Chautauqua County Board of Health
MINUTES

Meeting Date/Time: Thursday, July 16, 2026 6:00 p.m.
Location: HRC 4th Floor Conference Room, 7 North Erie Street, Mayville, NY 14757
Scribe: Hannah Abram
YouTube Live Link: https://www.youtube.com/watch?v=pJATiqeiRsU

ATTENDENCE:

BOH Members	P/A	BOH Members	P/A	Others Present
Dr. Faulk*	E	Dawn Columbare	P	Jessica Wuerstle, Director of Environmental Health
Matt Hanley	E	Kenneth Dahlgren	P	Steve Kilburn, Public Health Senior Planner
Rick Ketcham	E	Dr. Kidder	E	Amanda Reiner, Resource Assistant, Board of Health Scribe
Dr. Khan	P	Dr. Krahn	P	Hannah Abram, Admin. Aide, Board of Health Scribe
Lacey Wilson*	P	Dr. Pender	E	Dr Robert Berke, County Physician
**non-voting member*		Legislator Proctor	P	James Williams, Assistant County Attorney
		Mark Tarbrake	P	Barinder Multani
				Kris Bailey

Call to Order	The meeting was called to order at 6:01 p.m. by Khan.
Privilege of the Floor	Barinder Multani spoke during the Privilege of the Floor in regards to the Board of Health Hearing held on June 29th, 2026. To hear statements made during Privilege of the Floor, please visit the YouTube link above.
Approval of 5/21/26 Minutes	Columbare made a motion to approve the May 2026 minutes. 2nd by Tarbrake; all in favor; motion carried.
New Business: Agreements to Settle	Agreements to settle were reviewed and discussed. There were several public water supply violations.
Hearing Officer Recommendations	Hearing Summary: In the matter of Smoke Town, LLC Case #26-10, it was determined that the Respondent sold tobacco products to an individual under the age of twenty-one (21).

Hearing Officer Recommendations Cont'd	Discussion Summary: The Board of Health, after review and discussion, unanimously voted in favor of a fine of $3100, plus two (2) points against the business' NYS tobacco retail license and recommended the case be referred to NYSDOH to move forward with a license suspension. Motion: Dahlgren made a motion for a total fine of $3,100 and two (2) points on their NYS tobacco retail license. 2nd by Proctor; all in favor; motion carried.
	Hearing Summary: In the matter of Cassadaga ShurFine, LLC, Case #26-35, it was determined that the Respondent failed to submit multiple required water samples and reports for January 2026, March 2026 and April 2026. Discussion Summary: The Board of Health, after review and discussion, unanimously voted in favor of a fine of $1200 and an additional $250 administrative fee. Motion: Proctor made a motion for a total fine of $1450. 2nd by Krahn; all in favor; motion carried.
Old Business:	Berke recognized recent deaths in the community as they relate to former Environmental Health staff: Don Hustead and his spouse, Mary Hustead, recently passed, as did Michael Vendette.
Director's Report:	Assistant County Attorney, James Williams was introduced to the Board of Health as a legal advisor to the Health Department. **Rural Health Transformation Program** o Background ▪ Federally funded, NYS received more than $212 million in first-year funding as part of a five-year program focused on: improved care coordination, workforce development, technology modernization, enhanced access to services, and stronger partnerships across the healthcare continuum. ▪ A central expectation: sustainable system changes rather than short-term or isolated projects. o Opportunity ▪ A coalition of local stakeholders is working together to secure the first round of funding with the support of the Health Department. If successful, this effort represents an important opportunity to advance a shared county-wide and regional vision for a stronger, more connected, and more sustainable rural healthcare system

Director's Report Cont'd	**Summer Outreach** ○ **Immunization Clinics** ○ **Every Moment Counts Hepatitis C Outreach Event** ▪ Event Day: July 31, 2026 - 10:00 AM - 4:00 PM Location: Joy-Full Cup Café 515 E 7th St. Jamestown, NY 14701 ▪ ECMC, Evergreen, Joy Fellowship at Free Methodist Church, Fidelis Care Medicaid – Mobile Unit and Medicaid resources, Fidelis Care Medicare / WellCare – Mobile Unit and Medicare resource **<u>Updates</u>** • **2027 Budget Preparations Underway** ○ Phase 1: Director's review – *complete* ○ Phase 2: Review with Division Leads – *complete* ○ Phase 3: Review with Finance team – *in process* ○ Phase 4: Finalize with Finance team and carry on through approval process • **Children and Youth with Special Health Care Needs Program** ○ **Community Assistance Initiative (CAI) funding – Year 2 awarded** ▪ Success in the *First Monday* pilot has led to the development of *Summer Sprouts* • **Legislative Human Services Committee Presentations** ○ The Goal: Strengthen communication and collaboration with community partners and elected officials using transparent, data-driven reporting. ○ The mechanism: Regular committee briefings ▪ 4410 Preschool Program – Transportation Services & Tobacco, Inhalants & Substance Use Systems & Policy updates • Presentations have been well received by the committee members • **Strategic Planning** ○ Focusing on preparation for the 2027 Budget
Adjournment	Khan made a motion to adjourn at 7:07 p.m.
Future Meeting Dates	9/17/26, 11/19/26