

Chautauqua County Board of Health  
MINUTES

**Meeting Date/Time:** Thursday, May 15, 2025 6:00 p.m.  
**Location:** HRC 4<sup>th</sup> Floor Conference Room, 7 North Erie Street, Mayville, NY 14757  
**Scribe:** Hannah Abram and Amanda Reiner  
**YouTube Live Link:** <https://www.youtube.com/watch?v=tLB9VvAZxrE&t=4946s>

**ATTENDANCE:**

BOH Members	P/A	BOH Members	P/A	Others Present	Title
Dr. Faulk*	E	Dawn Columbare	E	Jessica Wuerstle	Director of Environmental Health
Matt Hanley	E	Kenneth Dahlgren	E	Dr. Berke	County Physician
Rick Ketcham	P	Dr. Kidder	P	Hannah Abram	Administrative Aide, Board of Health Scribe
Dr. Khan	P	Dr. Krahn	P	Amanda Reiner	Resource Assistant, Board of Health Scribe
Lacey Wilson*	P	Dr. Pender	P	Anna Powell	Childhood Lead & Healthy Homes Coordinator, Senior Public Health Sanitarian
<i>*non-voting member</i>		Legislature Proctor	E	Greg Bacon	
		Mark Tarbrake	E		

<b>Call to Order</b>	The meeting was called to order at 6:00 p.m. by Kidder.
<b>Privilege of the Floor</b>	none
<b>Approval of 3/20/25 Minutes</b>	The minutes from the March meeting were reviewed by the Board of Health. It was decided that the approval of the minutes will be pushed to the next Board of Health meeting as not enough members were in attendance to establish a quorum.
<b>New Business:</b> Agreements to Settle	<p>Agreements to settle were reviewed. As usual, there were several public water supply violations. These are facilities failing to submit their monthly water report.</p> <p>There was also a Body Art Establishment case discussed. The Body Art Establishment did not have a valid body art artist permit from Chautauqua County Health Department.</p>

<p>Hearing Officer Recommendations:</p>	<p><u>Hearing Summary:</u></p> <p>In the matter of LAKEWOOD HOLDINGS NY, LLC d/b/a CLOUDZ, the Hearing Officer, having determined that Respondent was properly served notice to appear, and upon Respondent's failure to appear or request an adjournment, found Respondent in default and proceeded with the hearing <i>in absentia</i>. After due consideration and deliberation, based upon the respondent's default in appearance and the testimony presented, the Hearing Officer found that the Respondent was in violation of Article 13-F, Section 1399-ee-4(a) of the New York State Public Health Law in that on March 4, 2025, the respondent, while under suspension of a tobacco and vaping registration/license, did offer for sale tobacco products, in particular, cigars. It was recommended by the Hearing Officer that the Respondent be fined a total of \$2,500.00, plus the required surcharge of \$250.00, to be paid within 30 days of the Order of the Board of Health. Further, it was recommended by the Hearing Officer that the Respondent's license/registration to sell tobacco products and vaping products be revoked.</p> <p>Discussion Summary: After a brief review and discussion, the Board of Health agreed to move the vote for the Hearing Officer Recommendation to the next Board of Health meeting as there were not enough board members in attendance to establish a quorum.</p>
<p>Director's Report:</p>	<ul style="list-style-type: none"> <li>• <b><u>CHA/CHIP</u></b> New state process <ul style="list-style-type: none"> <li>• 6-year timeframe to track along with Hospital plans, with a 3-year update required <ul style="list-style-type: none"> <li>- Delays experienced related to a hold on the Prevention Agenda secondary to the late state budget</li> <li>- Community planning team has been assembled and is meeting regularly</li> </ul> </li> <li>• Internal staff, external community partners (including all 3 hospitals, TCC and a variety of community-based organizations) <ul style="list-style-type: none"> <li>- Community survey completed</li> </ul> </li> <li>• 1,500 responses - up 300 responses from last iteration (approx. 1,200)</li> <li>• Dental access issues are an emerging theme</li> </ul> </li> <li>• <b><u>Hit the Trails and Parks</u></b> <ul style="list-style-type: none"> <li>- Chronic Disease Prevention strategy to increase child/family outdoor physical activity</li> <li>- 2nd pilot year, Partnership with CHN, 10 different school districts represented this year</li> </ul> </li> <li>• <b><u>Federal Funding</u></b> <ul style="list-style-type: none"> <li>- Losing 4 Fellows as of 5/30</li> <li>- NYSDOH staffing cuts – More details to come – May affect Chautauqua County Health Department in the future through a trickle effect.</li> </ul> </li> </ul>

<p><i>Director's Report Cont'd</i></p>	<p><b><u>Updates</u></b></p> <p><b><u>Pediatric Dental Services Update and Next Steps</u></b></p> <ul style="list-style-type: none"> <li>- Reached out to Fidel is (Allegany County did, as well</li> <li>- Working with Chautauqua Health Network to explore additional funding options such as Mosaic Health and Appalachian Regional Commission</li> </ul> <p><b><u>Strategic Planning &amp; 2026 Budget Preparations</u></b></p> <p><b><u>Staffing</u></b></p> <ul style="list-style-type: none"> <li>• Seasonal Employees on-boarded</li> <li>• 5 current vacancies - down from 10 in March and 17 in January to provide treatment to latent cases.</li> </ul>
<p><b>Other</b></p>	<p>Anna Powell and Jessica Wuerstle presented a Power Point Presentation on the Lead Rental Registry Program in Chautauqua County.</p>
<p><b>Adjournment</b></p>	<p>Krahn made a motion to adjourn at 8:02pm</p>
<p><b>Future Meeting Dates</b></p>	<p>July 17, 2025; September 18, 2025; November 20, 2025</p>