

Minutes
Planning & Economic Development Committee
December 10, 2025, 6:00 pm, Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Harmon, Gustafson, Penhollow, Johnson, Larson, Dickey

Others: Chagnon, Lee, Sharp, Zafuto, McCoy, Geise, Sample, Aldrich, Nicks, Reed

Complete video of meeting can be viewed on YouTube

Chairman Harmon called the meeting to order at (6:00 p.m.)

Approval of Minutes (10/02/25 – Budget Review) & (11/12/25)

MOVED by Legislator Gustafson, SECONDED by Legislator Johnson to approve the minutes

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Proposed Resolution – Confirm Reappointments - Chautauqua County Planning Board – Presented by Lauren Sharp, Junior Planner with the Department of Planning & Development

Unanimously Carried

Proposed Resolution – Confirm Reappointments – Chautauqua County Soil and Water Conservation District Board of Directors – Presented by Dave McCoy, Chautauqua County Watershed Coordinator

Unanimously Carried

Proposed Resolution – Confirm Reappointments- Conewango Watershed Commission – Presented by Dave McCoy, Chautauqua County Watershed Coordinator

Unanimously Carried

Proposed Resolution – Confirm Reappointments to the Chautauqua County Agricultural & Farmland Protection Board – *Presented by Lauren Sharp, Junior Planner with the Department of Planning & Development*

Unanimously Carried

Proposed Resolution – Confirm Transfer of Hangar A at the Chautauqua County Airport – Jamestown from CCIDA to the County – *Presented by Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Agreement with County of Chautauqua Industrial Development Agency for Business Development, Assistance and Promotion – *Presented by Mark Geise, Deputy County Executive for Economic Development, Nate Aldrich, Economic Development Coordinator and Jason Sample, Marketing and Communications Coordinator for CCIDA and the Partnership for Economic Growth*

Unanimously Carried

Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for Attraction, and Development of Tourism Related Businesses – *Presented by Mark Geise, Deputy County Executive For Economic Development, Nate Aldrich, Economic Development Coordinator and Jason Sample, Marketing and Communications Coordinator for CCIDA and the Partnership for Economic Growth*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Chautauqua County Region Economic Development Corporation for Greenway Development – *Presented by Mark Geise, Deputy County Executive For Economic Development and Nate Aldrich, Economic Development Coordinator*

MOVED by Legislator Johnson, SECONDED by Legislator Larson to Amend to add additional text in bold and italics – Unanimously Carried to Amend (Changes shown below)

RESOLVED, That the County Executive is hereby authorized to execute an agreement with CREDC and all other documents necessary **for CREDC** to provide services that will help grow and advance collaboration among trail groups and to continue to advance efforts leading to the implementation of the Chautauqua County Greenway Plan for the period from January 1, 2026 through December 31, 2028.

Unanimously Carried as Amended

Proposed Resolution – Authorize Agreement with Chautauqua Region Economic Development Corporation for Tourism Development and Placemaking – *Presented by Mark Geise, Deputy County Executive For Economic Development and Nate Aldrich, Economic Development Coordinator*

MOVED by Legislator Larson, SECONDED by Legislator Gustafson to Amend by adding additional text in bold and italics – Unanimously Carried to Amend (Changes shown below)

RESOLVED, That the County Executive is hereby authorized to execute an agreement for \$50,000 for 2026 with CREDC to provide such services for the period from January 1, 2026 through December 31, 2028.

Unanimously Carried as Amended

Proposed Resolution – Authorize Agreement with Small Business Development Center at Jamestown Community College – *Presented by Mark Geise, Deputy County Executive For Economic Development, Nate Aldrich, Economic Development Coordinator and Beth Reed, Director at the Small Business Development Center*

MOVED by Legislator Larson, SECONDED by Legislator Johnson to Amend resolution by adding additional text in bold and italics (Changes shown below)

RESOLVED, That the County Executive is hereby authorized to execute an agreement for \$59,719 with the Small Business Development Center for technical assistance in the amount for the term commencing as of January 1, 2026 through December 31, 2028.

Unanimously Carried as Amended

Proposed Resolution – Amend 2026 Budget for Snowmobile Trail Development and Maintenance Grant – *Presented by Nate Aldrich, Economic Development Coordinator, Mark Geise, Deputy County Executive for Economic Development and Lauren Sharp, Junior Planner with the Department of Planning & Development*

Unanimously Carried

Proposed Resolution – Amend Capital Project Budget for the Northern Chautauqua Local Waterfront Revitalization Program – *Presented by Nate Aldrich, Economic Development Coordinator, Mark Geise, Deputy County Executive For Economic Development and Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget - Countywide Resiliency Grant – *Presented by Nate Aldrich, Economic Development Coordinator, Mark Geise, Deputy County Executive For Economic Development*

Unanimously Carried

Proposed Resolution – Approve SEQRA Review of 2% In-Lake Occupancy Tax Grant Program Projects for 2026 – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator and Mark Geise, Deputy County Executive For Economic Development*

Unanimously Carried

Proposed Resolution – Approves SEQRA Review of 2% Watershed Occupancy Tax Grant Program Projects for 2026 – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator and Mark Geise, Deputy County Executive For Economic Development*

Unanimously Carried

MOVED by Legislator Larson, SECONDED by Legislator Gustafson to adjourn.

Unanimously Carried (7:01 p.m.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk