

Minutes
Audit & Control Committee
June 20, 2025, 8:35 a.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Pavlock, Scudder, Nelson

Absent: Dickey, Johnson

Others: Chagnon, Lee, Swan, Card, Machemer, Makowski, Zafuto, Crow, Guttman, Wilson, Sheckles, Woodard

Complete video of meeting can be viewed on YouTube

Chairman Pavlock called the meeting to order at 8:40 a.m.

Approval of Minutes (5/22/25)

MOVED by Legislator Scudder, SECONDED by Legislator Nelson to approve the minutes

Unanimously Carried

Privilege of the Floor

No one chose to speak at this time.

Proposed Resolution – Authorize Lease Agreement at the Chautauqua County-Jamestown Airport (JHW) for parking lot space with Federal Express Corporation, A Delaware Corporation – *Presented by Tim Card, DPF Director, John Machemer, Airport Director*

Unanimously Carried

Proposed Resolution – Authorize Ground Lease with The Aerie JHW LLC at Chautauqua County Airport Jamestown – *Presented by Tim Card, DPF Director, John Machemer, Airport Director*

Unanimously Carried

Proposed Resolution – Authorize the Renewal of Lease Agreement with the Town of Chautauqua – *Presented by Sam Zafuto, Deputy Director of Finance, Noel Guttman, Director of Emergency Services*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of 2025 Crimes Against Revenue Program (“CARP”) Funds – *Presented by Emily Woodard, Second Assistant District Attorney*

Unanimously Carried

Proposed Resolution – Authorize Acceptance of the Statewide Targeted Reductions to Intimate Partner Violence (“STRIVE”) Grant funds for 2025-2026 – *Presented by Emily Woodard, Second Assistant District Attorney*

Unanimously Carried

Proposed Resolution – Setting Transportation Stipend - Chautauqua County Coroners – *Presented by Anthony Sheckles, Coroner Supervisor*

Unanimously Carried

Proposed Resolution – Authorizing Agreement for the Children and Youth with Special Health Care Needs Program – *Presented by Lacey Wilson, Public Health Director*

Unanimously Carried

Proposed Resolution – Authorizing Agreement for the Children and Youth with Special Health Care Needs Program Community Accessibility and Inclusion Component – *Presented by Lacey Wilson, Public Health Director*

Unanimously Carried

Proposed Resolution – Transfer American Rescue Plan Act (ARPA) Spending Plan Budgets from 2024 to 2025 (Interfund Transfers to Capital Projects) – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Amend Department of Finance 2025 Budget for Equipment Purchases – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Investment Policy for the County of Chautauqua – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Proposed Resolution – Financial Management Policy for the County of Chautauqua – *Presented by Kitty Crow, Finance Director*

Unanimously Carried

Other –

Discussion – Follow-up after Jail Needs Presentation – *Presented by Pierre Chagnon, Chairman of the Legislature*

Discussion & Motion – Support of Job Corps – *Presented by Paul M. Wendel, Jr., County Executive*

Discussion – Sales Tax – *Presented by Kitty Crow, Finance Director*

MOVED by Legislator Nelson, SECONDED by Legislator Scudder to adjourn

Unanimously Carried (10:11 A.M.)

Respectfully submitted and transcribed,
Nancy Quattrone, Senior Stenographer/ Olivia L. Lee, Clerk of the Legislature