

## Agenda

Administrative Services Committee

**November 10, 2025, 5:00 p.m., Legislative**

**Chambers Livestreamed on YouTube**

Gerace Office Building, Mayville, NY

- A. Call to Order
  - B. Approval of Minutes (10/14/25)
  - C. Privilege of the Floor
- 
- 1. Tabled Resolution – Authorize Transfer of Tax Foreclosure Property to the City of Dunkirk
  - 2. Proposed Resolution – Authorizing Settlement of Claims of J.B.
  - 3. Proposed Resolution – Request Inclusion of Construction of Phase 1 of Proposed New JCC Wellness Complex in SUNY’s Capital Request for the 2026-2027\ Executive Budget
  - 4. Proposed Resolution – Establish Capital Accounts – Design of JCC/YMCA Wellness Center
  - 5. Proposed Resolution – Amend 2025 Budget for Depreciation & Interest Adjustments
  - 6. Proposed Resolution – Distribution of Mortgage Taxes
  - 7. Other –

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Authorize Transfer of Tax Foreclosure Property to the City of Dunkirk

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 44-13, the County Legislature established a general policy regarding disposition of tax foreclosure parcels, but retained the authority to impose special requirements, terms, and conditions for the sale of particular tax parcels and determine in its sole discretion to whom a particular tax parcel will be sold; and

WHEREAS, the City of Dunkirk has requested that the County convey to the City a tax delinquent property (SBL # 96.06-3-1); now, therefore, be it

RESOLVED, That the Chautauqua County Legislature hereby authorizes the transfer of the County’s property interest in parcel # 96.06-3-1 to the City of Dunkirk for \$1.00; and be it further

RESOLVED, That the County Executive is hereby authorized to negotiate additional terms and conditions, enter into any necessary agreements to execute all documents to accomplish the aforementioned transaction.

| Offer Number | Municipality    | S/B/L            | Purchaser       | Foreclosed Owner | Offer Amount | Taxes Owing  |
|--------------|-----------------|------------------|-----------------|------------------|--------------|--------------|
| PA-37-2025   | City of Dunkirk | 060300-96.06-3-1 | City of Dunkirk | Bealco Inc.      | \$ 1.00      | \$ 20,520.19 |

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

## CHAUTAUQUA COUNTY

**TITLE:** Authorizing Settlement of Claims of J.B.

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, J.B., the Plaintiff, brought a lawsuit against the County under the Child Victims Act alleging she was abused while in Foster Care, case number EK12021000938 and civil action number 1:21-cv-00786; and

WHEREAS, the Plaintiff has agreed to settle her claims against the County for a total sum of \$100,000.00, which sum includes all attorney's fees and other charges, and to provide the County with all necessary releases and stipulations; and

WHEREAS, it is desirable and appropriate for the County to resolve this matter by accepting this settlement offer; now, therefore, be it

RESOLVED, That the Chautauqua County Legislature hereby approves the payment of \$100,000.00 in full and complete settlement of all claims of the Plaintiff in this action; and be it further

RESOLVED, That the County Executive and the County Attorney are hereby authorized and empowered to execute all releases, stipulations, and other documents necessary to confirm settlement of the claims.

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

**County Executive**

---

**Date**

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

|              |                                                                                                                                                |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TITLE</b> | Request Inclusion of Construction of Phase 1 of Proposed New JCC Wellness Complex in SUNY's Capital Request for the 2026-2027 Executive Budget |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------|

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** Chairman Pierre Chagnon and County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 326-24, the Chautauqua County Legislature requested the inclusion of a proposed athletic and wellness complex on the campus of Jamestown Community College (JCC) in SUNY's capital request for the 2025-2026 Executive Budget; and

WHEREAS, the complex is proposed as a facility shared with the Jamestown Area YMCA (YMCA), and each entity is responsible for a portion of the design and construction costs; and

WHEREAS, the YMCA has not yet completed its efforts to raise funds for its share of the joint project's costs, and JCC and the YMCA have proposed a phased approach for the project in order to allow portions of the project to proceed so as not to delay construction of needed facilities for JCC; and

WHEREAS, the Chautauqua County Planning Board recently reviewed and recommended plans for the project to proceed in two phases, with Phase I including design of the full joint project and construction of portions of the project that pertain only to JCC, and Phase II including construction of portions of the project that pertain only to the YMCA and to space shared by JCC and the YMCA; and

WHEREAS, the State of New York has already included the design of the full joint project in its 2025-2026 capital budget for community colleges; now therefore be it

RESOLVED, That the Chautauqua County Legislature hereby requests the inclusion of the construction of Phase 1 of the proposed JCC Wellness Complex in SUNY's capital request for the upcoming 2026-27 Executive Budget, with construction of Phase 1 having a total estimated cost of \$12,069,538.36; and be it further

RESOLVED, to supplement the State's anticipated 50% contribution to JCC's share of the construction cost of Phase 1, the County of Chautauqua intends to fund 25% of JCC's share of the construction cost of Phase 1, with the remaining 25% of JCC's share of the construction cost of Phase 1 funded by JCC through private foundation and donor support.

**APPROVED**

**VETOES (VETO MESSAGE ATTACHED)**

**County Executive**

Date \_\_\_\_\_

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE**            Establish Capital Accounts – Design of JCC/YMCA Wellness Center

**BY:**                Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** Chairman Pierre Chagnon and County Executive Paul M. Wendel, Jr.:

WHEREAS, pursuant to Resolution 326-24, the Chautauqua County Legislature requested the inclusion of a proposed athletic and wellness complex on the campus of Jamestown Community College (JCC) in SUNY’s capital request for the 2025-2026 Executive Budget; and

WHEREAS, the complex is proposed as a facility shared with the Jamestown Area YMCA (YMCA), and each entity is responsible for a portion of the design and construction costs; and

WHEREAS, to supplement the State’s anticipated 50% contribution to JCC’s share of the joint project’s costs, the County of Chautauqua intends to fund 25% of JCC’s share of the joint project’s costs provided that the joint project as proposed proceeds, with the remaining 25% of JCC’s share of the joint project’s costs funded by JCC through private foundation and donor support; and

WHEREAS, the YMCA has not yet completed its efforts to raise funds for its share of the joint project’s costs, and JCC has proposed a phased approach for the project in order to allow portions of the project to proceed so as not to delay construction of needed facilities for JCC; and

WHEREAS, the Chautauqua County Planning Board recently reviewed and recommended plans for the project to proceed in two phases, with Phase I including design of the full joint project and construction of portions of the project that pertain only to JCC, and Phase II including construction of portions of the project that pertain only to the YMCA and to space shared by JCC and the YMCA; and

WHEREAS, the State of New York has included cost of the design of the full joint project in its 2025-2026 capital budget for community colleges; now therefore be it

RESOLVED, That the Chautauqua County Legislature supports JCC and the YMCA proceeding with the design phase of the full joint project; and be it further

RESOLVED, That the A Fund Balance be appropriated as follows:

|                                                   |                                         |           |
|---------------------------------------------------|-----------------------------------------|-----------|
| <u>INCREASE THE USE OF RESERVED FUND BALANCE:</u> |                                         |           |
| A.----.----.878.0000                              | Reserve for Capital—Reserve for Capital | \$195,000 |

; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2025 Capital Budget:

|                                        |                                        |           |
|----------------------------------------|----------------------------------------|-----------|
| <u>INCREASE APPROPRIATION ACCOUNT:</u> |                                        |           |
| A.9950.----.9                          | Interfund Transfer—Transfer to Capital | \$195,000 |

|                                                              |                                                                           |           |
|--------------------------------------------------------------|---------------------------------------------------------------------------|-----------|
| <u>ESTABLISH AND INCREASE CAPITAL APPROPRIATION ACCOUNT:</u> |                                                                           |           |
| HH.992490.00019.4                                            | Contractual—Community College Tuition,<br>JCC-YMCA Wellness Center (2025) | \$195,000 |

|                                                        |                                          |           |
|--------------------------------------------------------|------------------------------------------|-----------|
| <u>ESTABLISH AND INCREASE CAPITAL REVENUE ACCOUNT:</u> |                                          |           |
| HH.992490.00019.R503.1000                              | Interfund Transfers – Interfund Transfer | \$195,000 |

**APPROVED**  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

**CHAUTAUQUA COUNTY  
RESOLUTION NO. \_\_\_\_\_**

**TITLE:** Amend 2025 Budget for Depreciation & Interest Adjustments

**BY:** Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

WHEREAS, interest expense was budgeted in an account that should not have been used and it is necessary to move the budget to the correct account; now, therefore, be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following change to the 2025 Budget:

INCREASE APPROPRIATION ACCOUNT:  
ESS.9710.----.7 Interest on Indebtedness – Debt Service/Serial Bonds \$38,882

DECREASE APPROPRIATION ACCOUNT:  
ESS.9730.----.7 Interest on Indebtedness – Debt Service/BANS \$38,882

\_\_\_\_\_  
**APPROVED**  
\_\_\_\_\_  
**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_  
**County Executive**                      **Date**

**CHAUTAUQUA COUNTY**  
**RESOLUTION NO. \_\_\_\_\_**

**TITLE:**           Distribution of Mortgage Taxes

**BY:**               Administrative Services and Audit & Control Committees:

**AT THE REQUEST OF:** County Executive Paul M. Wendel, Jr.:

RESOLVED, That the Clerk of the County Legislature of Chautauqua County be and hereby is authorized and directed to compute the amount of Mortgage Tax Monies due to the various municipalities under Section 261 of the Tax Law and to draw the warrant or order on the Director of Finance for the distribution to said municipalities of all monies due pursuant to said act and to do all things required to be done by the Board of Legislators as required by Local Law 3-25 and Section 253-o of the New York State Tax Law:

| Town          |                    | City      |                     | Village       |                    | Total        |
|---------------|--------------------|-----------|---------------------|---------------|--------------------|--------------|
| Arkwright     | \$1,981.94         | Dunkirk   | \$50,156.11         | Bemus Point   | \$3,352.28         | \$836,709.13 |
| Busti         | \$63,525.71        | Jamestown | <u>\$168,320.95</u> | Brocton       | \$1,417.50         |              |
| Carroll       | \$21,209.48        |           | \$218,477.06        | Cassadaga     | \$2,037.25         |              |
| Charlotte     | \$5,912.22         |           |                     | Celoron       | \$1,998.97         |              |
| Chautauqua    | \$34,185.69        |           |                     | Falconer      | \$3,264.29         |              |
| Cherry Creek  | \$3,971.22         |           |                     | Fredonia      | \$18,614.95        |              |
| Clymer        | \$32,419.31        |           |                     | Lakewood      | \$18,271.10        |              |
| Dunkirk       | \$4,859.79         |           |                     | Mayville      | \$2,707.77         |              |
| Ellery        | \$50,443.17        |           |                     | Panama        | \$617.98           |              |
| Ellicott      | \$44,342.99        |           |                     | Sherman       | \$4,631.69         |              |
| Ellington     | \$4,906.23         |           |                     | Silver Creek  | \$5,152.64         |              |
| French Creek  | \$11,985.01        |           |                     | Sinclairville | \$872.82           |              |
| Gerry         | \$7,892.58         |           |                     | Westfield     | <u>\$10,677.52</u> |              |
| Hanover       | \$44,170.61        |           |                     |               | \$73,616.77        |              |
| Harmony       | \$5,274.08         |           |                     |               |                    |              |
| Kiantone      | \$6,362.26         |           |                     |               |                    |              |
| Mina          | \$12,934.68        |           |                     |               |                    |              |
| North Harmony | \$19,367.32        |           |                     |               |                    |              |
| Poland        | \$10,542.67        |           |                     |               |                    |              |
| Pomfret       | \$38,140.26        |           |                     |               |                    |              |
| Portland      | \$15,645.78        |           |                     |               |                    |              |
| Ripley        | \$10,075.41        |           |                     |               |                    |              |
| Sheridan      | \$24,236.40        |           |                     |               |                    |              |
| Sherman       | \$24,901.95        |           |                     |               |                    |              |
| Stockton      | \$12,818.28        |           |                     |               |                    |              |
| Villanova     | \$2,792.32         |           |                     |               |                    |              |
| Westfield     | <u>\$29,717.95</u> |           |                     |               |                    |              |
|               | \$544,615.30       |           |                     |               |                    |              |

\_\_\_\_\_

**APPROVED**

\_\_\_\_\_

**VETOES (VETO MESSAGE ATTACHED)**

\_\_\_\_\_

\_\_\_\_\_

**County Executive**

**Date**