

Minutes
Audit & Control Committee
August 21, 2025, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Scudder, Nelson, Johnson, Dickey

Absent: Pavlock

Others: Lee, Vento, Marx, Zafuto, Makowski, Ihrig, Swan, Wendel, Peters, Dando, Guttman, Wuerstle, Machemer, Card, McClennan, Enlow, Quattrone, Contiguglia, (*Kitty Crow, Virtual via WebEx Technology*)

Complete video of meeting can be viewed on YouTube

Legislator Scudder called the meeting to order at 8:35 a.m.

Approval of Minutes (7/17/25)

MOVED by Legislator Nelson, SECONDED by Legislator Johnson to approve the minutes

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution – Amend 2025 Budget – North Chautauqua Lake Sewer District –
Presented by Chad Marx, Deputy Director of Finance for DPF

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for Portland-Pomfret-Dunkirk Sewer District –
Presented by Chad Marx, Deputy Director of Finance for DPF and Tim Card, DPF Director

*MOVED by Legislator Johnson, SECONDED by Legislator Dickey to Amend
(Amendment Shown Below) – Unanimously Carried to Amend*

WHEREAS, the District has accepted received a quote with BECC Electric for replacing transfer switches; and

Unanimously Carried as Amended

Proposed Resolution – Amend 2025 Budget for Payroll Allocations– Portland, Pomfret, Dunkirk Sewer District – *Presented by Chad Marx, Deputy Director of Finance for DPF and Tim Card, DPF Director*

Unanimously Carried

Proposed Resolution – Authorize of Lease Agreement with Town of Chautauqua for Office Space for Chautauqua County Department of Mental Hygiene – *Presented by Trish McClennan, Deputy Director of Mental Hygiene and Social Services*

Unanimously Carried

Proposed Resolution – Authorize of Lease Agreement with City of Jamestown for Office Space for Chautauqua County Department of Mental Hygiene and Social Services – *Presented by Trish McClennan, Deputy Director of Mental Hygiene and Social Services*

Unanimously Carried

Proposed Resolution – Authorize Public Hearing on Lease with the Federal Aviation Administration for Antenna and Equipment space within Terminal Building at Chautauqua County Jamestown Airport – *Presented by John Machemer, Airport Director and Tim Card, DPF Director*

Carried with Legislator Scudder voting “No”

Proposed Resolution – Acceptance of Funds from the FAA and DOT for the Design Phase of the Project for the Reconstruction of the Terminal Apron at the Chautauqua County Jamestown Airport – *Presented by John Machemer, Airport Director and Tim Card, DPF Director*

Carried with Legislator Scudder voting “No”

Proposed Resolution – Acceptance of Funds from the FAA and DOT for the Construction Phase of the Project for the Replacement of Thirty-Four (34) Airfield Guidance Signs at the Chautauqua County Jamestown Airport – *Presented by John Machemer, Airport Director and Tim Card, DPF Director*

Carried with Legislator Scudder voting “No”

Proposed Resolution – Acceptance of Funds from the FAA and DOT for the Design Phase of the Project for the Rehabilitation of Taxiway A West at Chautauqua County Dunkirk Airport – *Presented by John Machemer, Airport Director and Tim Card, DPF Director*

Carried with Legislator Scudder voting “No”

Proposed Resolution – Acceptance of Funds from the FAA and DOT for the Design Phase of the Project for the Removal of On-Airport Obstructions from RW 7/25 and 13/31 Approaches – *Presented by John Machemer, Airport Director and Tim Card, DPF Director*

Failed with Legislators Johnson and Scudder voting “No”

Proposed Resolution – Authorize Grant Application for 2025 CDBG Funding through the New York State Office of Community Renewal – Septic and Wells Program – *Presented by Jessica Wuerstle, Director of Environmental Health Services*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of 2025 Exhale Grant Award – *Presented by Steve Dando, Grant Coordinator for Office for Aging Services*

Unanimously Carried

Proposed Resolution – FY2023 Hazardous Materials Emergency Preparedness (FY23HMEP) Grant Program – *Presented by Noel Guttman, Director of Emergency Services and Bonnie Peters, Emergency Services Account Clerk*

MOVED by Legislator Nelson, SECONDED by Legislator Dickey to Amend (Amendment Shown Below) – Unanimously Carried to Amend

WHEREAS, ***pursuant to Resolution 27-24*** Chautauqua County and its regional partnership accepted funds of \$16,000.00 under the FY2023 Hazardous Materials Emergency Preparedness (HMEP) Grant Program and funding is provided by the U.S. Department of Transportation (DOT), Pipeline and Hazardous Materials Safety Administration (PHMSA) and administered by the NYS Division of Homeland Security and Emergency Services (DHSES); and

~~RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans if necessary; and be it also~~

Unanimously Carried as Amended

Proposed Resolution – Authorize Acceptance of the Gun Involved Violence Elimination (“GIVE”) Grant funds for 2025-2026 – *Presented by Madeline Contiguglia, Assistant to District Attorney*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for Office of the Sheriff – *Presented by Jim Quattrone, Chautauqua County Sheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for Office of the Sheriff – E911 – *Presented by Jim Quattrone, Chautauqua County Sheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

Unanimously Carried

Proposed Resolution – Amend 2025 Budget for Office of the Sheriff – W911 – *Presented by Jim Quattrone, Chautauqua County Sheriff and Reilly Enlow, Fiscal Supervisor for the Sheriff’s Department*

Unanimously Carried

Proposed Resolution – Approving Labor Contract with DSACC – *Presented by Jim Quattrone, Chautauqua County Sheriff and Debbie Makowski, Director of Human Resources/Compliance Officer*

Unanimously Carried

Proposed Resolution – Approving Labor Contract with CSEA Unit 6322 – *Presented by Jim Quattrone, Chautauqua County Sheriff and Debbie Makowski, Director of Human Resources/Compliance Officer*

Unanimously Carried

Late Proposed Resolution – Approving Labor Contract with CCSSA – *Presented by Jim Quattrone, Chautauqua County Sheriff and Debbie Makowski, Director of Human Resources/Compliance Officer*
(Taken out of Order)

Unanimously Carried

Proposed Resolution – Authorizing 2026 Levy of Participant's Share of Chautauqua County Self Insurance Plan (Workers' Compensation) Costs – *Presented by Kitty Crow, Finance Director (Virtually via WebEx Technology)*

Unanimously Carried

Other –

Late Proposed Resolution – A Resolution Authorizing the Issuance of \$8,200,000 Bonds of the County of Chautauqua, New York, to Pay the Cost of certain North Chautauqua Water District Improvements – *Presented by Kitty Crow, Finance Director (Virtually via WebEx Technology)*

Unanimously Carried

MOVED by Legislator Nelson, SECONDED by Legislator Dickey to adjourn

Unanimously Carried (10:16 A.M.)

Respectfully submitted and transcribed,
Olivia L. Lee, Clerk of the Legislature/Kristi R. Zink, Deputy Clerk