



CHAUTAUQUA COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES - Coroner Division

PAUL M. WENDEL, JR.
County Executive

CHRISTINE SCHUYLER
*Director of Health and Human Services
(Commissioner of Social Services/Public Health Director)*

GUIDELINES FOR RELEASE OF AN AUTOPSY REPORT

Autopsy reports are to be released by the Office of the County Clerk with written permission of the Coroner in the following circumstances:

SPOUSE OF THE DECEASED

Autopsy reports shall be made available upon presentation of a valid photo identification*, issued by a US government entity, a valid marriage license* or death certificate*, and a notarized Chautauqua County Request for Autopsy Report.

PERSONAL REPRESENTATIVE OF THE ESTATE OF THE DECEASED

Autopsy reports shall be made available upon presentation of a valid photo identification*, issued by a US government entity, and valid letters of administration or letters testamentary* issued by the Surrogate Court.

NEXT OF KIN OF THE DECEASED

Autopsy reports shall be made available, upon presentation of a valid photo identification* issued by a government entity, presentation of a death certificate of the deceased*, submission of a notarized AFFIDAVIT OF KINSHIP establishing that they are next of kin, and a notarized Chautauqua County Request for Autopsy Report.

If a request falls within any of these situations, the Office of the County Clerk, with written permission of the Coroner, has authority to release a copy of an autopsy report. All other requests must be denied.

ALL REQUESTS AND DOCUMENTATION MUST BE SENT TO:

CHAUTAUQUA COUNTY DEPARTMENT OF
HEALTH AND HUMAN SERVICES
Administration Office
Hall R. Clothier Building
7 North Erie Street
Mayville, NY 14757

AUTOPSY REPORTS ARE EXEMPTED FROM PUBLIC DISCLOSURE UNDER NEW YORK STATUTORY LAW

*Photocopies accepted