

Minutes
Public Facilities Committee
April 13, 2026, 4:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Heiser, Anthony, Nelson, Scudder, Whitney

Others: Chagnon, Lee, Swan, Rodgers, Card, Zafuto, Machemer, Wurstle, Vanstrom, Marx, Vento, Oehlbeck, Reynolds

Complete video of meeting can be viewed on YouTube

Chairman Heiser called the meeting to order at 4:00 p.m.

Approval of Minutes (03/16/26)

MOVED by Legislator Scudder, SECONDED by Legislator Anthony to approve the minutes.

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Renew and Amend Resolution 13-26 – Authorize Supplemental Agreement No. 1 with NYSDOT for PIN 5764.60—*Presented by Drew Rodgers, Deputy Director of DPF and Tim Card, DPF Director*

Discussion item only

Proposed Resolution— Amend 2025 Budget for Year End Reconciliations-North Chautauqua County Water District—*Presented by Allison Vento, Administrative Director for NCW&SD and Chad Marx, Deputy Director of Finance for DPF*

Unanimously Carried

Proposed Resolution— Authorize Amendment to the Agreement between the NCLSD and the Town of Chautauqua for Sewage Treatment Services (19-28-03) —*Presented by Matthew Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Authorize Lease of Office Space Between the Chautauqua County DPF and NYS Health Department Bureau of Communicable Diseases
—Presented by Tim Card, DPF Director and Jessica Wuerstle,
Director of Environmental Health Services

Unanimously Carried

Proposed Resolution – Home Rule Legislation Request to Discontinue the Use of Reforestation Lands in the Towns of Ellery and Ripley; and the Designation of Lands for Parks Use in the Town of Arkwright
—Presented by Tim Card, DPF Director and Jamie Reynolds, Engineer I
Land Surveyor for DPF

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for DPF Capital Improvements – Funded Bridge Program—Presented by Chad Marx, Deputy Director of Finance
for DPF and Tim Card, DPF Director

Unanimously Carried

Proposed Resolution – Authorize Granting of Utility Easements on Airport Property—Presented by John Machemer, Deputy Director of Public Facilities: Airports and
Tim Card, DPF Director

Unanimously Carried

Proposed Resolution – Apply for and Accept FAA and NYSDOT Funds to Rehabilitate Runway 13-31 at Chautauqua County Jamestown Airport
(CONSTRUCTION)—Presented by John Machemer, Airport Director
and Tim Card, DPF Director

Carried with Legislator Scudder Voting “No”

Proposed Resolution – Apply for and Accept FAA and NYSDOT Funds for Purchase of SRE Equipment at Chautauqua County Jamestown Airport—Presented by
John Machemer, Airport Director and Tim Card, DPF Director

Carried with Legislator Scudder Voting “No”

Proposed Resolution – Authorize Public Hearing for Agreement between Chautauqua County and Schultz Airshows, LLC for Air Boss Services for the 2027 Chautauqua County Airshow at Chautauqua County Jamestown Airport—
Presented by John Machemer, Deputy Director of Public Facilities: Airports and Tim Card, DPF Director

Unanimously Carried

Proposed Resolution – Authorize Public Hearing for Ground and Taxiway Lease with Baron North G58, LLC at Chautauqua County Dunkirk Airport
Presented by John Machemer, Airport Director and Tim Card, DPF Director

Unanimously Carried

MOVED by Legislator Anthony, SECONDED by Legislator Whitney to adjourn.

Unanimously Carried (4:45 p.m.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk