Minutes
Audit & Control Committee
September 17, 2026, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Scudder, Nelson, Anthony, Johnson

Others: Chagnon, Lee, Swan, Vento, Card, Lyons, Makowski, Wendel, Ihrig, Zafuto, Marx, Button, Meleen, Corwin, Enlow, Nick, Quattrone, Torres, Ellis, Glover, Rissel, Contiguglia, Moulton

Complete video of meeting can be viewed on YouTube

Chairman Pavlock called the meeting to order at 8:35 a.m.

Approval of Minutes (08/20/26)

MOVED by Legislator Scudder, SECONDED by Legislator Johnson to approve the minutes

Unanimously Carried

Privilege of the Floor

Chairman Pavlock: Privilege of the floor. Is anyone here to address the board or committee this morning?

Legislator Johnson: Yes, sir. I would like to wish Dalton Anthony happy birthday!

Chairman Pavlock: Excellent

Legislator Anthony: Thank you

Legislator Scudder: Does that mean you can vote? *(laughter)*

Legislator Anthony: I can!

Legislator Scudder: Did you get birthday donuts?

Legislator Anthony: I did. Anybody's welcome to have a donut. Even the public, if they'd like to come and have one.

Chairman Pavlock: Birthday's never get old.

Legislator Anthony: Just the people

Legislator Scudder: Thanks Dalton!

Legislator Anthony: You bet, Pop.

Chairman Pavlock: Anyone else wishing to address the committee this morning?

Legislator Scudder: I think that was enough. *(laughter)*

Chairman Pavlock: Not hearing any, we'll move onto our agenda items.

Renew & Amend Resolution No. 11-26– Apply for and Accept FAA and NYSDOT Funds for Terminal Building Renovation (Construction) at Chautauqua County Jamestown Airport (*Originally Adopted January 28, 2026)—Presented by Tim Card, DPF Director*

Discussion Item Only

Local Law Intro 13-26 – A Local Law Amending Local Law 1-83, as Amended, Providing for a Management Benefit Plan for County Officers and Employees *—Presented by Debbie Makowski, Human Resources Director and Kitty Lyons, Finance Director*

Discussion Item Only

Local Law Intro 14-26 – A Local Law Amending Local Law 7-1990, as Amended, Relating to the Management Salary Plan by Providing for an Annual Adjustment of Management Salary Ranges Based Upon the Consumer Price Index*—Presented by Debbie Makowski, Human Resources Director*

Discussion Item Only

Proposed Resolution – Amend 2026 Budget for Portland-Pomfret-Dunkirk Sewer District *—Presented by Allison Vento, Administrative Director for NCW&SD and Chad Marx, Deputy Director of Finance for DPF*

Unanimously Carried

Proposed Resolution – Granting Senior Citizen Homeowners an Automatic Cost-of-Living Increase for the Senior Real Property Tax Exemption*—Presented by Legislator Scudder and Kim Meleen, Real Property Tax Director*

Unanimously Carried

Proposed Resolution – Quit Claim Deeds—*Presented by Kim Meleen, Real Property Tax Director*

Unanimously Carried

Proposed Resolution – A Resolution Authorizing Various Capital Projects in and for the County of Chautauqua, New York, at the Total Maximum Estimated Cost of $3,294,828, and Authorizing the Issuance of $3,294,828 Bonds of Said County to Pay Costs Thereof. —*Presented by Kitty Lyons, Finance Director*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of a 2026 Election Grant for Board of Elections — *Presented by Sam Zafuto, Deputy Director of Finance, Nacole Ellis, Republican Commissioner of Elections, and Luz Torres, Democrat Commissioner of Elections*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of a 2026 Mail Ballot Grant for Board of Elections — *Presented by Sam Zafuto, Deputy Director of Finance, Nacole Ellis, Republican Commissioner of Elections, and Luz Torres, Democrat Commissioner of Elections*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget for Office of the Sheriff – W911—*Presented by Chautauqua County Sheriff Jim Quattrone and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Authorize Execution of New York State Office of Homeland Security Grant for Public Safety Answering Point (PSAP) FY25-26 —*Presented by Chautauqua County Sheriff Jim Quattrone and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Authorize Execution of New York State Governor's Traffic Safety Committee Grant for the Police Traffic Services Program FY 2027 *—Presented by Chautauqua County Sheriff Jim Quattrone and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Authorize Standardization of Cummins-brand Generators at the 911 Tower Sites at the Chautauqua County Office of the Sheriff *—Presented by Chautauqua County Sheriff Jim Quattrone and Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Accept Norfolk Southern Safety First Grant *—Presented by Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of the Victim Assistance Program Funding for 2026-2028*—Presented by Madeline Contiguglia, Assistant to District Attorney*

Unanimously Carried

Proposed Resolution – Authorize Facility Rental Agreement with Jamestown Center City Development Corporation DBA Northwest Arena for 2027 Senior Expo Event *—Presented Kitty Lyons, Director of Finance and Renee Moulton, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Authorizing Application Submittal for 2026 Community Development Block Grant Microenterprise Assistance Program*—Presented by Stephanie Nick, Special Projects Coordinator with the Department of Planning & Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Clerk of the Legislature to Publish Notices – Re: Public Hearings on 2027 Tentative Budget & Maximum Salary of Members of the Chautauqua County Legislature and its Chairman *—Presented by Pierre Chagnon, Chairman of the Legislature and Olivia Lee, Clerk of Legislature*

Unanimously Carried

Discussion –

Protocol for Preparing Resolutions when Balancing Budgets are Necessary
– Presented by Kitty Lyons, Director of Finance and PJ Wendel, County Executive

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MOVED by Legislator Anthony, SECONDED by Legislator Johnson to adjourn

Unanimously Carried (11:47 AM)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Amanda Guillory, Senior Stenographer