

Agenda

Audit & Control Committee

May 20, 2021, 8:35 a.m., Virtual Meeting via Zoom

Livestreamed on the County's Facebook Page

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (4/22/21)
- C. Privilege of the Floor
1. Proposed Resolution – Amend 2021 Capital Project Account (DPF Large Equipment)
2. Proposed Resolution – FY19 Cyber Security Grant Program
3. Proposed Resolution – Distribution of Mortgage Taxes
4. Proposed Resolution – Amend 2021 Budget – District Attorney
5. Proposed Resolution – Authorize Execution of New York State Office of Homeland Security and Emergency Services Grant for Explosive Detection Canine Team FY19
6. Proposed Resolution – Authorize Execution of New York State Office of Homeland Security and Emergency Services Grant for Bomb Squad Initiative Program FY19
7. Proposed Resolution – Amend 2021 Budget for Office of the Sheriff
8. Proposed Resolution – Authorize Agreement with Chautauqua-Cattaraugus Erie II BOCES for Culinary Arts Instruction
9. Proposed Resolution – Authorize Agreement with Silver Creek Central School District for School Resource Officer
10. Proposed Resolution - Authorize Agreement with Town of Hanover for Enhanced Police Protection Services FY21
11. Proposed Resolution – FY2019 Hazardous Materials Grant Program

12. Proposed Resolution – Amend Chautauqua County Health & Human Services 2021 Adopted Budget for Increased Home Energy Assistance Program Costs
13. Proposed Resolution – Acceptance of Funds from the FAA for Reconstruction of Taxiway A East Including Associated Drainage and Remarketing (Design) at the Chautauqua County Dunkirk Airport
14. Other

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

BPB – 4/29/21
KMD 05/03/21
KMW 05.03.21
SMA 05/03/21
KLC 05/03/21
PMW 5/3/21

TITLE: Amend 2021 Capital Project Account (DPF Large Equipment)

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, funds realized from the sale of surplus equipment will generate a surplus to the DPF Large Equipment revenue account; and

WHEREAS, additional funds are needed to upgrade the radios in the DPF Transportation equipment to High Band to be compatible with the County-Wide System; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changed to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

H.5130.626.4 Contractual--Road Machinery, DPF Large Equipment (Annual) \$364,766

INCREASE REVENUE ACCOUNT:

H.5130.626.R266.05000 Sale of Property/Compensa--Sale of Equipment \$364,766

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

JD 4/23/21
KMD 04/23/21
TMT 4/26/21
SMA 4/26/21
KLC 4/26/21
PMW 5/4/2021

TITLE: FY19 Cyber Security Grant Program

BY: Administrative Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County Information Services was awarded funds of \$50,000 under the FY19 Cyber Security Grant Program, funded by federal funds (HSGP) from FEMA and administered by the NYS Division of Homeland Security and Emergency Services (DHSES); and

WHEREAS, the grant will be used to develop, improve, and implement cyber security, and train individuals on cyber threats and their mitigation; and

WHEREAS, the grant period runs from April 1, 2021 through August 31, 2022 and the grant was not included in the 2021 Adopted Budget; therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans if necessary; and be it further

RESOLVED, That the Director of Finance is hereby directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.1680.----.4	Contractual—Information Technology	\$50,000
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ESTABLISH AND INCREASE REVENUE ACCOUNT

A.1680.----.R408.9000	Federal Aid—Other Federal Aid	\$50,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

JLS 5/3/21
KMD 05/04/21
TMT 5/4/21
SMA 05/04/21
KLC 5/6/21
PMW 5/11/21

TITLE: Amend 2021 Budget–District Attorney

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the District Attorney anticipated participating in the Violence Against Women Act (VAWA) grant in 2021; and

WHEREAS, revenues and expenditures associated with the VAWA grant were included in the 2021 Adopted Budget; and

WHEREAS, the District Attorney was not awarded the VAWA grant for the 2021 calendar year; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

DECREASE APPROPRIATION ACCOUNTS:

A.1165.----.1	Personal Services - District Attorney	\$33,500
A.1165.----.4	Contractual - District Attorney	\$13,000
A.1165.----.8	Employee Benefits - District Attorney	<u>\$6,350</u>
	Total	\$52,850

DECREASE REVENUE ACCOUNT:

A.1165.----.R438.9004	Federal Aid-Violence Against Women	\$52,850
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 4/27/21
KMD 05/03/21
TMT 5/3/21
SMA 05/03/21
KLC 5/3/21
PMW 5/4/21

TITLE: Authorize Execution of New York State Office of Homeland Security and Emergency Services Grant for Explosive Detection Canine Team FY19

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Sheriff received notice the State of New York approved the application for an Office of Homeland Security and Emergency Services Program Grant for further implementation of the Explosive Detection Canine Team grant; and

WHEREAS, the State of New York will provide funding for FY19 grant award in the amount of \$15,000, with no local funds, for the contract period from April 1, 2021 to August 31, 2022; and

WHEREAS, this grant is not currently included in the 2021 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is authorized to execute an agreement to secure the grant funding with the New York State Office of Homeland Security; and also be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3110.GRNT.4	Contractual – Sheriff, Sheriff Grants	\$15,000
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INCREASE REVENUE ACCOUNT:

A.3110.GRNT.R438.9K9T	Federal Aid – Explosive Detection Canine Team	\$15,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 4/27/21
KMD 05/03/21
TMT 5/3/21
SMA 05/03/21
KLC 5/3/21
PMW 5/4/21

TITLE: Authorize Execution of New York State Office of Homeland Security and Emergency Services Grant for Explosive Detection Canine Team FY19

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Chautauqua County Sheriff received notice the State of New York approved the application for an Office of Homeland Security and Emergency Services Program Grant for further implementation of the Explosive Detection Canine Team grant; and

WHEREAS, the State of New York will provide funding for FY19 grant award in the amount of \$15,000, with no local funds, for the contract period from April 1, 2021 to August 31, 2022; and

WHEREAS, this grant is not currently included in the 2021 Adopted Budget; now therefore be it

RESOLVED, That the County Executive is authorized to execute an agreement to secure the grant funding with the New York State Office of Homeland Security; and also be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3110.GRNT.4	Contractual – Sheriff, Sheriff Grants	\$15,000
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INCREASE REVENUE ACCOUNT:

A.3110.GRNT.R438.9K9T	Federal Aid – Explosive Detection Canine Team	\$15,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 4/27/21
KMD 05/03/21
TMT 5/3/21
SMA 05/03/21
KLC 5/3/21
PMW 5/4/21

TITLE: Amend 2021 Budget for Office of the Sheriff

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, some Office of the Sheriff expenses have exceeded initial budgetary estimates; and

WHEREAS, the Office of the Sheriff will receive revenues in excess of budget; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.3110.----.2	Equipment – Sheriff	\$10,395
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INCREASE REVENUE ACCOUNT:

A.3110.----R262.6000	Fines & Forfeitures – Restricted-Forfeiture	\$10,395
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 4/27/21
KMD 05/03/21
TMT 05/03/21
SMA 05/03/21
KLC 05/03/21
PMW 5/11/21

TITLE: Authorize Agreement with Chautauqua-Cattaraugus Erie II BOCES for Culinary Arts Instruction

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County is required pursuant to the New York State Correction Law and Education Law to provide appropriate educational services to eligible inmates housed at the County Jail; and

WHEREAS, Chautauqua-Cattaraugus Erie II BOCES has successfully administered various education programs at the jail, and has the ability to oversee a culinary arts program; and

WHEREAS, Chautauqua County desires to offer a culinary arts program to eligible inmates in an effort to assist such inmates in obtaining gainful employment when released from jail, and has negotiated a tentative agreement with BOCES for the period of July 1, 2021 through June 30, 2022, with payments to be made by BOCES to the County of Chautauqua for a total sum not to exceed \$41,705; and

WHEREAS, an appropriate portion of the revenue from this agreement is included in the 2021 Adopted Budget and will be included in the 2022 Proposed Budget for the Office of the Sheriff; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an agreement with Chautauqua-Cattaraugus Erie II BOCES for a culinary arts instruction program.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 4/27/21
KMD 05/03/21
TMT 5/3/21
SMA 05/03/21
KLC 05/06/21
PMW 5/11/21

TITLE: Authorize Agreement with Silver Creek Central School District for School Resource Officer

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Silver Creek Central School District has requested the Chautauqua County Office of the Sheriff provide a School Resource Officer during the term of July 1, 2021 through June 30, 2022; and

WHEREAS, the Chautauqua County Office of the Sheriff has negotiated a tentative agreement with Silver Creek School District to provide a certified School Resource Officer for the term of July 1, 2021 through June 30, 2022 at a cost of \$97,938; and

WHEREAS, this contract is a renewal and is included in the 2021 Adopted Budget so no budget amendment is needed; now therefore be it

RESOLVED, That the County Executive is hereby authorized and empowered to execute an agreement with Silver Creek Central School District for the purpose of providing a School Resource Officer for the term as set forth above with revenues to be credited to account A.3110.R226.0000.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

DWB 4/27/21
KMD 05/03/21
TMT 5/3/21
SMA 05/03/21
KLC 05/06/21
PMW 5/11/21

TITLE: Authorize Agreement with Town of Hanover for Enhanced Police Protection Services FY21

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Town of Hanover and the Village of Silver Creek have requested the Chautauqua County Office of the Sheriff provide enhanced police protection services within the geographical boundaries of the Town of Hanover and the Village of Silver Creek for the 2021 calendar year; and

WHEREAS, the Chautauqua County Office of the Sheriff has negotiated a tentative agreement with the Town of Hanover and the Village of Silver Creek for the period from January 1, 2021 through December 31, 2021 for an estimated cost not to exceed \$427,064; and

WHEREAS, this revenue is included in the 2021 Adopted Budget so no budget amendments are needed; now therefore be it

RESOLVED, That the County Executive is hereby authorized to and empowered to execute an agreement with the Village of Silver Creek for enhanced police protection services as set forth above with revenue to be credited to account A.3110.R226.0000.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

NMG 04/29/21
KMD 05/03/21
TMT 5/3/21
SMA 05/03/21
KLC 05/06/21
PMW 5/11/21

TITLE: FY2019 Hazardous Materials Grant Program

BY: Public Safety and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, the Office of Emergency Services was awarded a Regional Partnership Grant in the amount of \$94,000 under the 2019 Hazmat Grant Program which runs from April 1, 2021, through August 31, 2022; and

WHEREAS, the 2019 Hazmat Grant is a Regional Partnership Grant which includes Hazmat teams from Chautauqua, Cattaraugus, Allegany and Seneca Nation of Indians; and

WHEREAS, grant funding will be expended in the 2021 budget year; now therefore be it

RESOLVED, That the County Executive is hereby authorized to execute all necessary agreements to accept the award and subsequent changes to work plans if necessary; and be it further

RESOLVED, That the Director of Finance is hereby directed to make the following 2021 budgetary changes:

INCREASE APPROPRIATION ACCOUNT:

A.3640.----.3	Equipment – Hazardous Materials	\$ 94,000
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INCREASE REVENUE ACCOUNT:

A.3640.----.R430.5004	Federal Aid – Homeland Security	\$ 94,000
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

CLS 04/22/21
KMD 04/22/21
ABC 04/29/21
SMA 04/29/21
KLC 05/03/21
PMW 5/3/21

TITLE: Amend Chautauqua County Health & Human Services 2021 Adopted Budget for Increased Home Energy Assistance Program Costs

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, 2021 expenditures for the Home Energy Assistance Program are now projected to be in excess of the budgeted amount; and

WHEREAS, 2021 contractual expenditures for State Training School are now projected to be lower than the budgeted amount; now therefore be it

RESOLVED, That the Director of Finance is authorized and directed to make the following changes to the 2021 Adopted Budget:

INCREASE APPROPRIATION ACCOUNT:

A.6141----.4	Contractual-- Home Energy Assistance Prog	\$ 30,000
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DECREASE APPROPRIATION ACCOUNT:

A.6129----.4	Contractual—State Training School	\$ 30,000
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APPROVED

_____ **VETOES (VETO MESSAGE ATTACHED)**

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

TITLE: Acceptance of Funds from the FAA for Reconstruction of Taxiway A East Including Associated Drainage and Remarketing (Design) at the Chautauqua County Dunkirk Airport

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Paul M. Wendel, Jr.:

WHEREAS, Chautauqua County submitted to the Federal Aviation Administration (FAA) a project application and received a grant from the FAA to pay 100% of the allowable costs incurred in accomplishing the following project at the Chautauqua County/Dunkirk Airport: reconstruct Taxiway A East including associated drainage and remarketing – design phase, Airport Improvement Program (AIP) Project No. 3-36-0022-059-2021, (herein called the “Project”); and

WHEREAS, the FAA has approved the Project for the Chautauqua County/Dunkirk Airport consisting of development of design documents leading to future reconstruction of Taxiway A (East) along with associated drainage, signage and lighting, which is more fully described in the Project agreement; and

WHEREAS, pursuant to Resolution 19-20, Chautauqua County approved the Project as part of the five-year Airport Capital Improvement Plan (“ACIP”) and approved submission of an application for FAA and NYSDOT grant funds for Rehabilitate Taxiway A East (Design) under ACIP, and funding shares for the Project are as follows:

Federal:	\$133,654
State:	\$ 0
<u>Local:</u>	<u>\$ 0</u>
Total Project Costs:	\$133,654

; and

WHEREAS, the Airport Commission has considered and recommended that the County seek this funding as the Project is crucial for the safe and sustained operation of the Chautauqua County/Jamestown Airport; now therefore be it

RESOLVED, That Chautauqua County enter into agreements with the FAA for financial assistance for the Project at the Chautauqua County/Dunkirk Airport described above; and be it further

RESOLVED, That the County Executive is hereby authorized to execute all necessary documents on behalf of Chautauqua County with the FAA and NYSDOT in connection with this Project; and be it further

RESOLVED, That a certified copy of this resolution be filed with the FAA and New York Commissioner of Transportation by attaching it to any necessary documents in connection with this Project; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2021 Adopted Budget:

APPROVED
VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

ESTABLISH AND INCREASE APPROPRIATION ACCOUNT:

H.5610.25214.4	Contractual–Chautauqua County Airport, Rehab Taxiway A (East) - Design Phase (2021)	\$133,654
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ESTABLISH AND INCREASE REVENUE ACCOUNT:

H.5610.25214.R459.2000	Federal Aid–Airport Federal Capital Grants	\$133,654
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date