

Agenda

Planning & Economic Development Committee

August 19, 2026, 6:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (07/15/26)
- C. Privilege of the Floor
- 1. Proposed Resolution – Authorizing Public Hearing Regarding a Potential Application for 2026 Community Development Block Grant Funding through the New York State Office of Community Renewal
- 2. Proposed Resolution – Accept Grant Funding from the Housing Trust Fund Corporation for a Technical Assistance to Grow Pro-Housing Communities Grant
- 3. Proposed Resolution – Approves SEQRA Review of 2% In-Lake Occupancy Tax Grant Program Projects for 2027
- 4. Proposed Resolution – Approves SEQRA Review of 2% Watershed Occupancy Tax Grant Program Projects for 2027
- 5. Proposed Resolution – Authorize Chautauqua County Visitors Bureau as the Local Tourist Promotion Agency for Matching Funds Program Sponsored by the New York State Division of Tourism
- 6. Discussion –
 - Updates on the Chautauqua County Visitors Bureau Activities & Tourism
– *Presented by Andrew Nixon*
 - Updates on the Chautauqua County Partnership for Economic Growth & Impact
– *Presented by Nate Aldrich, Mark Geise, and Josiah Lamp*
- 7. Other –

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorizing Public Hearing Regarding a Potential Application for 2026
Community Development Block Grant Funding through the New York State
Office of Community Renewal

BY: Planning & Economic Development Committee:

AT THE REQUEST OF: County Executive Paul J. Wendel:

WHEREAS, the County desires to submit a Community Development Block Grant (“CDBG”) application to the New York State Office of Community Renewal (“OCR”) for a Microenterprise Assistance Grant to further fund the microenterprise assistance program; and

WHEREAS, the County is required to hold a public hearing to provide information to the public and to consider citizen comments regarding community needs and the project proposal prior to submitting an application for CDBG funding; now, therefore, be it

RESOLVED, that the Chautauqua County Legislature shall hold a public hearing for the aforementioned purposes during the regular meeting of the County Legislature on September 23, 2026, at 6:35 p.m. in the Legislative Chambers, Gerace Office Building, Mayville, New York; and be it further

RESOLVED, that the Clerk of the Legislature is authorized and directed to post notice of the public hearing in the Gerace Office Building and on the County’s website and to publish notice of the hearing at least eight (8) days prior thereto in the official newspapers of the County of Chautauqua in such form as is approved by the Chautauqua County Law Department.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive **Date**

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Accept Grant Funding from the Housing Trust Fund Corporation for a Technical Assistance to Grow Pro-Housing Communities Grant

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, The Chautauqua County Housing Market Assessment and Development Strategy (Plan) was completed in February 2024; and

WHEREAS, the Plan prioritized top action items that would help establish a healthy and well-functioning housing market as critical to the vibrancy of communities, well-being of residents, and future economic development in Chautauqua County; and

WHEREAS, top action items within the Plan included developing an inventory and marketing of development sites, funding for pre-development activities, a developer forum, zoning analysis, and stakeholder engagement; and

WHEREAS, in 2025, the County applied for and was awarded a New York State Homes and Community Renewal (HCR) Technical Assistance to Grow Pro-Housing Communities Grant (TAG) (project 20260068) in the amount of \$250,000 to foster housing growth and further municipal development in municipalities certified under the Pro-Housing Community program; and

WHEREAS, the Chautauqua Region Economic Development Corporation (CREDC) will be leading the pre-development activities, developer forum, project management, and stakeholder engagement, and as a sub-recipient, will receive \$165,000 in grant funds to implement the tasks; now therefore be it

RESOLVED, that the County Executive is hereby authorized to officially accept the Housing Trust Fund Corporation funding, and execute all agreements necessary to implement the Chautauqua County Technical Assistance to Grow Pro-Housing Communities Program; and be it further

RESOLVED, that the Director of Finance is hereby directed to make the following changes to the 2026 Adopted Budget:

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

INCREASE APPROPRIATION ACCOUNT:

A.8020.----.4	Contractual—Planning	\$250,000
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INCREASE REVENUE ACCOUNT:

A.8020.----.R308.9000	NYS Aid—Other State Aid	\$250,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Approves SEQRA Review of 2% In-Lake Occupancy Tax Grant Program Projects for 2027

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Legislature requests the Department of Planning and Development arrange for the New York State Environmental Quality Review Act (SEQR) review of the top three projects recommended for 2027 2% Occupancy Tax funding as follows:

Project/Agency or Organization	Rank	Amount Requested	Cumulative Amount
Mobitrac Nearshore Cleanup	1	\$50,000	\$50,000
CLA Operational Assistance	2	\$50,000	\$100,000
Findley Lake Herbicides	3	\$50,000	\$150,000

