

Minutes
Audit & Control Committee
July 17, 2025, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Scudder, Nelson, Johnson

Absent: Dickey

Others: Chagnon, Lee, Swan, Wendel, Card, Machemer, Taylor, Zafuto, Marx, Crow, Nixon, Wuerstle, Aldrich, Handley

Complete video of meeting can be viewed on YouTube

Chairman Pavlock called the meeting to order at 8:35 a.m.

Approval of Minutes (6/20/25)

MOVED by Legislator Scudder, SECONDED by Legislator Nelson to approve the minutes

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution – Acceptance of Funds from the FAA for Upgrade Security Gates (Design) at the Chautauqua County Dunkirk Airport – *Presented by John Machemer, Airport Director, Tim Card, DPF Director*

Carried with Legislator Scudder voting “No”

Proposed Resolution – Amend 2025 Budget for Probation Department for DCJS Pre-Trial Service Award – *Presented by Gilbert Taylor, Director of Probation, Sam Zafuto, Deputy Director of Finance*

Unanimously Carried

Proposed Resolution – Accept Enhanced Drinking Water Grant Funding – *Presented by Jessica Wuerstle, Director of Environmental Health Services*

Unanimously Carried

Proposed Resolution – Authorizing Execution of Restore NY Grant Disbursement Agreement for the White Inn – *Presented by Nathan Aldrich, Economic Development Coordinator*

Unanimously Carried

Proposed Resolution – Authorize Chautauqua County Visitors Bureau as the Local Tourist Promotion Agency for Matching Funds Program Sponsored by the New York State Division of Tourism – *Presented by Nathan Aldrich, Economic Development Coordinator, Andrew Nixon, Director of Chautauqua County Visitors Bureau*

Unanimously Carried

Proposed Resolution – ~~Establish 2026 Goals, Objectives, and Performance Measures for the Chautauqua County Department of Planning & Development~~ – *Withdrawn by sponsor*

Proposed Resolution – Reconfirm Chautauqua County Purchasing Policy – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Other –

Discussion – 2024 Audit Presentation – *Presented by Drescher and Malecki*

Discussion – Internal Process for County Auditing- *Kitty Crow, Finance Director*

MOVED by Legislator Johnson, SECONDED by Legislator Nelson to adjourn

Unanimously Carried (9:47 A.M.)

Respectfully submitted and transcribed,
Nancy Quattrone, Senior Stenographer/ Olivia L. Lee, Clerk of the Legislature