

Minutes
Administrative Services Committee
May 19, 2025, 5:00 p.m., Legislative Chambers
Livestreamed on YouTube
Gerace Office Building, Mayville, NY

Members Present: Scudder, Heiser, Anthony, Buchanan

Members Absent: Vanstrom

Others: Chagnon, Lee, Swan, Gustafson, Morgan, Sheriff Quattrone, Rothwell, Makowski, Crow, Zafuto, P. Larson, Card

Complete video of meeting can be viewed on YouTube

Chairman Scudder called the meeting to order at 5:05 p.m.

Approval of Minutes (4/14/25)

MOVED by Legislator Buchanan, SECONDED by Legislator Heiser.

Unanimously Carried

Privilege of the Floor

No one chose to speak.

Local Law Intro 3-25 – A Local Law Continuing an Additional Mortgage Tax – *Presented by Ana Morgan, County Attorney*

Discussion Item Only

Proposed Resolution – Authorize Lease Agreement with Jamestown's Rental Properties, LLC for Office Space for the Jamestown DMV - *Presented by Tim Card, DPF Director and Josh Rothwell, Assistant Deputy Director of Public Facilities*

Unanimously Carried

Proposed Resolution – Authorize Payment of \$132,500 for Settlement of Claim of the Estate of Gregory Gallaway – *Presented by Ana Morgan, County Attorney*

Unanimously Carried

~~Proposed Resolution – Setting Transportation Stipend – Chautauqua County Coroners~~

Withdrawn by Sponsor

Proposed Resolution – Distribution of Mortgage Taxes – *Presented by Kitty Crow, Director of Finance*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – Various General Fund Departments – *Presented by Kitty Crow, Director of Finance*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – Various Enterprise Fund Departments – *Presented by Kitty Crow, Director of Finance*

Unanimously Carried

Proposed Resolution – Amend 2024 Budget for Year End Reconciliations – Workers Compensation Fund – *Presented by Kitty Crow, Director of Finance*

Unanimously Carried

Other –

Local Law Intro 4-25 – Residency Requirements for Assistant Attorney Titles in Chautauqua County Government – *Presented by Ana Morgan, County Attorney and Peter Larson, Social Services Attorney*

Discussion Item Only

MOVED by Legislator Anthony, SECONDED by Legislator Heiser to adjourn

Unanimously Carried (5:38 p.m.)

Respectfully submitted and transcribed,
Kristi Zink, Deputy Clerk of the Legislature/Olivia Lee, Clerk of the Legislature