WHEREAS, as a funder and Involved Agency, the Department of Planning and Development has determined that each of the three proposed are intended to improve the aesthetics and usability of recreational water lakes, are considered maintenance activities and should be classified as Type 2 Actions under 6 NYCRR Part 617.5 (c) and no further environmental review is warranted; and

WHEREAS, each project is located within a municipality that has discretionary authority to approve, fund or undertake the project and make its own SEQR determination; and

WHEREAS, the New York State Department of Conservation regulates activities that involve Waters of the State of New York, has discretionary authority to write permits for those activities; and therefore, makes its own environmental quality review determinations; and

WHEREAS, these projects will be recommended for inclusion in the 2027 Budget so an amendment is not necessary; now, therefore, be it

RESOLVED, that the County Executive is hereby authorized to enter into any and all contracts necessary to implement the terms of this resolution.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Approves SEQRA Review of 2% Watershed Occupancy Tax Grant Program Projects for 2027

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Legislature requests the Department of Planning and Development arrange for the New York State Environmental Quality Review Act (SEQR) review of the top six projects recommended for 2027 2% Occupancy Tax funding as follows:

Project/Agency or Organization	Rank	Amount Requested	Cumulative Amount
CWC Cheney Creek Huhn property	1	\$9,425	\$9,425
Lily Dale Ecosystem Restoration	2	\$20,382	\$29,807
Bliss Road Culvert	3	\$28,300	\$58,107
Crooked Brook	4	\$15,000	\$73,107
Pomfret Canadaway Creek	5	\$50,000	\$123,107
Town of Harmony Culverts	6	\$21,000	\$144,107

WHEREAS, the Department of Planning and Development has determined that each of the six proposed water quality improvement projects should be classified as an Unlisted Action under 6 NYCRR Part 617.7; and

WHEREAS, as a funder and Involved Agency, the Department has completed Parts 2 and Part 3 of the Short Environmental Assessment Forms for each proposed project; and

WHEREAS, upon a review of the available information, the Department has determined that no significant adverse environmental impacts are likely to occur as a result of funding these six proposed projects; and

WHEREAS, each project is located within a municipality that has discretionary authority to approve, fund or undertake the project and make its own SEQR determination; and

WHEREAS, the New York State Department of Conservation regulates activities that involve Waters of the State of New York, has discretionary authority to write permits for those activities; and therefore, makes its own environmental quality review determinations; and

WHEREAS, these projects will be recommended for inclusion in the 2027 Budget so an amendment is not necessary; now, therefore, be it

RESOLVED, that the County Executive is hereby authorized to enter into any and all contracts necessary to implement the terms of this resolution.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Chautauqua County Visitors Bureau as the Local Tourist Promotion Agency for Matching Funds Program Sponsored by the New York State Division of Tourism

BY: Planning & Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the New York State Legislature has authorized the New York State Department of Commerce to match funds expended by local and regional organizations promoting tourist travel, resorts, and vacation businesses in this State; and

WHEREAS, the New York State Legislature has made appropriations for such purposes; and

WHEREAS, to participate in this program, the Chautauqua County Legislature must designate a not-for-profit corporation as the local tourist promotion agency for the Matching Fund Program sponsored by the New York State Division of Tourism; now, therefore, be it

RESOLVED, that the Chautauqua County Legislature hereby designates the Chautauqua County Visitors Bureau as the local tourist promotion agency for the Matching Funds Program sponsored by the New York State Division of Tourism, and authorizes the Chautauqua County Visitors Bureau to apply for matching tourism funds, to receive such matching funds, and to represent the County of Chautauqua in tourism promotion efforts; and be it further

RESOLVED, that in making the aforesaid designation, the Chautauqua County Legislature hereby certifies that Chautauqua County Visitors Bureau has been in operation for at least three (3) years immediately prior to making this year's application; and be it further

RESOLVED, that the Chautauqua County Visitors Bureau comply with the following criteria for implementing the Matching Funds Program:

1. A dedicated bank account shall be maintained for the purposes of matching and disbursing Matching Funds provided by the New York State Division of Tourism and the corresponding local share in accordance with the Program guidelines;

2. All interest earned from the Matching Funds Program monies shall be expended for generic County advertising according to the New York State guidelines for the Program;

3. All discounts and refunds be maintained in the Matching Fund program account and be expended for generic County advertising according to the Program guidelines;

4. Account(s) shall be reconciled monthly and at the end of the Program, and the required quarterly and annual reports be provided to the New York State Division of Tourism in accordance with the Program guidelines; and be it further

RESOLVED, that the Chautauqua County Visitors Bureau is authorized to apply for state matching funds up to \$250,000 for the period of January 1, 2027 through December 31, 2027.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date