

Agenda

Human Services Committee

November 12, 2025, 5:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

A. Call to Order

B. Approval of Minutes (10/15/25)

C. Privilege of the Floor

1. Proposed Resolution – Amend 2025 Budget for Public Health
2. Proposed Resolution – Amend 2025 Budget for Veterans Service Agency
3. Proposed Resolution – Authorize Lease Agreement with City of Jamestown for Office Space for Chautauqua County Department of Mental Hygiene and Social Services
4. Discussion – Updates on SNAP and HEAP – *Presented by Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services*
5. Other –

Late Proposed Resolution - Authorize Acceptance of the Univera Award to Chautauqua County Office for Aging Services for the Evidence Based Wellness Programming

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Amend 2025 Budget for Public Health

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Public Health departmental expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.2960.ADMN.1	Personal Services - Educ: Handicapped Children	\$29,000
A.2960.ADMN.8	Employee Benefits - Educ: Handicapped Children	\$15,000
A.4059.----.1	Personal Services - Early Intervention Program	\$8,000
A.4059.----.8	Employee Benefits - Early Intervention Program	\$14,000
A.4059.----.4	Contractual - Early Intervention Program	\$174,000
A.4017.JAIL.4	Contractual - Clinics -Jail	<u>\$300,000</u>
	Total	\$540,000

DECREASE APPROPRIATION ACCOUNTS:

A.1185.----.1	Personal Services - Med Examiners & Coroners	\$15,000
A.1185.----.8	Employee Benefits - Med Examiners & Coroners	\$2,000
A.1185.----.4	Contractual - Med Examiners & Coroners	\$157,000
A.4010.----.1	Personal Services - Public Health Admin	\$185,000
A.4010.----.8	Employee Benefits - Public Health Admin	\$126,000
A.4017.JAIL.1	Personal Services - Clinics - Jail	\$30,000
A.4017.JAIL.8	Employee Benefits - Clinics - Jail	<u>\$25,000</u>
	Total	\$540,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Amend 2025 Budget for Veterans Service Agency

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Veterans Service Agency departmental expenditures have exceeded initial budgetary estimates, and some appropriations have a surplus; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Budget:

INCREASE APPROPRIATION ACCOUNT:

A.6510.----.4	Contractual - Veterans Service Agency	\$12,600
---------------	---------------------------------------	----------

DECREASE APPROPRIATION ACCOUNT:

A.6510.----.8	Employee Benefits - Veterans Service Agency	\$12,600
---------------	---	----------

_____ APPROVED	
_____ VETOES (VETO MESSAGE ATTACHED)	

_____ County Executive	_____ Date
----------------------------------	----------------------

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Lease Agreement with City of Jamestown for Office Space for Chautauqua County Department of Mental Hygiene and Social Services

BY: Public Facilities, Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County desires to relocate certain operations and lease approximately 2,180 square feet of space from the City of Jamestown, located on the third floor of the Jamestown City Municipal Building, 200 East Third Street, in the City of Jamestown, County of Chautauqua, State of New York, for use by the Chautauqua County Department of Mental Hygiene and Social Services; and

WHEREAS, the cost of the lease will be jointly funded by both divisions of the Department of Mental Hygiene and Social Services and shall be funded through a combination of clinic revenues, local share, and state funding; and

WHEREAS, the space shall be utilized by both Mental Hygiene and Social Services teams; and

WHEREAS, included in the rental amount is the use of a separate conference/breakroom area on the third floor which will be shared equally (50/50) between the Department of Mental Hygiene and Social Services and the Chautauqua County Department of Health; and

WHEREAS, these expenses are included in the 2026 Adopted Budget so no amendments are needed at this time; now, therefore, be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute a lease agreement with City of Jamestown upon the following terms and conditions:

- 1) Premises. Approximately 2,180 square feet of office space on the third floor of the City of Jamestown Municipal Building, 200 East Third Street, Jamestown, New York, and shall include use of the breakroom/conference room.
- 2) Term. January 2, 2026 through January 1, 2031.
- 3) Rent. January 2, 2026 through January 1, 2027: \$14.86 per square foot, with annual rent increases not to exceed four percent (4%) per year.
- 4) Utilities. Landlord shall be responsible for all utilities, including heat and electric. County is responsible for the cost of the phone and computer lines, including installation fees.
- 5) Other. As negotiated by the County Executive.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Acceptance of the Univera Award to Chautauqua County Office for Aging Services for the Evidence Based Wellness Programming

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Office for Aging Services (CCOFAS) strives to provide a full complement of health and wellness programs and opportunities to improve the health status of Chautauqua County older adults; and

WHEREAS, CCOFAS works to promote the health and well being of older individuals by assisting such individuals to gain access to programs, classes, and events; and

WHEREAS, CCOFAS works to improve access to and increase the location and variety of health and wellness classes in our community; and

WHEREAS, the \$5,000 Univera contribution to the CCOFAS Evidence Based Wellness Program (Program) will assist in funding materials for the 2025/26 Program and options for older adults to participate in; now, therefore, be it

RESOLVED, That the Director of Finance be and hereby is authorized and directed to make the following changes to the 2026 Adopted Budget:

INCREASE APPROPRIATION ACCOUNTS:

A.6772.----.4	Contractual – Office for Aging	\$5,000
---------------	--------------------------------	---------

INCREASE REVENUE ACCOUNTS:

A.6772.----.R377.2000	New York State Aid-OFA	\$5,000
-----------------------	------------------------	---------

APPROVED

VETOES (VETO MESSAGE ATTACHED)

_____ County Executive	_____ Date
----------------------------------	----------------------