



JASON L. SCHMIDT
DISTRICT ATTORNEY

DISTRICT ATTORNEY
OF CHAUTAUQUA COUNTY

COUNTY COURTHOUSE
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INTERN

20-40 hours per week

The Chautauqua County District Attorney's Office is seeking current undergraduates or recent graduates interested in the legal field for summer internships. We pride ourselves on providing guidance and mentorship in all areas of criminal practice so that our interns have the opportunity to experience the important responsibilities undertaken here to aid in their decision of whether to pursue a prosecutorial or criminal defense career after graduation. Interested candidates should email their resume, cover letter and any additional information to ContiguM@chqgov.com.

DESCRIPTION OF POSITION:

Interns in the Chautauqua County District Attorney's Office provide assistance to the District Attorney and Assistant District Attorneys with legal research and writing, case review and analysis, and court proceedings.

DUTIES AND RESPONSIBILITIES INCLUDE:

- Assisting attorneys with legal research and writing
- Participating in case review and analysis
- Assisting with trial and pre-trial hearings
- Shadowing attorneys during courtroom proceedings

SKILLS AND PERSONAL CHARACTERISTICS:

The position requires students who display good verbal and written communication, a solid work ethic and a desire to contribute and learn in a challenging work environment. Honesty and ability to maintain confidential information are mandatory.

MINIMUM QUALIFICATIONS:

Applicants must be currently enrolled in, or recent graduates of, undergraduate programs. Preference is given to those with concentrations in Political Science, Law Enforcement, Criminal Justice or Legal Studies.