

Minutes
Audit & Control Committee
April 16, 2026, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Nelson, Johnson, Anthony, Scudder

Others: Chagnon, Guillory, Oehlbeck, Machemer, Ihrig, Carlson, Swan, McCoy, Zafuto, Vento, Sharp, Marx, Hernandez, Lyons, Taylor, Quattrone, Enlow, Gunderson, Hahn, Pless, Swoap, Rodgers, Torres, Green

Complete video of meeting can be viewed on YouTube

Chairman Pavlock called the meeting to order at 8:36 a.m.

Approval of Minutes (03/19/26)

MOVED by Legislator Scudder, SECONDED by Legislator Anthony to approve the minutes

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Renew and Amend Resolution 13-26 – Authorize Supplemental Agreement No. 1 with NYSDOT for PIN 5764.60—*Presented by Drew Rodgers, Deputy Director of Public Facilities Engineering*

Discussion Item Only

Proposed Resolution – Amend 2025 Budget for Year End Reconciliations-North Chautauqua County Water District—*Presented by Chad Marx, Deputy Director of Finance for DPF and Allison Vento, Administrative Director for NCW&SD*

Unanimously Carried

Proposed Resolution— Authorize Amendment to the Agreement between the NCLSD and the Town of Chautauqua for Sewage Treatment Services (19-28-03)
—*Presented by Matt Oehlbeck, Director of North Chautauqua Lake Sewer District*

Unanimously Carried

Proposed Resolution – Home Rule Legislation Request to Discontinue the Use of Reforestation Lands in the Towns of Ellery and Ripley; and the Designation of Lands for Parks Use in the Town of Arkwright
—*Presented by Jamie Reynolds, Engineer 1 Land Surveyor for Department of Public Facilities*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for DPF Capital Improvements – Funded Bridge Program—*Presented by Drew Rodgers, Deputy Director of Public Facilities Engineering*

Unanimously Carried

Proposed Resolution – Apply for and Accept FAA and NYSDOT Funds to Rehabilitate Runway 13-31 at Chautauqua County Jamestown Airport (CONSTRUCTION)—*Presented by John Machemer, Airport Director*

Carried, with Legislator Scudder voting “No.”

Proposed Resolution – Apply for and Accept FAA and NYSDOT Funds for Purchase of SRE Equipment at Chautauqua County Jamestown Airport
—*Presented by John Machemer, Airport Director*

Carried, with Legislator Scudder voting “No.”

Proposed Resolution – Authorize Public Hearing for Agreement between Chautauqua County and Schultz Airshows, LLC for Air Boss Services for the 2027 Chautauqua County Airshow at Chautauqua County Jamestown Airport
—*Presented by John Machemer, Airport Director*

Unanimously Carried

Proposed Resolution – Authorize Public Hearing for Ground and Taxiway Lease with Baron North G58, LLC at Chautauqua County Dunkirk Airport
—*Presented by John Machemer, Airport Director*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget for the Departments of County Clerk and Motor Vehicles—*Presented by Sam Zafuto, Deputy Director of Finance and Greg Carlson, County Clerk*

Unanimously Carried

Proposed Resolution – Amend Board of Elections 2026 Budget for Equipment Purchase—*Presented by Sam Zafuto, Deputy Director of Finance, Luz Torres, Election Commissioner, and Natalie Green, Elections Deputy Office Manager*

Unanimously Carried

Proposed Resolution – Amend Spending Plan and 2025 Budget for Chautauqua County Projects Funded by the American Rescue Plan Act (ARPA)—*Presented by Blake Ihrig, Director of Administrative Services with the Department of Finance*

Unanimously Carried

Proposed Resolution – Transfer American Rescue Plan Act (ARPA) Spending Plan Budgets from 2025 to 2026—*Presented by Blake Ihrig, Director of Administrative Services with the Department of Finance*

Unanimously Carried

Proposed Resolution – Amend Spending Plan and 2026 Budget for Chautauqua County Projects Funded by the American Rescue Plan Act (ARPA)—*Presented by Blake Ihrig, Director of Administrative Services with the Department of Finance*

Proposed Resolution – Amend Capital Project Accounts and Establish Capital Contingency Fund Jamestown Community College

Withdrawn

Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – Department of Finance—*Presented by Kitty Lyons, Finance Director*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – Miscellaneous Department—*Presented by Kitty Lyons, Finance Director*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – Capital and Inter Fund Accounts—*Presented by Jen Swan, Budget Director*

Unanimously Carried

Proposed Resolution – Prospective Cancellation of Uncollectible Tax Liens—*Presented by Todd Button, First Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget for the Department of Probation—*Presented by Sam Zafuto, Deputy Director of Finance and Gilbert Taylor, Director of Probation*

Unanimously Carried

Proposed Resolution – Authorize Execution of New York State Division of Criminal Justice Services Grant Community Outreach and Risk Reduction Program “COT” FY 2026—*Presented by Jim Quattrone, County Sheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

Unanimously Carried

Proposed Resolution – Authorize Standardization of Axon-brand Camera and Software Products at the Chautauqua County Office of the Sheriff—*Presented by Jim Quattrone, County Sheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Chautauqua-Cattaraugus Erie II BOCES for Culinary Arts Instruction 2026-2027—*Presented by Jim Quattrone, County Sheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget for the Jail – Office of the Sheriff—*Presented by Jim Quattrone, County Sheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

Unanimously Carried

Proposed Resolution – Government Reduction Initiative Assistance for Town of Ripley for Development of Multi-Municipality Dog Shelter Facility—*Presented by Lauren Sharp, Senior Planner with the Department of Planning & Development, Laura Pless, Ripley Town Supervisor, and Lee Swoap, Deputy Supervisor of the Town of Ripley*

Unanimously Carried

Proposed Resolution – Authorize Use of Lake Fund for Cassadaga Lakes Weed Survey—*Presented by Dave McCoy, Chautauqua County Watershed Coordinator and Bob Reuther, Lakes Manager for Cassadaga Lakes Association*

Unanimously Carried

Proposed Resolution – Appropriating Funding from the 3% Occupancy Tax Reserve for the National Comedy Center for Promotional Activities—*Presented by Journey Gunderson, Executive Director of the National Comedy Center and Gary Hahn, Vice President of Marketing and Communications*

Unanimously Carried

Proposed Resolution – Close Capital Projects - 2025 Year End Reconciliation—*Presented by Jen Swan, Budget Director*

Unanimously Carried

Discussion – Compliance Report – *Presented by Debbie Makowski, Director of Human Resources*

Discussion – ARPA Projects – *Presented by Blake Ihrig, Director of Administrative Services and Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services*

Other–

Late Proposed Resolution – Authorizing Application to the NYS Office of the State Comptroller in Relation to the Extension of the Center Chautauqua Lake Sewer District Bounds From Midway State Park Through Point Chautauqua on the East Side of Chautauqua Lake—*Presented by Pierre Chagnon, Chairman of the Legislature*

Unanimously Carried

MOVED by Legislator Anthony, SECONDED by Legislator Nelson to adjourn

Unanimously Carried (12:10 P.M.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk