

Minutes
Audit & Control Committee
December 11, 2025, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Scudder, Nelson, Johnson

Absent: Dickey

Others: Chagnon, Lee, Swan, Machemer, Zafuto, Marx, McCoy, Wuerstle, Enlow, Quattrone, Contiguglia, Dennison, Sharp, Card, Wurster, Crow

Complete video of meeting can be viewed on YouTube

Chairman Pavlock called the meeting to order at 8:35 a.m.

Approval of Minutes (10/03/25 – Budget Review) & (11/13/25)

MOVED by Legislator Scudder, SECONDED by Legislator Johnson to approve the minutes

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution – Confirm Transfer of Hangar A at the Chautauqua County Airport – Jamestown from CCIDA to the County – *Presented by John Machemer, Airport Director and Mark Geise, Deputy County Executive for Economic Development*

Unanimously Carried

Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Dunkirk Airport Five-Year Capital Improvement Plan (ACIP) for FY 2026-2030 – *Presented by John Machemer, Airport Director*

Unanimously Carried

Proposed Resolution – Authorize Federal and State Aid Applications for the Chautauqua County Jamestown Airport Five-Year Capital Improvement Plan (ACIP) for FY 2026-2030 – *Presented by John Machemer, Airport Director*

Unanimously Carried

Proposed Resolution – Authorize Public Hearing for Lease of Restaurant Facilities at Chautauqua County Airport - Jamestown Airport to Archies Airport Diner LLC – *Presented by John Machemer, Airport Director*

Unanimously Carried

Proposed Resolution – Amend Capital Project Accounts—Jamestown Community College – *Presented by Kathleen Dennison, Interim Executive Director of Administrative Services for JCC*

Unanimously Carried

Proposed Resolution – Setting the Salary for the Network Security Analyst – *Presented by Legislator Bob Scudder*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget to Increase the GOB Security Project Budget, Using Interest Earnings from American Rescue Plan Act (ARPA) – *Presented by Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Various Towns for Court Security Services FY 26 – *Presented by Jim Quattrone, Chautauqua County Sheriff and Reilley Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Authorize Agreement with Town of Charlotte for Enhanced Police Protection Services FY26 – *Presented by Jim Quattrone, Chautauqua County Sheriff and Reilley Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Authorize Memorandum of Understanding with New York State Unified Court System for Technology Upgrades to Courtrooms – *Presented by Madeline Contiguglia, Assistant to District Attorney*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of SFY 2025-2026 Aid to Prosecution Funds – *Presented by Madeline Contiguglia, Assistant to District Attorney*

Unanimously Carried

Proposed Resolution – Continue Agreement with New York State Department of Health for Bathing Beach Water Quality Monitoring and Notification Program – *Presented by Jessica Wuerstle, Director of Environmental Health Services*

Unanimously Carried

Proposed Resolution – Continue Agreements with Health Research Incorporated to receive Public Health Emergency Preparedness Funding – *Presented by Jessica Wuerstle, Director of Environmental Health Services*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget for Snowmobile Trail Development and Maintenance Grant – *Presented by Lauren Sharp, Junior Planner with the Department of Planning & Development*

Unanimously Carried

Proposed Resolution – Amend Capital Project Budget for the Northern Chautauqua Local Waterfront Revitalization Program – *Presented by Sam Zafuto, Deputy Director of Finance and Rebecca Wurster, Planning Coordinator for the Department of Planning and Development*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget - Countywide Resiliency Grant – *Presented by Rebecca Wurster, Planning Coordinator for the Department of Planning and Development*

Unanimously Carried

Proposed Resolution – Approve SEQRA Review of 2% In-Lake Occupancy Tax Grant Program Projects for 2026 – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator*

Unanimously Carried

Proposed Resolution – Approves SEQRA Review of 2% Watershed Occupancy Tax Grant Program Projects for 2026 – *Presented by Dave McCoy, Chautauqua County Watershed Coordinator*

Unanimously Carried

Discussion – State Legislation Regarding Short Term Rentals – Presented by Kitty Crow,
Finance Director

MOVED by Legislator Scudder, SECONDED by Legislator Nelson to adjourn

Unanimously Carried (10:50 A.M.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk