

Minutes
Audit & Control Committee
September 18, 2025, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Nelson, Johnson

Absent: Scudder, Dickey

Others: Chagnon, Lee, Swan, Walsh, Songer, Zafuto, Ihrig, Crow, Marx, McCoy, Corwin, Westphal, Schmidt, Makowski, Card, Machemer, Wright, Hernandez, Anderson, Dennison, DeAngelo, Wurster, Enlow

Complete video of meeting can be viewed on YouTube

Legislator Pavlock called the meeting to order at 8:35 a.m.

Approval of Minutes (8/2125)

MOVED by Legislator Nelson, SECONDED by Legislator Johnson to approve the minutes

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution – South & Center Chautauqua Lake Sewer Districts Review of Wastewater Treatment Plant Capacity Study Grant Authorization and Appropriation of Local Match – *Presented by Thomas Walsh, Director of South & Center Chautauqua Lake Sewer Districts*

Unanimously Carried

Proposed Resolution – Authorize Lease with the Federal Aviation Administration for Antenna and Equipment Space within the Terminal Building at Chautauqua County Jamestown Airport– *Presented by John Machemer, Airport Director, Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for CARTS to Reflect 5311 Grant Award – *Presented by Michele Westphal, Senior Projects Coordinator at CARTS, Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – Adjust D.5112-Capital Improvement Accounts – *Presented by Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – Amend Capital Project Accounts—Jamestown Community College – *Presented by Kathleen Dennison, Temporary Director of Administrative Services for Health and Human Services JCC*

Unanimously Carried

Proposed Resolution – Setting the Salary for Digital Forensic Investigator – *Presented by Sam Zafuto, Deputy Director of Finance, Jason Schmidt, District Attorney, Jon DeAngelo, Chief Information Officer*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for the Chautauqua County Attorney Office – *Presented by Sam Zafuto, Deputy Director of Finance, Kristen Wright, First Assistant County Attorney*

Unanimously Carried

Proposed Resolution – Resolution of the County Legislature of the County of Chautauqua Imposing General Sales and Compensating Use Taxes, Pursuant to the Authority of Section 1210 of Article 29 of the New York Tax Law – *Presented by Kristen Wright, First Assistant County Attorney*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of the Victim Assistance Program Funding for 2025-2028 – *Presented by Jason Schmidt, District Attorney, Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for the Chautauqua County Department of Emergency Medical Services-Fly Car & Ambulance Services – *Presented by Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Amend 2026 Budget for OES and Authorize Acceptance of FY2022 Technical Rescue and Urban Search and Rescue Grant – *Presented by Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Authorize Execution of NYS Office of Homeland Security Funding Grant Explosive Detection Canine Team FY 2022 – *Presented by Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Authorize Execution of New York State Governor's Traffic Safety Committee Grant for the Police Traffic Services Program FY 2026 – *Presented by Reilly Enlow, Fiscal Supervisor for the Sheriff's Department*

Unanimously Carried

Proposed Resolution – Authorize Office for Aging Services to Submit Application for Medicare Improvements for Patients and Providers ACT (MIPPA) Funding on an Annual Basis – *Presented by Dana Corwin, Deputy Director of Office for the Aging Services*

Unanimously Carried

Proposed Resolution – Authorizing Execution of County Infrastructure Grant Program Agreement for the Homesteads at Dunkirk Landing and Welch's Building - *Presented by Rebecca Wurster, Planning Coordinator for the Department of Planning and Development*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget – Occupancy Tax Funded Projects – *Presented by Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Authorize Clerk of the Legislature to Publish Notices – Re: Public Hearings on 2026 Tentative Budget & Maximum Salary of Members of the Chautauqua County Legislature and its Chairman – *Presented by Pierre Chagnon, Chairman of the Legislature*

Unanimously Carried

Proposed Resolution – Amend Chautauqua County Department of Mental Hygiene and Social Services 2025 Budget for Increased Safety Net Costs – *Presented by*

Blake Ihrig, Director of Administrative Services with the Department of Finance, Dianna Songer, Deputy Director of Finance for Human Services, Carmelo Hernandez, Director of Community Mental Hygiene/Commissioner of Social Services

Unanimously Carried

Other –

Late Resolution - Authorizing and Approving Settlement Agreement in Action Relating to the Opioid Crisis (Purdue Pharma L.P. and the Sackler Family) – *Presented by Kristen Wright, First Assistant County Attorney*

Unanimously Carried

Discussion – State Legislation regarding short-term rentals - *Kitty Crow, Finance Director*

MOVED by Legislator Nelson, SECONDED by Legislator Johnson to adjourn

Unanimously Carried (10:31 A.M.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Nancy Quattrone, Senior Stenographer