

Agenda

Human Services Committee

October 15 2025, 5:00 p.m., Legislative Chambers

Livestreamed on YouTube

Gerace Office Building, Mayville, NY

A. Call to Order

B. Approval of Minutes (9/17/25)

C. Privilege of the Floor

1. Proposed Resolution – Authorize Acceptance of New York State Unmet Needs grant for 2025/26 Funds for Chautauqua County Office for Aging Services
2. Proposed Resolution – Amend 2025 Budget for the Medical Examiners & Coroners Department
3. Proposed Resolution – Amend 2025 Budget for Environmental Health Department
4. Proposed Resolution – Authorize Rabies Reimbursement Contract
5. Proposed Resolution – Amend Existing Lease Agreement with City of Jamestown for Additional Office Space for Chautauqua County Health Department
6. Discussion – H.H.S. Division of Temporary Assistance – *Presented by Diane Anderson, Director for Temporary Assistance*
7. Other –

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Acceptance of New York State Unmet Needs grant for 2025/26 Funds for Chautauqua County Office for Aging Services

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Office for Aging Services (OFAS) strives to provide services, programs, information on education, benefits, and opportunities to allow older adults to remain in their homes and communities through the provision of community-based, long-term services and supports; and

WHEREAS, the New York State Unmet Needs grant (state grant) covers the period from April 1, 2025 through March 31, 2026 with the supplemental allocation amount of \$651,045; and

WHEREAS, the state grant funding for such services is provided to OFAS on an annual basis and will continue until the state grant funds are depleted or unavailable; and

WHEREAS, OFAS will utilize the 2025/26 state grant funds to support individuals and their ability to remain in the community with independence and quality of life; and

WHEREAS, the state grant has flexibility in its uses and requires no cost share from the clients, no local County match requirement, and OFAS can address the currents needs of county residents and assist in areas identified on wait lists and other unmet needs specific to Chautauqua County residents; and

WHEREAS, funding for the supplemental state grant is not included in the 2025 Budget; now, therefore, be it

RESOLVED, That the Director of Finance be and hereby is authorized and directed to make the following changes to the 2025 Budget:

<u>INCREASE APPROPRIATION ACCOUNTS:</u>		
A.6772.----.4	Contractual - OFFICE FOR AGING SERVICES	\$651,045
<u>INCREASE REVENUE ACCOUNT:</u>		
A.6772.----.R377.2000	Federal Aid-OFA	\$651,045

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

TITLE: Amend 2025 Budget for the Medical Examiners & Coroners Department

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 130-25 the County transferred American Rescue Plan Act (ARPA) spending plan budgets from 2024 to 2025 including ARPA projects number 79 – Coroner Vehicle and number 81 – Morgue; and

WHEREAS, during the year-end process for 2024, both projects’ purchase orders were encumbered transferring the ARPA funds into 2025; and

WHEREAS, review of the Medical Examiners & Coroners Department 2025 budget has identified an error to the projects referenced, in both appropriations and revenue accounts in Resolution 130-25, and now require an amendment to the 2025 budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2025 Budget:

DECREASE APPROPRIATION ACCOUNT:

A.1185.----.4	Contractual - Med Examiners & Coroners	\$148,632
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DECREASE REVENUE ACCOUNT:

A.1185.----.R408.9ARP	Federal Aid-Oth Fed Aid ARPA Funds	\$148,632
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_____ APPROVED	
_____ VETOES (VETO MESSAGE ATTACHED)	

_____ County Executive	_____ Date
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**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend 2025 Budget for Environmental Health Department

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Environmental Health Department’s Equipment expenditures have exceeded initial budgetary estimates, as well as some appropriations have a surplus; now, therefore, be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make following changes to the 2025 Adopted Budget:

<u>INCREASE APPROPRIATION ACCOUNT:</u>		
A.4090.----.2	Equipment - Environmental Health	\$55,000
<u>DECREASE APPROPRIATION ACCOUNT:</u>		
A.4090.----.4	Contractual - Environmental Health	\$55,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Authorize Rabies Reimbursement Contract

BY: Human Services Committee:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Health Department strives to promote and protect the health of the county through a rabies prevention program; and

WHEREAS, Chautauqua County is eligible for reimbursement of rabies expenses; and

WHEREAS, the health department expects the threat from rabies to be an ongoing problem; and

WHEREAS, work plans, budgets and reporting requirements are to be developed on an annual basis; and

WHEREAS, Chautauqua County has received this funding regularly since at least 2003 pursuant to resolution 288-03; and

WHEREAS, the funding is included in the current year's budget; now therefore be it

RESOLVED, That the Chautauqua County Health Department be authorized to continue to receive funds on an annual basis; and be it further

RESOLVED, That the County Executive be and is hereby is authorized to continue agreements with the State of New York for funding of rabies activities on an annual basis with work plans and budgets to be amended and revised on a yearly basis by letters of agreement between the parties.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Amend existing Lease Agreement with City of Jamestown for Additional Office Space for Chautauqua County Health Department

BY: Public Facilities, Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the County of Chautauqua desires to amend the existing lease of approximately 668 square feet of office space on the third floor of the City of Jamestown Municipal Building, 200 East Third St, Jamestown, New York for use by the Chautauqua County Health Department; and

WHEREAS, the County of Chautauqua will lease an additional 636 square feet of office space on the third floor of the City of Jamestown Municipal Building, 200 East Third St, Jamestown, New York for use by the Chautauqua County Health Department; and

WHEREAS, the County of Chautauqua will lease a total of 1,304 square feet of office space on the third floor of the City of Jamestown Municipal Building, 200 East Third St, Jamestown, New York for use by the Chautauqua County Health Department; and

WHEREAS, the funds to pay for the entirety of the lease amount will be paid from the NYS Lead Rental Registry Program funds that are already included in the current budget; and

RESOLVED, That the County Executive is hereby authorized and empowered to execute a lease agreement with the City of Jamestown upon the following terms and conditions:

- 1) Premises. An additional 636 square feet of office space on the third floor of the City of Jamestown Municipal Building, 200 East Third Street, Jamestown, New York.
- 2) Term. Additional space starting November 1, 2025 through December 31, 2029.
- 3) Rent. November 1, 2025 through December 31, 2025 – approximately \$14.86 per square foot per year, for an annual rate of One Thousand Five Hundred Seventy Five Dollars and 16/100;
January 1, 2026 through December 31, 2026 – approximately \$15.46 per square foot per year, for an annual rate of Nine Thousand Eight Hundred Thirty Two Dollars and 56/100;
January 1, 2027 through December 31, 2027 – approximately \$16.08 per square foot per year, for an annual rate of Ten Thousand Two Hundred Twenty Six Dollars and 88/100;
January 1, 2028 through December 31, 2028 – approximately \$16.72 per square foot per year, for an annual rate of Ten Thousand Six Hundred Thirty Three Dollars and 92/100; and
January 1, 2029 through December 31, 2029 – approximately \$17.39 per square foot per year, for an annual rate of Eleven Thousand Sixty Dollars and 04/100.
- 4) Utilities. Landlord shall be responsible for all utilities, including heat, except County shall be responsible for phone and Internet service.
- 5) Other. As negotiated by the County Executive.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date