

Minutes
Public Safety Committee
July 15, 2026, 4:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Bankoski, Gustafson, Proctor, Merritt, Larson

Others Present: Chagnon, Lee, Wendel, Swan, Guttman, Carlson, Justham, Quattrone, Hollands, Zafuto, Roosa, Wereski, Harmon

Complete video of meeting can be viewed on YouTube

Chairman Bankoski called the meeting to order at 4:00 p.m.

Approval of Minutes (6/17/2026)

MOVED by Legislator Larson, SECONDED by Legislator Gustafson to approve the minutes

Unanimously Carried

Privilege of the Floor

Chairman Bankoski: Is there anyone to speak for privilege of the floor? Okay, Noel.

Noel Guttman: Noel Guttman, Director of Emergency Services.

Tim Carlson: Tim Carlson, Chief Paramedic, county EMS.

Jameson Justham: Jameson Justham, EMS Coordinator.

Chairman Bankoski: Okay, and you have an update for us?

Noel Guttman: Yeah, A few months ago, we were here and told you about the comprehensive EMS plan that New York State is requiring all counties to do. At the time, there was some very vague guidance on what we are supposed to include on that. It just came out for some more specific guidance and, Jameson, I'm going to let him talk. He's kind of becoming our in-house expert on what we're supposed to be doing. So, I'm going to turn it over to you.

Jameson Justham: Alright. So, a couple weeks ago, the state released what they're calling their framework.

Chairman Bankoski: Turn that mic to you there.

Jameson Justham: Can you hear me now?

Chairman Bankoski: Yep. That's for all the people at home that are watching it.
(laughter)

Jameson Justham: So, the state released what they're calling their framework, which is a loose guidance for what they want their plan or the plans to look like. So, it's addressing a lot of things like sustainability, reliability, so like, tracking things such as dropped calls, the-what they call their shoot time, which is time of dispatch to the time we've actually got a unit in-route. Membership education, there's a lot of portions. We've started some of our data collection. We, well, we hadn't done it before. Now, we've got-we're able to refine what they're really looking for. And our biggest challenge has been researching dropped calls. So, we reached out to places like Erie County, Pennsylvania, McKean County, Warren County because Pennsylvania, they're required to track anytime an agency doesn't respond to a call and they use the same CAD system that we do. So, we're sweet, maybe this will work out. They do it all manually. So, our current attempt is, we're going to look at the number of calls that are generated for a specific agency and try and narrow that down just to their first due. So, like, if Celeron's going to an EMS call within the village of Celeron or the district of West Ellicott, they're responsible for and then comparing that total number of PCRs that have been completed and submitted. So, yeah.

Chairman Bankoski: And what would be a definition of a dropped call you referred to?

Jameson Justham: So, the definition that we're going with, is a call that you're dispatched to that's within your home district that you do not respond to.

Chairman Bankoski: Okay, that's what I thought. But just to make it clear.

Jameson Justham: Yeah.

Tim Carlson: I think it's important to note, too, there's a lot of things that they look at that we're already doing. Centralized dispatch. You know, we have one 911 center in this county. Everything goes through the Sheriff's Office. So those things we're already ahead of the curve and that works well. Tiered responses which is- yeah, they triage 911 calls and they send appropriately staffed and provider-level units to calls. So, if it doesn't require a paramedic, they send a BLS unit. If it requires a paramedic, they send BLS and paramedic. So, we've already been doing those things since, well, at least 2017. So we're ahead of the curve with a lot of those things and so, that's something to be proud of, I think.

Noel Guttman: Yeah, we just wanted to give you a quick update since we talked about it a few months ago, just so you know what the new parameters we're working with are.

Chairman Bankoski: Okay, thank you. Does anyone have questions?

Legislator Chagnon: When do you have to have this completed?

Jameson Justham: December seventeenth, I believe.

Legislator Chagnon: Okay. No problem, right? *(laughter)*

Noel Guttman: *(Pointing to Jameson Justham)* Yes, he has a lot of work ahead of him. *(laughter)*

Tim Carlson: That's no problem for you.

Legislator Proctor: I just have one question, Mr. Chairman. So, as I understand it, if they don't fill out a PCR verses the number of calls they're called out on, then that difference is the dropped calls, so to speak? Do they have to fill out a PCR every time they go out?

Jameson Justham: Yeah, any time they do a transport or they make a patient contact, then they have to fill out a PCR.

Legislator Proctor: Okay

Tim Carlson: We—for '26 we were going to have software included in our budget to help us dissect some of that information. We had to cut that. So, that is a piece of software that would help us greatly and will continue to help us in the future for planning and further services that we need to provide in a county EMS level, specifically. So we are looking to include that again for '27 just as a heads up.

Legislator Proctor: Okay, thank you.

Chairman Bankoski: Thank you. Anything else? Okay, gentlemen. Thank you. Anybody else for privilege of the floor? Hearing none, seeing none, okay.

Proposed Resolution – Authorize Acceptance of FY2023 HazMat Targeted Grant Program Funds—*Presented by Sam Zafuto, Deputy Director of Finance and Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of FY2024 HazMat Targeted Grant Program Funds—*Presented by Sam Zafuto, Deputy Director of Finance and Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of FY2025 Emergency Management Performance Grant (EMPG25)—*Presented by Sam Zafuto, Deputy Director of Finance and Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Amend Office of Emergency Services 2026 Budget)—*Presented by Sam Zafuto, Deputy Director of Finance and Noel Guttman, Director of Emergency Services*

Unanimously Carried

Discussion –

310-322 East Third Ventures, LLC – Regarding Potential Lease Property—*Presented by Jeff Wereski and Joe Roosa, East Third Ventures, LLC.*

Proposed Resolution – Authorize Lease Agreement with 310-322 East Third Ventures, LLC — *Presented by Jeff Wereski and Joe Roosa, East Third Ventures, LLC.*

Unanimously Carried

Discussion –

Update from New York State Police: Discussion on relationships between NY State Police, Chautauqua County Sheriff's Department, and local police departments — *Presented by Trooper Hollands, NY State Police Department and Sheriff Quattrone, Chautauqua County Sheriff*

MOVED by Legislator Gustafson, SECONDED by Legislator Merritt to adjourn

Unanimously Carried (5:13 p.m.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Amanda Guillory, Senior Stenographer