

Minutes
Public Facilities Committee
December 8, 2025, 4:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Heiser, Anthony, Nelson, Scudder

Members Absent: Buchanan

Others: Lee, Swan, Machemer, Card, Vento, Marx, Crow, Geise, Vanstrom, Zafuto

Complete video of meeting can be viewed on YouTube

Chairman Heiser called the meeting to order at 4:00 p.m.

Approval of Minutes (10/01/25 – Budget Review) & (11/10/25)

MOVED by Legislator Scudder, SECONDED by Legislator Anthony to approve the minutes.

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Proposed Resolution – Confirm Appointment and Reappointments - Airport Commission -
Presented by John Machemer, Airport Director and Tim Card, DPF Director

MOVED by Legislator Nelson, SECONDED by Legislator Scudder to Amend by strikethrough (Changes shown below) – Unanimously Carried to Amend

~~John Shedd~~
~~7 Walnut Street,~~
~~Lakewood, NY 14750~~
~~Term Expires: 12/31/27~~
~~(Reappointment)~~

Unanimously Carried as Amended

Proposed Resolution – Confirm Re-Appointments – Portland-Pomfret-Dunkirk Sewer District Board – *Presented by Allison Vento, Administrative Director for NCW&SD*

Unanimously Carried

Proposed Resolution – Authorize Agreement with the Town of Sheridan for Maintenance of the North Chautauqua County Water District's Water Tank Property on Miller Road in the Town of Sheridan, New York – *Presented by Allison Vento, Administrative Director for NCW&SD*

Unanimously Carried

Proposed Resolution – Confirm Transfer of Hangar A at the Chautauqua County Airport – Jamestown from CCIDA to the County – *Presented by John Machemer, Airport Director and Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Dunkirk Airport Five-Year Capital Improvement Plan (ACIP) for FY 2026-2030 – *Presented by John Machemer, Airport Director*

Unanimously Carried

Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Jamestown Airport Five-Year Capital Improvement Plan (ACIP) for FY 2026-2030 – *Presented by John Machemer, Airport Director*

Unanimously Carried

Proposed Resolution – Authorize Public Hearing for Lease of Restaurant Facilities at Chautauqua County Airport - Jamestown Airport to Archies Airport Diner LLC – *Presented by John Machemer, Airport Director*

Unanimously Carried

Other –

Late Proposed Resolution – Confirm Re-Appointments – Parks Commission – *Presented By Legislator Bob Scudder, Member of the Parks Commission and Tim Card, DPF Director*

Unanimously Carried

MOVED by Legislator Scudder, SECONDED by Legislator Nelson to adjourn.

Unanimously Carried (4:32 p.m.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk