extension Project—*Presented by Lacey Wilson, Public Health Director and Rebecca Wurster Planning Coordinator for the Department of Planning and Development*

Unanimously Carried

Proposed Resolution – Quit Claim Deeds—*Presented by Kim Meleen, Real Property Tax Director*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget for Liability Insurance Departments— *Presented by Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Authorize Sections 89-t and 603(p) Retirement Plans for Peace Officers in the Probation Department—*Presented by Gilbert Taylor, Probation Director and Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget for Sections 89-t and 603(p) Retirement Plans for Peace Officers in the Probation Department—*Presented by Gilbert Taylor, Probation Director and Sam Zafuto, Deputy Director of Finance*

Typo correction made:

WHEREAS, the Probation Department has received grant funding from the New York State division of Criminal Justice that can be utilized to fund this revision; now, therefore, be it

Unanimously Carried

Proposed Resolution – Authorize Execution of Lease Agreement with the City of Jamestown for Office Space for the Chautauqua County Public Defender's Office—*Presented by Derek Gregory, Assistant Public Defender*

Unanimously Carried

Proposed Resolution – Authorize Lease Renewal with Verizon Wireless Services, LLC for Tower space—*Presented by Reilly Enlow, Fiscal Supervisor for the Sheriff's Department and James Rensel, Undersheriff*

Unanimously Carried

Proposed Resolution – Accept Donation of Boat Lifts for the Navigation Division for the Office of the Sheriff—*Presented by Reilly Enlow, Fiscal Supervisor for the Sheriff's Department and James Rensel, Undersheriff*

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2026 Budget for Increased Safety Net Costs—*Presented by Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services and Blake Ihrig, Director of Administrative Services with the Department of Finance*

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2026 Budget for Increased Services for Recipients Costs—*Presented by Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services and Blake Ihrig, Director of Administrative Services with the Department of Finance*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of New York State Office of Mental Health Grant Funds and Amend the 2026 Budget for the Chautauqua County Department of Mental Hygiene Mobile Crisis Team—*Presented by Trish McClennan, Deputy Director of Mental Hygiene and Renee Moulton, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of New York State Office of Mental Health Grant Funds and Amend the 2026 Budget for the Chautauqua County Department of Mental Hygiene Assisted Outpatient Treatment (AOT) Enhanced Coordination—*Presented by Trish McClennan, Deputy Director of Mental Hygiene and Renee Moulton, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of New York State Office of Mental Health Grant Funds and Amend the 2026 Budget for the Chautauqua County Department of Mental Hygiene Children's Single Point of Access Program—*Presented by Trish McClennan, Deputy Director of Mental Hygiene and Renee Moulton, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Authorizing Application Submittal for 2026 Community Development Block Grant Microenterprise Assistance Program —*Presented by Stephanie Nick, Special Projects Coordinator with the Department of Planning & Economic Development*

Unanimously Carried

Proposed Resolution – Consider 2027 Tentative Budget, with the Changes Listed Below, and Present Same to the County Executive for His Consideration and Action—*Presented Kitty Lyons, Director of Finance and Jennifer Swan, Budget Director*

Carried, with Legislator Johnson voting, "NO."

Discussion – Compliance Report – *Presented by Deb Makowski, Director of Human Resources*

MOVED by Legislator Anthony, SECONDED by Legislator Nelson to adjourn

Unanimously Carried (10:39 AM)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Amanda Guillory, Senior Stenographer