

Minutes
Administrative Services Committee
January 20, 2026, 5:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Scudder, Anthony, Vanstrom, Heiser, Buchanan

Others: Chagnon, Lee, Swan, Zafuto, Carlson, Makowski, Rauh

Complete video of meeting can be viewed on YouTube

Chairman Scudder called the meeting to order at 5:00 p.m.

Approval of Minutes (12/08/25)

MOVED by Legislator Anthony, SECONDED by Legislator Heiser to approve the minutes

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Local Law Intro 1-26 – A Local Law Amending the Chautauqua County Charter

Discussion Item

Proposed Resolution – Adopting County Real Property Tax and Special District Charge Exemptions for Primary Residence of Certain Veterans with Service Related 100% Disability – Presented by Pierre Chagnon, Chairman of the Legislature, Michael Rauh, Director of the Veterans Service Agency

MOVED by Legislator Vanstrom, SECONDED by Legislator Buchanan to Table – Unanimously Carried to Table

Proposed Resolution – Chautauqua County Legislature Second Privilege of the Floor – Presented by Pierre Chagnon, Chairman of the Legislature

MOVED by Legislator Heiser, SECONDED by Legislator Buchanan to Amend by Substitution – Unanimously Carried to Amend

TITLE: Amend Rules and Regulations of the Chautauqua County Legislature

BY: Administrative Services Committee:

AT THE REQUEST OF: Chairman Pierre E. Chagnon:

WHEREAS, the Chautauqua County Legislature values public comment on matters relevant to the powers, duties and/or responsibilities of the County Legislature or County government in general; and

WHEREAS, Section I Rule 3(A)(9) of the Rules and Regulations of the Chautauqua County Legislature currently provides for the Second Privilege of the Floor during each session upon the following terms: "Privilege of the floor for members of the Legislature and the public to speak on any subject"; and

WHEREAS, pursuant to Section IV Rule 3 of the Rules and Regulations of the Chautauqua County Legislature, the legislature may amend the Rules and Regulations "by a majority vote of the Legislature upon resolution"; therefore be it

RESOLVED, that Section I Rule 3(A)(9) of the Rules and Regulations of the Chautauqua County Legislature is hereby amended to read as follows: "Privilege of the floor for members of the Legislature and members of the public to speak on any matter relevant to the powers, duties, and/or responsibilities of the County Legislature, or of the County Government in general, in consideration of the County's authority pursuant to State law and the Chautauqua County Charter. This privilege shall extend to any person appearing for himself in which case each individual appearing shall be limited to three minutes; and to persons representing any group in which case there shall be allowed only one spokesman for the group, who shall be limited to a maximum time of five minutes."

Unanimously Carried as Amended

Proposed Resolution – Setting the Salary for the Senior Motor Vehicle Representative –
Presented by Greg Carlson, County Clerk

Unanimously Carried

MOVED by Legislator Buchanan, SECONDED by Legislator Anthony to adjourn

Unanimously Carried (5:21 p.m.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk