

Agenda

Administrative Services Committee

Tuesday, February 17, 2026, 5:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (01/20/26)
- C. Privilege of the Floor

- 1. Local Law Intro 1-26 (Print 3) – A Local Law Amending the Chautauqua County Charter
- 2. Local Law Intro 2-26 – A Local Law Providing for a Management Salary Plan for County Officers and Employees
- 3. Local Law Intro 3-26 – A Local Law Providing for a Management Salary Plan for County Officers and Employees: Director of Real Property Tax Services III and Director of Human Resources
- 4. Tabled Resolution – Adopting County Real Property Tax and Special District Charge Exemptions for Primary Residence of Certain Veterans with Service Related 100% Disability (*Tabled at the 1/20/26 Administrative Services Committee meeting*)
- 5. Res. No. 17-26 – Amend Rules and Regulations of the Chautauqua County Legislature (*Referred to A.S Committee at the 1/28/26 Legislature meeting*)
- 6. Res. No. 18-26 – Affordability Act of 2026 (*Referred to A.S & A.C. Committees at the 1/28/26 Legislature meeting*)
- 7. Res. No. 19-26 – Amend Senior Real Property Tax Exemption (*Referred to A.S & A.C. Committees at the 1/28/26 Legislature meeting*)
- 8. Proposed Resolution – Amend Capital Project Accounts—Jamestown Community College
- 9. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – Information Technology
- 10. Proposed Resolution – Cyber Information Sharing and Collaboration Agreement
- 11. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – County Clerk
- 12. Proposed Resolution – Amend 2026 Budget for the Departments of County Clerk and Motor Vehicles

13. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – County Attorney
14. Proposed Resolution – Authorize Transfer of a Tax Foreclosure Property to Jamestown Urban Renewal Agency (JURA)
15. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – M Health Insurance Fund
16. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – Department of Finance and Miscellaneous Department
17. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – Unified Courts
18. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – Energy Fund
19. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – CS Liability Insurance Fund
20. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – Human Resources BENE Health Insurance Benefits
21. Proposed Resolution – Standard Workday and Reporting Resolution
22. Proposed Resolution – Setting the Salary for the Certified Peer Specialist
23. Proposed Resolution – Reallocating Salary Grade for Crime Scene Analyst
24. Proposed Resolution – Amend 2025 Budget for Year End Reconciliations – Legislature
25. Discussion – 2025 Assigned Council Year-End – *Presented by Sam Zafuto, Deputy Director of Finance*
26. Other –

LOCAL LAW
INTRODUCTORY NO. 1-26 (**Print 3**)
CHAUTAUQUA COUNTY

A LOCAL LAW AMENDING THE CHAUTAUQUA COUNTY CHARTER

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York, as follows:

Section I. Purpose and Background.

The purpose of this Local Law is to amend the Chautauqua County Charter in consideration of the recommendations of the 2025 Chautauqua County Charter and Code Commission. The version of the Charter adopted via Local Law 4-98 has previously been amended by Local Law nineteen (19) times, most recently by Local Law 13-24.

Section II. Amendments to County Charter.

A. Section 1.05 of the Chautauqua County Charter is hereby amended as follows:

Section 1.05 Charter and Administrative Code Review Commission

Not later than July 1, 2004, and at least every ten (10) years thereafter, a Charter and Administrative Code Review Commission shall be established to review and make recommendations to the County Executive and Legislature on amendments, additions or revisions to the County Charter and Administrative Code. The Commission shall consist of not more than ten citizens of Chautauqua County, with up to five (5) of said members appointed by the County Executive and ~~the remaining~~ up to five to be appointed by the Legislature.

The Legislature shall provide such funds as are necessary for the Commission to conduct its business properly.

The County Executive, any Legislator, the Legislature collectively or any other person shall have the right to make recommendations to the Commission for amendments, additions, or revisions to the Charter and/or Code.

The report of such Commission shall be presented to the Executive and Legislature not later than July 1 of the year twelve (12) months following the appointment. Pursuant to Sections 2.05(c) and 6.02 of the Charter, the Legislature may amend the Charter after receipt of the report of the Commission or at any other time in the Legislature's discretion.

B. Section 2.01 of the Chautauqua County Charter is hereby amended as follows:

Section 2.01 Changes in Districts

The County Legislature shall, within six (6) months after the publication of the results of each regular federal census, appoint a bi-partisan committee or commission to evaluate the existing county legislative districts. Such committee or commission shall study the population data and, within three (3) months after appointment, make recommendations, if necessary, in the form of a proposed local law as to changes in the boundaries of county legislative districts to be effective at the end of the then terms of office of incumbent county legislators or report no changes are recommended.

C. Sections 2.05(b)-(d) of the Chautauqua County Charter, governing the powers and duties of the Chautauqua County Legislature, are hereby amended as follows:

(b) To make appropriations, incur indebtedness, adopt the budget, and ~~six (6) year capital plan~~, levy taxes. Adoption of an annual budget shall require a favorable vote of the majority of the Legislature's members, unless the ~~The~~ adoption of an annual budget ~~that~~ includes the use of general unobligated fund balance which is projected by the County's chief fiscal officer to cause the general unobligated fund balance to drop below 5% of General Fund budgeted appropriations gross revenues, which shall require a favorable vote of at least 60% of the whole number of the Legislature's members. For purposes of this subsection, the projection of the County's year-end general unobligated fund balance by the County's chief fiscal officer shall be made as of October 1 each year. In the event the Legislature fails to finally adopt a budget for an ensuing fiscal year on or before December 1, the tentative budget shall constitute the budget for such ensuing fiscal year. The appropriation resolution and the resolution authorizing the levy of taxes shall be deemed to have been passed by the Legislature as of such date.

(c) To adopt general policy for County government including enacting, amending, or rescinding local laws, charter laws, legalizing acts or resolutions, except that local laws and resolutions may not supersede the enumerated powers of other County officials set forth in this Charter without a duly adopted Charter amendment. On at least an annual basis prior to the County Executive's preparation of the tentative budget, the County Legislature shall adopt by resolution a comprehensive financial management policy and an investment policy, and ~~shall~~ may adopt by resolution goals and objectives, as well as specific performance measures for those goals and objectives, which ~~shall~~ may be utilized in the formulation of the budget and in measuring the success of its implementation. In adopting annual goals and objectives, the County Legislature ~~shall~~ may take into consideration the recommendations of the County's comprehensive plan. Resolutions adopting goals, objectives, and specific performance measures shall not be subject to veto by the County Executive.

(d) To fix the compensation of all officers and employees paid from county and District funds. With respect to employees not represented by a bargaining unit who are employed by the Sheriff, District Attorney, County Clerk, or in the executive branch, the County Legislature shall establish salary ranges and the appointing authority shall have discretion to set the actual salary within the range.

D. Section 2.08 of the Chautauqua County Charter is hereby amended as follows:

Section 2.08 Legislature Financial Analyst, Policy Analyst, and Counsel

There shall be appointed at the commencement of each new legislative term or in the event of a vacancy: (1) a ~~Financial Analyst to assist the alterations to the county budget and to advise on other financial matters relating to county government; and~~ (2) a Legislative Counsel to provide legal advice to the Legislature's members and committees, assist in the drafting of legislation, and act as parliamentarian in legislative proceedings.

There may be appointed at the commencement of each new legislative term or in the event of a vacancy a Financial Analyst and a Policy Analyst to assist the Legislature's members and committees in the execution of their duties, including research and the development of legislative policy.

The Legislature Financial Analyst, Policy Analyst, and Counsel shall be appointed by mutual agreement of the Chairman and Minority Leader of the Legislature, and shall serve at their pleasure. This section shall not preclude the Legislature from establishing by resolution other legislative staff positions within budget appropriations.

E. Section 3.02(a)-(g) of the Chautauqua County Charter is hereby amended as follows:

Section 3.02 Powers and Duties of County Executive

The County Executive shall be responsible for the administration of all county affairs. In addition to any other powers and duties provided by this Charter the Executive shall:

(a) Be the chief executive officer and administrative head of the executive branch of county government. The executive branch shall be responsible for the administration, organization, and implementation of all functions of County government, except: (1) ~~those functions under the control and supervision~~ discretionary, organizational, supervisory and policy decisions of the Sheriff, District Attorney, County Clerk, and Board of Elections relating to the exercise of their substantive statutory authority; (2) the internal functions of the County Legislature; and (3) the administration of the public defender, which shall be the responsibility of the County Legislature.

(b) Promulgate an administrative code for the administration, organization, and implementation of all functions of County government, except those excluded in Section 3.02(a) above, to include:

(i) the details of the organizational structure of the executive branch of County government, to be grouped into ~~four~~ five general areas:

- (1) Administrative Services;
- (2) Human Services;
- (3) Planning and Development; and
- (4) Public Facilities; and
- (5) Public Safety

(ii) uniform financial procedures to be followed by all County officers and entities, with the following minimum time requirements in the budget adoption process up to submission of the tentative budget to the County Legislature:

(1) Resolutions adopting financial management policy, investment policy, ~~and programs~~, goals, objectives, and performance measures pursuant to County Charter Section 2.05(c) - ~~by June 15th~~ May 31st;

(2) Tentative budget - by September 25th. Budget procedures and minimum time requirements after delivery of the tentative budget to the County Legislature shall be implemented pursuant to a local law.

The administrative code and any amendments thereto shall take effect thirty (30) days after it is promulgated unless rejected by a 2/3 majority of the County Legislature. The administrative code shall include any functions, offices, or procedures mandated by State law, but pursuant to Section 1.03 of this Charter, the administrative code may supersede and be inconsistent with State law to the extent allowed by Municipal Home Rule Law or other applicable law, and may supersede any existing local laws, resolutions, or rules and regulations heretofore adopted.

(c) Exercise supervision and control of all executive branch entities, and shall prescribe, within budget appropriations, the staffing, internal organization and reorganization of such entities, including appointment of any heads of such entities, provided, however, that the appointment of the chief fiscal officer of the County, ~~up to six (6) coroners, and the Special Assistant for Medicaid~~ shall be subject to confirmation by the County Legislature. In this connection, the Executive shall have the power to determine who shall perform such duties and have such powers not otherwise clearly defined by the Charter.

(d) Secure proper accounting for all funds, provide for the audit of claims in a manner consistent with generally accepted accounting principles (including claims relating to the functions of elected officials and the internal functions of the County Legislature), oversee the physical property of the county, exercise general supervision over all county institutions and agencies, and coordinate the various activities of the county and unify the management of its affairs.

(e) Execute and enforce all local laws and resolutions of the County Legislature and see that all laws required to be enforced through the County Legislature or other county officers subject to its control are faithfully executed.

(f) Be responsible for the preparation and submission to the County Legislature of the annual budget, ~~and capital program, other than budgets of other elected officials~~, and to execute the same in accordance with the resolutions and appropriations made by the County Legislature. For this purpose, the Executive shall have the power to obtain estimates of revenue and expenditures from all County entities. The County Executive may at any time make transfers

of up to \$4,000.00 ~~\$10,000.00~~ of part or all of any unencumbered appropriation balance between ~~four (4) three (3)~~ classifications of expenditure ~~within the same administrative unit at the department head level in the budget~~ if such transfer is necessary to carry out an adjustment of proposed expenditures in the adopted budget. Said classifications of expenditure shall be Personnel Expense, Fringe Benefits, Equipment, and Contractual Expense. Written notification of the amount and purpose of the transfer shall be prepared by the County Executive to the County Legislature at its next regularly scheduled meeting following the effective date of the transfer.

(g) Be responsible for keeping the County Legislature fully advised as to the financial condition ~~and needs~~ of the county and file with the County Legislature an annual ~~report~~ overview of the financial affairs of the county.

F. The Heading and Table of Contents of Article 4 of the Chautauqua County Charter, and Section 4.00 of the Chautauqua County Charter, are hereby amended as follows:

Article 4
OTHER ELECTED OFFICIALS, INTERNAL AND EXTERNAL FINANCIAL
AUDIT FUNCTIONS, ELECTED OFFICIAL SALARIES, AND SALARY
COMMISSION

Section 4.00 Other Elected Officers

Section 4.01 County Clerk

Section 4.02 District Attorney

Section 4.03 County Sheriff

Section 4.04 Internal and External Financial Audit Functions

Section 4.05 Salary Commission

Section 4.06 Salaries of the County Executive, County Sheriff, and County Clerk

Section 4.076 Annual Cost of Living Adjustment to the Salaries of the County Executive, County Legislators, County Sheriff, and County Clerk

Section 4.00 Other Elected Officers

There shall be other County officers elected to a specific term of office from the County at large as provided for in this Article. Said officials may at any time make transfers of up to \$4,000.00 ~~\$10,000.00~~ of part or all of any unencumbered appropriation balance between ~~four (4) three (3)~~ classifications of expenditures within the same administrative unit if such transfer is necessary to carry out an adjustment of proposed expenditures in the adopted budget. Said

classifications of expenditures shall be Personnel Expense, Fringe Benefits, Equipment, and Contractual Expense. Written notification of the amount and purpose of the transfer shall be presented by the elected official to the County Legislature at its next regularly scheduled meeting following the effective date of the transfer.

G. Section 4.04 of the Chautauqua County Charter is hereby amended as follows:

Section 4.04 Internal and External Financial Audit Functions

1. The County's chief fiscal officer shall establish an internal financial audit function that shall include:
 - (a) bank account reconciliation, credit card use analysis, and other appropriate internal controls ~~that are in addition to or supplement the internal controls implemented by the chief fiscal office of the County;~~
 - (b) development of a risk assessment of County operations, including but not limited to, a review of financial policies and procedures and the testing and evaluation of County internal controls;
 - (c) an annual review and update of such risk assessment; and
 - (d) preparation of reports, at least annually or more frequently as the Audit and Control Committee of the County Legislature or County Executive may direct, which analyze significant risk assessment findings, recommend changes for strengthening controls and reducing identified risks, and specify timeframes for implementation of such recommendations.

The County's chief fiscal officer may utilize County personnel, intermunicipal cooperation agreements, or independent contractors to fulfill the internal financial audit function. The County may also utilize intermunicipal cooperation agreements or independent contractors to fulfill this function as long as personnel or entities performing the internal audit function meet professional auditing standards for independence between the auditor and the County. Personnel or entities performing the internal financial audit function shall provide reports directly to the Audit and Control Committee of the County Legislature and the chief fiscal officer of the County.

The Audit and Control Committee shall have oversight of the internal financial audit function required by this Section, including, but not limited to, providing recommendations regarding the selection of the internal auditor(s) for the County, the review of significant findings and recommendations of the internal auditor(s), monitoring the County's implementation of such recommendations, and the evaluation of the performance of the internal financial audit function.

2. The Audit and Control Committee of the County Legislature shall select the County's independent external auditors, subject to confirmation by the County Legislature, and approve and oversee their contract for services and each proposed audit plan developed

by management and the external auditors. No individual firm shall provide audit services for more than six (6) consecutive years. A request for proposals (RFP) for external audit services shall be issued by the Audit and Control Committee no less than every three (3) years. The external auditors shall report directly to the Audit and Control Committee.

H. Section 4.05 of the Chautauqua County Charter is hereby amended as follows:

Section 4.05 Salary Commission

Not later than April 1, 2027, and at least every four (4) years thereafter, there shall be appointed a bi-partisan County Salary Commission to review and recommend the salaries of all elected officials except those whose salaries are established, directly or indirectly, by State Law. The salary of all officers elected for a fixed term shall not be increased or diminished between the date of such election and the expiration of such term except (1) in accordance with a schedule adopted prior to the time such officer was elected to office which provides higher or lower rates of compensation during said term, or (2) as otherwise mandated by the County Charter, state or federal laws, rules or regulations. Said Commission shall be composed of seven (7) citizens appointed by the County Legislature.

The Commission shall recommend to the County Executive and County Legislature, on or before November 1, 2027, and at least every four (4) years thereafter, salary adjustments for elected offices at least one (1) year prior to the general election in which that office is scheduled to be filled.

~~(Section 4.05 Amended by Local Law 7-24)~~

I. Section 4.06 of the Chautauqua County Charter is hereby amended as follows:

Section 4.06 Annual Cost of Living Adjustment to the Salaries of the County Executive, County Legislators, County Sheriff, and County Clerk

In the absence of a local law or charter law in effect on or before July 1 that specifically designates the salary of the County Executive, County Legislators², County Sheriff, or County Clerk, the existing annual salary of the County Executive, County Legislators², County Sheriff, or County Clerk (as the case may be) shall be increased in the following calendar year by a percentage equal to any percentage increase in the United States Department of Labor CPI-U for the prior calendar year.

~~(Section 4.07 amended by Local Law 13-24)~~

Section III. Savings Clause.

If any provision of this Local Law shall be adjudged by any court of competent jurisdiction to be invalid, such determination shall not affect, impair, or invalidate the remainder thereof and shall not affect, impair, or invalidate any portion of the Charter of the County of Chautauqua, including any portions the Charter amended by this Local Law, but shall be confined in its operation to the particular provision directly adjudged invalid.

Section IV. Effective Date.

This Local Law shall become effective sixty (60) days after adoption, or upon approval by a majority of the qualified electors in the event a permissive referendum is held in accordance with the Municipal Home Rule Law.

Sponsor: Chairman Pierre E. Chagnon

LOCAL LAW
INTRODUCTORY NO. 2-26
CHAUTAUQUA COUNTY

A LOCAL LAW PROVIDING FOR A MANAGEMENT SALARY PLAN FOR
COUNTY OFFICERS AND EMPLOYEES

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York as follows:

Section 1. Purpose. This Local Law authorizes the payment of compensation needed to recruit and retain qualified offices and employees for the County of Chautauqua, and supersedes Local Law 7-1990, as amended, relating to the Management Salary Plan for certain County officers and employees. Appointing authorities retain the discretion to set salaries within specific ranges established hereunder, based on actual performance and not on the length of employment.

Section 2. Salary Levels. The annual salary level for County officers and employees within the titles specified below shall be in accordance with the following management salary schedule. The maximum level of the salary range shall be a cap on the amount which may be paid for a full year of service.

Range 1 \$40,076 - \$61,213

Range 2 \$43,478 - \$66,474

Range 3 \$46,873 - \$71,747

Range 4 \$50,272 - \$76,989

Secretary to Legislature

Range 5 \$53,674 - \$82,248

Range 6 \$57,073 - \$87,514

Clerk of the Legislature
Executive Assistant (District Attorney)
Special Projects Coordinator
Training/Development Coordinator

Range 7 \$60,475 - \$92,778

Deputy County Clerk
Personnel Technician
Safety Coordinator

Range 8 \$63,879 - \$98,038

Assistant to Commissioner of Social Services
Coroner Supervisor
Executive Assistant (County Executive)
Insurance Administrator (Human Resources)

Range 9 \$67,272 - \$103,302

Administrative Coordinator
Director of Veterans' Services
Executive Assistant (County Attorney)
Financial Analyst to Legislature
Manager of Airports

Range 10 \$70,676 - \$108,563

Deputy Director of Office for the Aging Services
Deputy Director of Planning
Deputy Director of Planning & Economic Development
Director of Emergency Services

Range 11 \$71,229 - \$113,826

Assistant Construction and Maintenance Supervisor
Assistant Deputy Director of Public Facilities (Buildings and Grounds)
Deputy Director of Finance
Deputy Public Health Director
Employee/Labor Relations Administrator
Engineer III
Epidemiology Manager
Media Information Officer
Mental Hygiene Program Coordinator
Mental Hygiene Program Coordinator (Single Point of Access - Child)
Payroll Manager
Probation Supervisor 1
Purchasing Manager
Sanitation Supervisor
Senior Personnel Technician

Range 12 \$77,475 - \$119,082

Administrative Director, North Chautauqua County Water & Sewer Districts
Deputy Director of Public Facilities (Environment)
Director of Patient Services
Director of Social Services
Insurance Administrator (Finance)
Law Graduate
Senior Project Coordinator (Transportation)

Range 13 \$80,875 - \$124,354

Deputy Commissioner of Social Services
Deputy Director of Human Resources
Deputy Director of Public Facilities (Airports)
Deputy Director of Public Facilities (Engineering)
Deputy Probation Director (Group B)
Director of Administrative Services
Director of Certification
Director of Office for the Aging
Director of North Chautauqua Lake Sewer District

Range 14 \$84,282 - \$131,884

Assistant County Attorney
Assistant District Attorney
Assistant Public Defender
Assistant Social Services Attorney
Deputy Director of Community Mental Hygiene Services
Director of Environmental Health Services
Director of Health Services

Range 15 \$87,692 - \$139,414

Deputy County Executive for Economic Development
Director of Nursing Services

Range 16 \$91,102 - \$146,944

Director of South and Center Chautauqua Lake Sewer District

Range 17 \$94,512 - \$154,474

Corrections Lieutenant
Probation Director (Group B)
Second Assistant County Attorney
Second Assistant District Attorney
Second Assistant Public Defender
Second Assistant Social Services Attorney

Range 18 \$97,922 - \$162,004

Budget Director
First Deputy Director of Finance
Warden

Range 19 \$101,332 - \$169,534

Deputy Sheriff Captain
Director of Emergency Services and Workplace Safety
Director of Public Facilities

Range 20 \$104,742 - \$177,064

Director of Mental Hygiene and Social Services

Range 21 \$108,152 - \$184,594

First Assistant County Attorney
First Assistant District Attorney
First Assistant Public Defender
First Assistant Social Services Attorney
Undersheriff

Range 22 \$111,562 - \$192,124

Social Services Attorney

Range 23 \$114,972 - \$199,654

Range 24 \$118,382 - \$207,184

Chief Information Officer
County Attorney
Director of Finance

Section 3. Severability. In the event any provisions or part of this Local Law shall for any reason be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect, impair or invalidate the remainder of the Local Law.

Section 4. Effective Date. This Local Law shall become effective upon filing with the Secretary of State.

Sponsor: Legislator Bob Scudder

LOCAL LAW
INTRODUCTORY NO. 3-26
CHAUTAUQUA COUNTY

A LOCAL LAW PROVIDING FOR A MANAGEMENT SALARY PLAN FOR COUNTY
OFFICERS AND EMPLOYEES: DIRECTOR OF REAL PROPERTY TAX SERVICES III and
DIRECTOR OF HUMAN RESOURCES

BE IT ENACTED, by the County Legislature of the County of Chautauqua, New York as follows:

Section 1. Purpose. This Local Law authorizes the payment of compensation needed to recruit and retain qualified offices and employees for the County of Chautauqua, and supersedes Local Law 7-1990, as amended, relating to the Management Salary Plan for certain County officers and employees. Appointing authorities retain the discretion to set salaries within specific ranges established hereunder, based on actual performance and not on the length of employment.

Section 2. Salary Levels. The annual salary level for County officers and employees within the titles specified below shall be in accordance with the following management salary schedule. The maximum level of the salary range shall be a cap on the amount which may be paid for a full year of service.

Range 13 \$80,875 - \$124,354

Director of Real Property Tax Services III

Range 16 \$91,102 - \$146,944

Public Health Director

Range 24 \$118,382 - \$207,184

Director of Human Resources/ Compliance Officer

Section 3. Severability. In the event any provisions or part of this Local Law shall for any reason be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect, impair or invalidate the remainder of the Local Law.

Section 4. Effective Date. This Local Law shall become effective forty-five (45) days after adoption, or upon approval by a majority of the qualified electors in the event a permissive referendum is held in accordance with the Municipal Home Rule Law.

Sponsor: Legislator Bob Scudder

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Adopting County Real Property Tax and Special District Charge Exemptions for Primary Residence of Certain Veterans with Service-Related 100% Disability

BY: Administrative Services, Human Services and Audit & Control Committees:

AT THE REQUEST OF: Chairman Pierre E. Chagnon and County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to New York State Real Property Tax Law (“RPTL”), Chautauqua County enacted Local Law 8-02 adopting the Alternative Veterans’ Exemption of RPTL Section 458-a; and

WHEREAS, Chautauqua County adopted the Gold Star Parent option of RPTL Section 458-a(7), which was required by RPTL Section 458-a(7)(b) to be enacted via local law, by adopting Local Law 2-03; and

WHEREAS, on December 19, 2025, Governor Hochul signed Senate Bill S1183 into law, amending RPTL Section 458-a by adding a new subdivision 11 permitting counties to fully exempt the primary residence of certain disabled veterans from property taxes, special district charges, assessments, and special ad valorem levies; and

WHEREAS, the RPTL Section 458-a(11) exemption only applies to the primary residence of certain seriously disabled veterans who were not discharged dishonorably or for bad conduct and who are permanently and totally disabled as a result of military service, rated 100% disabled and individually unemployable by Veterans Affairs, and who are eligible for or have received and used pecuniary assistance from the Federal government for the acquisition or modification of suitable housing made necessary by the nature of that veteran’s disability; and

WHEREAS, RPTL Section 458-a(11) expressly provides that a county may adopt this exemption either by resolution or local law; and

WHEREAS, the next taxable status date is March 1, 2026; now therefore be it

RESOLVED, that effective immediately, the County of Chautauqua hereby adopts the exemption authorized by RPTL 458-a(11).

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. 17-26**

TITLE: Amend Rules and Regulations of the Chautauqua County Legislature

BY: Administrative Services Committee:

AT THE REQUEST OF: Chairman Pierre E. Chagnon:

WHEREAS, the Chautauqua County Legislature values public comment on matters relevant to the powers, duties and/or responsibilities of the County Legislature or County government in general; and

WHEREAS, Section I Rule 3(A)(9) of the Rules and Regulations of the Chautauqua County Legislature currently provides for the Second Privilege of the Floor during each session upon the following terms: "Privilege of the floor for members of the Legislature and the public to speak on any subject"; and

WHEREAS, pursuant to Section IV Rule 3 of the Rules and Regulations of the Chautauqua County Legislature, the legislature may amend the Rules and Regulations "by a majority vote of the Legislature upon resolution"; therefore be it

RESOLVED, that Section I Rule 3(A)(9) of the Rules and Regulations of the Chautauqua County Legislature is hereby amended to read as follows: "Privilege of the floor for members of the Legislature and members of the public to speak on any matter relevant to the powers, duties, and/or responsibilities of the County Legislature, or of the County Government in general, in consideration of the County's authority pursuant to State law and the Chautauqua County Charter. This privilege shall extend to any person appearing for himself in which case each individual appearing shall be limited to three minutes; and to persons representing any group in which case there shall be allowed only one spokesman for the group, who shall be limited to a maximum time of five minutes."

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. 18-26**

TITLE: Affordability Act of 2026

AT THE REQUEST OF: Legislators Bankoski and Nelson:

WHEREAS, residents of Chautauqua County continue to struggle with high gasoline prices, escalating food prices, increasing property taxes, inflation that stubbornly continues around 3% and increasing health care costs that make it difficult to afford to live here, and

WHEREAS, the majority in the Chautauqua County Legislature in 2024 refused to raise the income limit for the Senior Citizen partial property tax exemption from \$30,000 to almost \$38,000, and

WHEREAS, residents of Chautauqua County pay an 8% sales tax that is much higher than our neighbors and business competitors in Erie County and Warren County Pennsylvania, and

WHEREAS, the 8% sales tax has produced ever-increasing revenue to the Chautauqua County treasury at a rate above inflation, and

WHEREAS, the County has made do with a sales tax rate less than 8% for most of the past 57 years since the sales tax began, and

WHEREAS, the Chautauqua County Legislature just raised County property taxes for 2026 by almost \$2,000,000, and

WHEREAS, the Chautauqua County Legislature has it within its power to make living in Chautauqua County more affordable; therefore, be it

RESOLVED that the Chautauqua County Legislature will use \$2,000,000 of its Unappropriated Fund Balance (approximately \$35,000,000) to lower County property taxes in 2027 from \$75,000,000 in 2026 back to the \$73,000,000 in 2025; and be it further

RESOLVED, that the Chautauqua County Legislature will make more senior citizen homeowners eligible for the senior citizen partial property tax exemption by raising the income eligibility from \$30,000 to \$38,000; and be it further

RESOLVED, that the County Legislature intends to seek State Home Rule Legislation reducing the County Sales Tax to 7 $\frac{3}{4}\%$ and to share more of the extra $\frac{3}{4}\%$ sales tax with our cities, towns and villages.

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. 19-26**

TITLE: Amend Senior Real Property Tax Exemption

AT THE REQUEST OF: Legislators Bankoski and Nelson:

WHEREAS, Chautauqua County has offered a partial real property tax exemption since 1967 to senior citizen homeowners whose incomes are below a certain level as set by occasional resolution; and

WHEREAS, the current \$30,000 income limit has not been modified since 2024 and as a result, several senior citizens who were once eligible for the exemptions are no longer eligible; and

WHEREAS, New York Real Property Tax Law section 467 authorizes an income ceiling of up to \$50,000; and

WHEREAS, it is proposed that the income limit be increased to \$38,000 effective as of the next taxable status date (March 1, 2026); therefore, be it

RESOLVED, that effective as of the next taxable status date (March 1, 2026), the County of Chautauqua does hereby increase the income eligibility limit to \$38,000 for partial real property tax exemption for senior citizens pursuant to section 467 of the New York Real Property Tax Law.

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO.**

TITLE: Amend Capital Project Accounts—Jamestown Community College

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, in previous budgets, Chautauqua County approved a number of capital projects for Jamestown Community College; and

WHEREAS, the funding needs for an approved project exceed original estimates and an increase of funding is needed before a bid can be awarded; and

WHEREAS, the funding needs for another approved project are less than original estimates; now, therefore, be it

RESOLVED, that the Director of Finance is authorized and directed to make the following amendments to the 2026 Capital Budget:

INCREASE CAPITAL APPROPRIATION ACCOUNT:

HH.992490.00011.4	Contractual-Community College Tuition- Infrastructure Repairs (2021)	\$115,000
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INCREASE CAPITAL REVENUE ACCOUNT:

HH.992490.00011.R503.1000	Interfund Transfer-Interfund Transfer	\$115,000
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DECREASE CAPITAL APPROPRIATION ACCOUNT:

HH.992490.00002.4	Contractual-Community College Tuition-Roofs (2020)	\$115,000
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DECREASE CAPITAL REVENUE ACCOUNT:

HH.992490.00002.R503.1000	Interfund Transfer-Interfund Transfer	\$115,000
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**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO._____**

TITLE: Amend 2025 Budget for Year End Reconciliations –
Information Technology

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Information Technology departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; now therefore be it

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1610.----.1	Personal Services - Office Services	\$3,371
A.1610.----.8	Employee Benefits - Office Services	\$22,549
A.1650.----.1	Personal Services - Communication Systems	\$1,555
A.1650.----.8	Employee Benefits - Communication Systems	\$356
A.1680.----.8	Employee Benefits - Information Technology	<u>\$19,413</u>
	Total	\$47,244

DECREASE APPROPRIATION ACCOUNTS:

A.1610.----.4	Contractual - Office Services	\$25,920
A.1650.----.4	Contractual - Communication Systems	\$1,911
A.1680.----.1	Personal Services - Information Technology	<u>\$19,413</u>
	Total	\$47,244

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Cyber Information Sharing and Collaboration Agreement

BY: Administrative Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the State Joint Security Operations Center (“JSOC”) serves as a round-the-clock operational center for the purposes of sharing of cyber threat information, and is uniquely positioned as a sharing hub to integrate information and facilitate operational collaboration from multiple sources; and

WHEREAS, the NY Security Operations Center Initiative (“NY SOC”) is a unique collaboration between State and local governments to enhance collective cybersecurity and risk management capabilities and provide Participating Entities with actionable information to prevent, detect, respond to, and recover from cyber attacks; and

WHEREAS, the Division of Homeland Security and Emergency Services is required to work with federal, state, local and private entities to protect the State’s critical infrastructure from cyber threats and vulnerabilities and to coordinate and facilitate information and intelligence sharing amongst these entities to assist in the early identification of and response to natural and manmade disasters; and

WHEREAS, the Office of Information Technology Services is responsible for protecting New York State Government’s cyber security infrastructure and does so by employing a multi-faceted approach that includes coordinating policies, standards and programs on cybersecurity across the State, partnering with State agencies and law enforcement, monitoring the State’s technology assets and responding to abnormalities and threats to their systems; and

WHEREAS, Chautauqua County provides vital services to the residents of New York State within its jurisdictional boundaries; and

WHEREAS, the County desires to provide the State with Confidential Information or Cyber Information and logging data to contribute to an unprecedented level of visibility into potential threats across the State and increase efficiency in detecting and responding to cybersecurity events and incidents; and

WHEREAS, the State desires to receive, analyze, integrate and disseminate Confidential Information and Cyber Information from the County and improve the State’s collective cybersecurity and risk management capabilities; and

WHEREAS, the State is equipped to facilitate the exchange of Confidential Information and Cyber Information and offer a variety of services to Participating Entities; now therefore be it

RESOLVED, that in furtherance of the above-referenced objectives, the County Executive is hereby authorized to execute a Cyber Information Sharing and Collaboration Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services Parties, permitting the County to act as a Participating Entity in the New York State Security Operations Center Initiative.

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO._____**

TITLE: Amend 2025 Budget for Year End Reconciliations –
County Clerk

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some County Clerk departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; now therefore be it

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1410.----.2	Equipment - County Clerk	\$4,700
A.1410.1411.1	Personal Services - Motor Vehicles	\$12,796
A.1410.1411.8	Employee Benefits - Motor Vehicles	\$23,841
A.6610.----.1	Personal Services - Weights & Measures	\$4,688
A.6610.----.8	Employee Benefits - Weights & Measures	<u>\$605</u>
	Total	\$46,630

DECREASE APPROPRIATION ACCOUNTS:

A.1410.----.4	Contractual - County Clerk	\$4,700
A.1410.----.1	Personal Services - County Clerk	\$31,879
A.1410.1411.4	Contractual - Motor Vehicles	\$4,758
A.6610.----.4	Contractual - Weights & Measures	<u>\$5,293</u>
	Total	\$46,630

**_____
APPROVED

VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2026 Budget for the Departments of County Clerk and Motor Vehicles

BY: Administrative Services and Audit & Control:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 20-26, the Chautauqua County Legislature approved the classification of the title of Senior Motor Vehicle Representative; and

WHEREAS, funding for this title was not included in the 2026 Adopted Budget, while a change in County Clerk Staffing has resulted in known savings in the Employee Benefits in the County Clerk's Office; and

WHEREAS, funds for this classification of title of Senior Motor Vehicle Representative should be reallocated from the Employee Benefits from the County Clerk's office to the Motor Vehicles Personal Services and Employee Benefits accounts; now therefore be it

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2026 Adopted Budget:

DECREASE APPROPRIATION ACCOUNT:

A.1410. ----.8	Employee Benefits-County Clerk	\$7,750
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INCREASE APPROPRIATION ACCOUNTS:

A.1410.1411.1	Personal Services-Motor Vehicles	\$7,250
A.1410.1411.8	Employee Benefits-Motor Vehicles	<u>\$ 500</u>
		Total \$7,750

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2025 Budget for Year End Reconciliations –
County Attorney

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some County Attorney departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

WHEREAS, final reconciliation of work assignments for the Department of Social Services legal department and County Law Department requires a transfer of budget; now therefore be it

RESOLVED, that the A fund balance is appropriated as follows:

INCREASE USE OF FUND BALANCE:

A. ---. ---.917.0000	Unassigned Fund Balance-Unassigned Fund Balance	\$11,894
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; and be it further

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1420.----.1	Personal Services – County Attorney	\$339,296
A.1420.----.8	Employee Benefits-County Attorney	<u>\$59,882</u>
	Total	\$399,178

DECREASE APPROPRIATION ACCOUNTS:

A.1420.----.4	Contractual – County Attorney	\$31,081
A.6010.----.1	Personal Services-Social Service Admin	\$278,101
A.6010.----.8	Employee Benefits-Social Service Admin	<u>\$78,102</u>
	Total	\$387,284

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO._____**

TITLE: Authorize Transfer of a Tax Foreclosure Property to Jamestown Urban Renewal Agency (JURA)

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M Wendel Jr.:

WHEREAS, pursuant to Resolution 110-17 that adopted the County's Tax Foreclosure Policy, upon receipt of a request from the County of Chautauqua Industrial Development Agency (CCIDA) or other local development organization received by the County on or before the last day for redemption, the County shall transfer property acquired through tax foreclosure to the CCIDA or a local development organization, subject to terms and conditions approved by the County Legislature; and

WHEREAS, the County has acquired through tax foreclosure proceedings a parcel in the City of Jamestown located at 1061-71 Allen Street; and

WHEREAS, the Legislature previously passed a Resolution authorizing the grant of the property to the Chautauqua County Land Bank Corporation which should have been to Jamestown Urban Renewal Agency; and

WHEREAS, JURA has requested that the County convey the parcel to JURA for future development; therefore be it

RESOLVED, That the County Executive is authorized and empowered to execute all necessary documents to transfer the following tax foreclosure properties to JURA for \$1.00 each, with JURA responsible for all applicable real estate taxes and assessments commencing with the 2026 County/Town taxes:

060800-371.13-4-29.1 1061-71 Allen Street.

APPROVED
VETOES (VETO MESSAGE ATTACHED)

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2025 Budget for Year End Reconciliations – M Health Insurance Fund

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Health Insurance Fund expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; now therefore be it

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

M.9089.8000.4 Contractual - Undistributed Benefits - Benefit Surcharge \$1,019,627

DECREASE APPROPRIATION ACCOUNT:

M.1930.----.4 Contractual - Judgements & Claims \$1,019,627

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2025 Budget for Year End Reconciliations – Department of Finance and Miscellaneous Department

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Department of Finance and the Miscellaneous Department expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

WHEREAS, the Department of Finance and the Miscellaneous Department has received revenues in excess of budget; now therefore be it

RESOLVED, that the A Fund Balance be appropriated as follows:

INCREASE USE OF FUND BALANCE:

A.----.----.917.0	Unassigned Fund Balance--Unassigned Fund Balance	\$94,034
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RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1310.----.1	Personal Services - Department of Finance	\$69,976
A.1310.----.4	Contractual - Department of Finance	6,918
A.1310.----.8	Employee Benefits - Department of Finance	41,869
A.1330.----.4	Contractual - Real Property Tax	129,765
A.1330.ROLL.1	Personal Services - Real Prop Tax-Oth Tax Roll Maint & Process	639
A.1362.----.4	Contractual - Tax Advertising & Expense	3,036
A.1430.COEM.1	Personal Services - Human Resources - Countywide Emp Exps	1,534
A.1430.COEM.4	Contractual - Human Resources - Countywide Emp Exps	13
A.1430.COEM.8	Employee Benefits - Human Resources - Countywide Emp Exps	90
A.1989.----.1	Personal Services - Oth General Suppt - Ins Admin	<u>6,978</u>
	Total	\$260,818

DECREASE APPROPRIATION ACCOUNTS:

A.1310.----.2	Equipment - Department of Finance	\$1,645
A.1330.----.1	Personal Services - Real Property Tax	42,121
A.1355.----.8	Employee Benefits - Real Property Tax	54,011
A.1330.ROLL.4	Contractual - Real Prop Tax-Oth Tax Roll Maint & Process	21,182
A.1330.ROLL.8	Employee Benefits - Real Prop Tax-Oth Tax Roll Maint & Process	619
A.1355.----.4	Contractual - Tax Assessment	15,000
A.1989.----.4	Contractual - Oth General Suppt - Ins Admin	1,175
A.1989.----.8	Employee Benefits - Oth General Suppt - Ins Admin	<u>782</u>
	Total	\$136,536

INCREASE REVENUE ACCOUNTS:

A.1310.----.R277.4	Miscellaneous-Other Uncl: Refund Rebate	\$6,488
A.1310.----.R496.0	Federal Aid-FEMA Disaster Reimbursement	18,740
A.1989.----.R221.0CAS	Shared Services – Casualty Adm	<u>5,021</u>
	Total	\$ 30,249

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2025 Budget for Year End Reconciliations – Unified Courts

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Unified Courts expenditures have exceeded initial budgetary estimates; and

WHEREAS, Unified Courts has received revenues in excess of budget; now therefore be it

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1162.1135.4	Contractual - Unified Court Costs - Supreme Court	\$2,610
A.1162.1140.4	Contractual - Unified Court Costs - Family Court	2,954
A.1162.1145.4	Contractual - Unified Court Costs - Surrogate Court	861
A.1162.1160.4	Contractual - Unified Court Costs - Court Library	179
A.1162.1180.4	Contractual - Unified Court Costs - Justices & Constables	<u>180</u>
	Total	\$6,784

INCREASE REVENUE ACCOUNT:

A.1162.9999.R302.1000	New York State Aid-State Aid Court Facilities	\$6,784
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**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO._____**

TITLE: Amend 2025 Budget for Year End Reconciliations – Energy Fund

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Energy Fund expenditures have exceeded initial budgetary estimates; as well as some appropriations have a surplus; now therefore be it

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

EE.8410.----.4	Contractual - Energy Generation	\$19,920
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DECREASE APPROPRIATION ACCOUNT:

EE.9710.----.7	Interest – Debt Service/Serial Bonds	\$19,920
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**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2025 Budget for Year End Reconciliations – CS Liability Insurance Fund

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Liability Insurance Fund expenditures have exceeded initial budgetary estimates; and

WHEREAS, the Liability Insurance Fund has received revenues in excess of budget; now therefore be it

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

CS.1930.----.4	Contractual – Judgements & Claims	\$ 237
CS.1931.----.4	Contractual - Property Loss	<u>101,475</u>
	TOTAL	\$101,712

INCREASE REVENUE ACCOUNTS:

CS.1989.0000.R270.9000	Miscellaneous-Participant Assessments	\$101,712
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**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO._____**

TITLE: Amend 2025 Budget for Year End Reconciliations –
Human Resources-BENE Health Insurance Benefits

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Human Resources-BENE departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; now therefore be it

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.1430.BENE.1	Personal Services - Human Resources-BENE	\$4,051
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DECREASE APPROPRIATION ACCOUNT:

A.1430.BENE.4	Contractual - Human Resources-BENE	\$4,051
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**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Standard Workday and Reporting Resolution

BY: Administrative Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

BE IT RESOLVED, that the County of Chautauqua hereby establishes the following standard work days for these titles, as set forth in the attached schedule, and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Name	Social Security Number (Last 4 digits)	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency

Appointed Officials:

Aldrich, Daniel	8194	R10110719	Deputy County Fire Coordinator	01/01/2026 – 12/31/2028	6	5.36		Bi-weekly
Bailey, Jordan S	5835	R13387032	Deputy County Fire Coordinator	01/01/2026 – 12/31/2028	6	6.89		Bi-weekly
Barthel, Kyle A	2834	R11249534	Deputy County Fire Coordinator	01/01/2026 – 12/31/2028	6	4.1		Bi-weekly
Bourgeois, Steven	2552	R10424424	Deputy County Fire Coordinator	01/01/2026 – 12/31/2028	6	3.28		Bi-weekly
Grisanti, Terry	7004	R13211108	Deputy County Fire Coordinator	01/01/2026 – 12/31/2028	6	2.75		Bi-weekly
Imfeld, Daniel	4035	R12107337	Deputy County Fire Coordinator	01/01/2026 – 12/31/2028	6	3.15		Bi-weekly
Westpfahl, Richard	7382	R10899164	Deputy County Fire Coordinator	01/01/2026 – 12/31/2028	6	2.22		Bi-weekly

Elected Officials:

Anthony, Dalton	6768	R13121878	Legislator	01/01/2026 – 12/31/2026	6	3.13		Bi-weekly
Buchanan, Marcus	6721	R13333059	Legislator	01/01/2026 – 12/31/2026	6	2.14		Bi-weekly
Nelson, Thomas	7388	R11568628	Legislator	01/01/2026 – 12/31/2026	6	1.92		Bi-weekly
Pavlock, Daniel	3243	R11936843	Legislator	01/01/2026 – 12/31/2026	6	6.79		Bi-weekly
Scudder, Robert	6226	R10698595	Legislator	01/01/2026 – 12/31/2026	6	6.09		Bi-weekly
Vanstrom, Lisa	0905	R10073437	Legislator	01/01/2026 – 12/31/2026	6	5.17		Bi-weekly

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Setting the Salary for the Certified Peer Specialist

BY: Administrative Services, Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Office of Mental Hygiene and Social Services has requested that the salary be set for a new title having responsibility for providing recovery-oriented, person- and family-centered peer support services within an integrated outpatient clinic licensed by the New York State Office of Mental Health (OMH) and Office of Addiction Services and Supports (OASAS); and

WHEREAS, the Certified Peer Specialist will facilitate individual and group peer sessions focused on recovery, wellness, resiliency, and community integration; and

WHEREAS, this position will promote self-advocacy and meaningful participation in treatment and service decisions, educating individuals and families on available supports, rights, and recovery resources; and

WHEREAS, the Certified Peer Specialist will work under the general supervision of a Clinic Director, or Program Director, with considerable independence while requiring collaboration with multidisciplinary teams and community partners; and

WHEREAS, the Human Resources Department has classified the position as Certified Peer Specialist and supports the request that the salary be set at Grade 17; now therefore be it

RESOLVED, that the title of Certified Peer Specialist be added to the Chautauqua County CSEA Unit 6300 Salary Plan at Grade 17.

Grade 17 2026: (\$28.58 - \$37.39) per hour

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Reallocating Salary Grade for Crime Scene Analyst

BY: Administrative Services, Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Office of the Sheriff requested a review of the Crime Scene Analyst salary grade; and

WHEREAS, the Human Resources staff reviewed the salary grade and duties currently being performed by Crime Scene Analyst position as compared to similar positions in that department; and

WHEREAS, the position of Crime Scene Analyst is covered by the terms of the DSACC Agreement and is allocated to Grade 16 of the DSACC salary schedule; and

WHEREAS, the Human Resources staff has recommended that the position of Crime Scene Analyst be decreased two (2) grades on the DSACC salary schedule; and

WHEREAS, the Reallocation Committee as defined by the DSACC Collective Bargaining Agreement, comprised of the County Executive, Director of Human Resources, and President of DSACC, met and approved the recommended grade change; and now therefore be it

RESOLVED, that the title of Crime Scene Analyst currently allocated to salary grade 16 shall be reallocated to salary grade 14.

2026 DSACC SALARY SCHEDULE – REGULAR ASSIGNMENTS								
<u>Grade</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
14			28.85	30.11	31.30	32.52	33.82	41.67
16			31.30	32.68	33.77	35.19	36.59	45.00

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2025 Budget for Year End Reconciliations –
Legislature

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Legislature departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; and

RESOLVED, that the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.1010.----.1	Personal Services - Legislative Board	\$2,004
A.1010.----.4	Contractual - Legislative Board	\$3,522
A.1010.----.8	Employee Benefits - Legislative Board	<u>\$2,164</u>
	Total	\$7,690

DECREASE APPROPRIATION ACCOUNTS:

A.1040.----.1	Personal Services - Clerk, Legislative Board	\$2,876
A.1040.----.4	Contractual - Clerk, Legislative Board	<u>\$4,814</u>
	Total	\$7,690

**APPROVED
VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date