

Agenda
Planning & Economic Development Committee
December 10, 2025, 6:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (10/02/25 – Budget Review) & (11/12/25)
- C. Privilege of the Floor
 - 1. Proposed Resolution – Confirm Reappointments - Chautauqua County Planning Board
 - 2. Proposed Resolution – Confirm Reappointments – Chautauqua County Soil and Water Conservation District Board of Directors
 - 3. Proposed Resolution – Confirm Reappointments- Conewango Watershed Commission
 - 4. Proposed Resolution – Confirm Reappointments to the Chautauqua County Agricultural & Farmland Protection Board
 - 5. Proposed Resolution – Confirm Transfer of Hangar A at the Chautauqua County Airport – Jamestown from CCIDA to the County
 - 6. Proposed Resolution – Authorize Agreement with County of Chautauqua Industrial Development Agency for Business Development, Assistance and Promotion
 - 7. Proposed Resolution – Authorize Agreement with the County of Chautauqua Industrial Development Agency for Attraction, and Development of Tourism Related Businesses
 - 8. Proposed Resolution – Authorize Agreement with Chautauqua County Region Economic Development Corporation for Greenway Development
 - 9. Proposed Resolution – Authorize Agreement with Chautauqua Region Economic Development Corporation for Tourism Development and Placemaking
 - 10. Proposed Resolution – Authorize Agreement with Small Business Development Center at Jamestown Community College
 - 11. Proposed Resolution – Amend 2026 Budget for Snowmobile Trail Development and Maintenance Grant

12. Proposed Resolution – Amend Capital Project Budget for the Northern Chautauqua Local Waterfront Revitalization Program
13. Proposed Resolution – Amend 2026 Budget - Countywide Resiliency Grant
14. Proposed Resolution – Approve SEQRA Review of 2% In-Lake Occupancy Tax Grant Program Projects for 2026
15. Proposed Resolution – Approves SEQRA 30Review of 2% Watershed Occupancy Tax Grant Program Projects for 2026
16. Other -

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Confirm Reappointments - Chautauqua County Planning Board

BY: Planning and Economic Development Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following reappointments for action by the Chautauqua County Legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following reappointments to the Chautauqua County Planning Board.

Douglas Bowen
5811 Welch Hill Road
Ripley, NY 14775
Term Expires: 12/31/28
(Re-Appointment)

Jeffery Gossett
8 Sunset Drive
Fredonia, NY 14063
Term Expires: 12/31/28
(Reappointment)

Bruno Bruni
24 Villa Drive
Westfield, NY 14787
Term Expires: 12/31/28
(Reappointment)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Confirm Reappointments – Chautauqua County Soil and Water Conservation District Board of Directors.

BY: Planning and Economic Development Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following reappointments for action by the Chautauqua County Legislature; now therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following reappointments to the Chautauqua County Soil and Water Conservation District Board of Directors.

Pierre Chagnon
3714 Westman Road,
Bemus Point, N.Y. 14712
Term Expires: 12/31/26
(Reappointment)

Lisa Vanstrom
55 Plummer Avenue
Jamestown, N.Y. 14701
Term Expires: 12/31/26
(Reappointment)

Allen Peterson
3030 Strunk Rd.
Jamestown, NY 14701
Term Expires 12/31/28
(Reappointment)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive **Date**

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Confirm Reappointments- Conewango Watershed Commission.

BY: Planning and Economic Development Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, County Executive Paul M. Wendel, Jr. has submitted the following reappointments for action by the Chautauqua County Legislature; therefore, be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the reappointments to the Conewango Watershed Commission.

Robert Carpenter
1074 28th Creek Rd.
Kennedy, N.Y. 14747
Term Expires: 12/31/28
(Reappointment)

Kenneth Chase
646 Pinner Rd.
Cherry Creek, N.Y. 14727
Term Expires: 12/31/28
(Reappointment)

James Dye
8568 Silver Creek Rd.
South Dayton N.Y. 14138
Term Expires: 12/31/28
(Reappointment)

Kristopher Ivett
8778 North Hill Rd.
South Dayton N.Y. 14138
Term Expires: 12/31/28
(Reappointment)

Thomas Smallback
7276 North Rd.
Cherry Creek N.Y. 14135
Term Expires: 12/31/28
(Reappointment)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Confirm Reappointments to the Chautauqua County Agricultural & Farmland Protection Board

BY: Planning and Economic Development Committee:

AT THE REQUEST OF: Chairman Pierre Chagnon:

WHEREAS, Legislature Chairman Pierre Chagnon, has submitted the following reappointments and appointments for action by the Chautauqua County legislature; therefore be it

RESOLVED, That the Chautauqua County Legislature does hereby confirm the following reappointments and appointments to the Chautauqua County Agricultural & Farmland Protection Board for terms in accordance with Article 25-AA Section 302 of the New York State Agriculture & Markets Law:

Fred Johnson
Legislator
8415 West Main Road
Westfield, NY 14787
Term Expires: 12/31/2026
(Reappointment)

Heather Woodis
Active Farmer
5686 Centralia Hartfield Road
Dewittville, New York 14728
Term Expires: 12/31/2029
(Reappointment)

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive **Date**

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE Confirm Transfer of Hangar A at the Chautauqua County Airport – Jamestown from CCIDA to the County

BY: Public Facilities, Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, at the request of the County pursuant to Resolutions 180-95 and 188-95, the Chautauqua County Industrial Development Agency (CCIDA) constructed Hangar A at the Chautauqua County Airport – Jamestown utilizing the proceeds of a CCIDA bond purchased by the County; and

WHEREAS, bond payments by CCIDA to the County were made by applying Hangar A rental revenue received by CCIDA, but commencing in 2020, the County has itself directly negotiated leases for Hangar A and directly received the rental revenue; and

WHEREAS, in recognition of the County taking over the negotiation of the Hangar A leases and directly receiving the rental revenue, the County and CCIDA in January 2023 agreed to terminate a ground lease agreement between the parties, pursuant to which the County leased to CCIDA the land on which Hangar A was constructed; and

WHEREAS, ownership of Hangar A thereby automatically transferred to the County under the express terms of the lease terminated in January of 2023: “All alterations, improvements, additions, or fixtures installed by CCIDA, . . . including the storage hangar, shall become the property of the County upon the termination of the Lease for any reason”; and

WHEREAS, it is appropriate that the CCIDA bond be retired; now therefore be it

RESOLVED, That the A Fund Balance be appropriated as follows:

<u>INCREASE THE USE OF FUND BALANCE:</u>		
A.----.----.917.0000	Unassigned Fund Balance	\$ 81,371

; and be it further

RESOLVED, That the Chautauqua County Legislature hereby approves and confirms the transfer of Hangar A at the Chautauqua County Airport – Jamestown from CCIDA to the County pursuant to the terms of the terminated ground lease; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following changes in budgetary accounts:

<u>INCREASE APPROPRIATION ACCOUNT:</u>		
A.5610.5610.2	Equipment – Chautauqua County Airport, Jamestown Airport	\$ 81,371

_____	APPROVED
_____	VETOES (VETO MESSAGE ATTACHED)

_____	_____
County Executive	Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorize Agreement with County of Chautauqua Industrial Development Agency for Business Development, Assistance and Promotion

BY: Planning and Economic Development Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County of Chautauqua Industrial Development Agency was formed pursuant to Section 895-h of the New York State General Municipal Law to promote, develop, encourage, and assist in economic development throughout Chautauqua County; and

WHEREAS, pursuant to Article 6 and Section 6.00 of the Chautauqua County Administrative Code, the County of Chautauqua Department of Planning & Development is responsible for originating programs and activities to improve the economy of Chautauqua County by stimulating job retention, job creation and growth, and capital improvements, as well as seeking funds to be used for development and working with private interests and public agencies of all types; now therefore be it

RESOLVED, That the County Executive is hereby authorized to enter into an agreement with the County of Chautauqua Industrial Development Agency for industrial development, assistance and promotion for the period from January 1, 2026 through December 31, 2028.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive **Date**

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorize Agreement with the County of Chautauqua Industrial Development Agency for Attraction, and Development of Tourism Related Businesses

BY: Planning and Economic Development Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County is known for its rural charm, agriculture, and natural amenities, and has a vibrant tourism economy; and

WHEREAS, the County unanimously adopted its County Comprehensive Plan (Chautauqua 20/20) in 2011 that advocates for the preservation and promotion of its natural resources; and

WHEREAS, the County has formed the Partnership for Economic Growth, that has a strong tourism-development component; and

WHEREAS, the County of Chautauqua Industrial Development Agency (“CCIDA”) and the Chautauqua County Department of Planning & Development (“CCDPD”) are working to create secondary tourism attractions and attract tourism-related businesses to take advantage of the County’s wealth of natural assets; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with the County of Chautauqua Industrial Development Agency to provide services which will help grow existing tourism-related businesses and attract new tourism-related businesses to the County for the period from January 1, 2026 through December 31, 2028.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date _____

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorize Agreement with Chautauqua County Region Economic Development Corporation for Greenway Development

BY: Planning and Economic Development Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County is known for its rural charm, and natural assets, and has a vibrant tourism economy; and

WHEREAS, in the last few years, there is renewed momentum with additional interest in collaboration among several individual trail groups in the County, and new resources being invested into Chautauqua County's trail systems; and

WHEREAS, the Chautauqua County Greenway Plan, adopted by the Legislature in 2013, advocates for further development of the County's trail systems and defines steps for Chautauqua County and various stakeholders to take in order to:

- Formalize and maintain the county’s rural outdoor lifestyle;
- Fulfill the desire for Chautauqua County to be recognized as a four-season destination for active living and outdoor recreation; and,
- Capitalize on the positive economic impact that can be realized through providing amenities that visitors to our county desire; and

WHEREAS, one of the Greenway Plan's goals is to create a stakeholder group to establish goals and advocate for resources; formalize delivery and implementation strategies of trail and greenways development among the County and its partners; pursue resources collaboratively; foster partnerships between conservation and recreation organizations, public agencies, landowners, private sector companies, local municipalities, and dedicated individuals; and promote, educate, and facilitate Trail Town concepts in local communities and business districts; and

WHEREAS, the County and several trail-related partners have formed a collaborative stakeholder group (“the Friends of the Chautauqua County Greenways”) as a component of the Chautauqua Region Economic Development Corporation (“CREDC”) and it’s public/private economic development collaborative, the Chautauqua County Partnership for Economic Growth (“CCPEG”); now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with CREDC and all other documents necessary to provide services that will help grow and advance collaboration among trail groups and to continue to advance efforts leading to the implementation of the Chautauqua County Greenway Plan for the period from January 1, 2026 through December 31, 2028.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Agreement with Chautauqua Region Economic Development Corporation for Tourism Development and Placemaking

BY: Planning and Economic Development Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County's 3% occupancy tax program for tourism development supports activities including, but not limited to: programs to improve the aesthetic qualities of the county; to enhance the environment; to improve infrastructures related to tourism, conventions and trade shows; to develop, operate and maintain parks, recreational facilities and tourist attractions; and such other programs as authorized by local law; and

WHEREAS, the County Department of Planning & Development works closely with the Chautauqua Region Economic Development Corporation (“CREDC”) and it’s public/private economic development collaborative, the Chautauqua County Partnership for Economic Growth (“CCPEG”); and

WHEREAS, CCPEG's focuses on promoting the creation of distinct public spaces that enhance community identity, promote unique experiences and destinations, and create social connections throughout Chautauqua County; and

WHEREAS, these efforts are consistent with the objectives of the 3% occupancy tax program and help develop unique destinations that build upon and prioritize public and private investment that creates healthy, vibrant, walkable, communities characterized by thriving tourism attractions, downtowns, and enhanced waterfronts specific to Chautauqua County; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with CREDC to provide such services for the period from January 1, 2026 through December 31, 2028.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date _____

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Authorize Agreement with Small Business Development Center at Jamestown Community College

BY: Planning and Economic Development Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County Department of Planning & Development is striving to increase the viability of businesses within the County by providing a technical assistance program for start-up businesses in the County, which will track and assist businesses in their early stages of development; and

WHEREAS, Jamestown Community College has an established Small Business Development Center at its Jamestown Campus, in cooperation with the State University of New York, that provides a technical assistance program; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute an agreement with the Small Business Development Center for technical assistance in the amount for the term commencing as of January 1, 2026 through December 31, 2028.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive **Date**

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2026 Budget for Snowmobile Trail Development and Maintenance Grant

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, 2026 revenue from the New York State Office of Parks, Recreation, and Historic Preservation Snowmobile Trail Grant-in-Aid Program was estimated based on the previous year’s funding award; and

WHEREAS, 2025-2026 Snowmobile Trail Grant-in-Aid Program increased the mileage and high snow rates for this year’s season and recalculated high snow miles resulting in an award totaling more than originally estimated; and

WHEREAS, Chautauqua County acts as a pass-through agency for the funding to the local snowmobile club; now, therefore, be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2026 Adopted Budget:

<u>INCREASE REVENUE ACCOUNT:</u>		
A.8020.----R388.9002	Other State Aid: Snow Trail	\$133,000
<u>INCREASE APPROPRIATION ACCOUNT:</u>		
A.8020.----.4	Contractual – Planning	\$133,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Amend Capital Project Budget for the Northern Chautauqua Local Waterfront Revitalization Program

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M Wendel Jr.:

WHEREAS, pursuant to Resolution 57-14, 253-16, 127-23 and 132-23 the Chautauqua County Legislature approved Phases 1- Phase III of the Northern Chautauqua Local Waterfront Revitalization project, and

WHEREAS, Resolution 127-23 and 132-23 authorized a contract with the NYDOS and Chautauqua County for the acceptance of grant funds and the Chautauqua County Planning Department has entered into a contract with vender Ingalls Planning and Design for completion of Phase III of the Northern Chautauqua Local Waterfront Revitalization Project, and

WHEREAS, review of the Capital Project account HH.378020.37968, the Northern Chautauqua local Waterfront Revitalization Project has identified an error in both the appropriation and Revenue accounts in Resolution 127-23, and this requires correction for project completion, now therefore be it

RESOLVED, That the A Fund Balance is appropriated as follows:

INCREASE THE USE OF APPROPRIATED FUND BALANCE:

A.-----	917.0000	Unassigned Fund Balance-Unassigned Fund Balance	\$23,142
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; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfers—Transfer to Capital	\$23,142
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INCREASE APPROPRIATION ACCOUNT:

HH.378020.37968.4	Contractual—N CHT CO LOC WTRFT DEV PLAN (2016)	\$65,814
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INCREASE REVENUE ACCOUNTS:

HH.378020.37968.R371.5000	NYS Aid-Tourism Promotion	\$42,672
HH.378020.37968.R503.1000	Interfund Transfer-Interfund Transfer	<u>\$23,142</u>
	Total	\$65,814

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date _____

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Amend 2026 Budget - Countywide Resiliency Grant

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Department of Planning & Development was awarded the Countywide Resiliency Plan grant (CFA #126891) in 2024 through New York State Department of State (NYSDOS) Smart Growth Countywide Resiliency Planning Program in the amount of \$144,000.00; and

WHEREAS, Resolution 108-24 authorized a contract with the NYDOS and Chautauqua County to acceptance grant funds for the implementation of the Countywide Resiliency Plan; and

WHEREAS, the cost of the project is estimated to be \$160,000, funded 90%, or \$144,000, from the NYSDOS Smart Growth Countywide Resiliency Planning Program and 10%, or \$16,000, from the Department of Planning and Development’s budget; and

WHEREAS, the revenues and expenditures associated with the total project costs were not included in the 2026 operating budget; therefore, be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2026 Adopted Budget:

<u>INCREASE APPROPRIATION ACCOUNT:</u>		
A.8020.----.4	Contractual—Planning	\$144,000
<u>INCREASE REVENUE ACCOUNT:</u>		
A.8020.----.R308.9000	NYS Aid—Other State Aid	\$144,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Approve SEQRA Review of 2% In-Lake Occupancy Tax Grant Program Projects for 2026

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Legislature requests the Department of Planning and Development to arrange for the SEQRA review of the top two projects recommended for 2026 2% Occupancy Tax funding as follows:

Project/Agency or Organization	Rank	Amount Requested	Cumulative Amount
Mobitrac Nearshore Cleanup	1	\$50,000	\$50,000
2026 CLA Operational Assistance	2	\$50,000	\$100,000

WHEREAS, as a funder and Involved Agency, the Department of Planning and Development determined that each of the proposed projects should be classified as a Type 2 Action under 6 NYCRR Part 617.5 and no further environmental review is warranted; and

WHEREAS, these projects are included in the 2026 Budget so an amendment is not needed at this time; now, therefore, be it

RESOLVED, That the County Executive is hereby authorized to enter into any and all contracts necessary to implement the terms of this resolution.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Approves SEQRA Review of 2% Watershed Occupancy Tax Grant Program Projects for 2026

BY: Planning and Economic Development and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Legislature requests the Department of Planning and Development to arrange for the SEQRA review of the top three projects recommended for 2026 2% Occupancy Tax funding as follows:

Project/Agency or Organization	Rank	Amount Requested	Cumulative Amount
City of Jamestown McCrea Point Buffer	1	\$25,265	\$25,265
Chautauqua County Fair Drainage Improvements	2	\$50,000	\$75,265
Elm Lane Green Infrastructure	3	\$23,600	\$98,865

WHEREAS, as a funder and Involved Agency, the Department of Planning and Development determined that each of the three proposed projects should be classified as an Unlisted Action under 6 NYCRR Part 617.5 and has completed Part 2 and Part 3 of the Short Environmental Assessment Forms; and

WHEREAS, upon a review of the available information, the Department has determined that no significant adverse environmental impacts are likely to occur as a result of funding these four proposed projects; and

WHEREAS, each proposed project is sponsored by a municipality that is contributing financial resources or in-kind services, and that municipality will act as the Lead Agency, hold any required permits and make its own SEQRA determination; and

WHEREAS, these projects are included in the 2026 Budget so an amendment is not needed at this time; now, therefore, be it

RESOLVED, That the County Executive is hereby authorized to enter into any and all contracts necessary to implement the terms of this resolution.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date